

BLOOMINGDALE BOARD OF HEALTH

REGULAR MEETING MINUTES – March 4, 2013

I. Call to Order.

Chairperson Fallon called the meeting to order at 7:04 p.m.

II. Roll Call.

Present: Fallon, Hudson, Caputo, Corbo, Innamorato, Snyder, Tierney
Also Present: Peter Correale, Gail Gratzel, and Linda Shortman (Council Liaison)

III. Approval of Docket.

Motion was made by Ms. Hudson to approve the docket as presented. This Motion was seconded by Ms. Snyder and all voted in favor.

IV. Approval of Minutes – January 7, 2013.

Motion was made by Ms. Hudson to approve the January 7, 2013 minutes as presented. This Motion was seconded by Ms. Snyder and all voted in favor.

V. Acceptance of Reports.

A. Department

Department January Monthly and Retail Food Summary Reports were accepted as presented.

B. Health Officer

- i. Peter Correale updated the Board on the special Influenza Vaccination Programs conducted in January due to increase influenza activity in the region.

C. Financial

Department Financial Expenditure and Revenue Reports for January 2013 were unanimously approved as submitted.

VI. Old Business

Ms. Hudson inquired regarding the status of available grant funding to construction a community message board. Mr. Correale reported that staff has been researching possible grant opportunities without success at this time.

VII. New Business

A. Weight Loss Challenge

Mr. Correale reported that the program is in progress with nine Bloomingdale residents participating and an increased number of local businesses offering incentives.

B. Drop Box

Mr. Correale reported that the Department will begin utilizing “Drop Box” in an effort to reduce the reliance on paper. All members will be presented with instructions to open a Drop Box account.

C. 2013 Budget

Mr. Correale presented the 2013 proposed budget for review and comment. On motion by Ms. Carney with second by Ms. Caputo the budget was unanimously approved as submitted.

D. O-Site Sewage Disposal Inspections

Mr. Correale reported that the Department has instituted a policy in Pequannock and Florham Park that permits the design engineer to perform construction inspection on all septic systems. Since implementing the policy in August 2012 a review has shown the policy to be effective. As such, the Department is requesting we expand the program to Bloomingdale.

In discussion, Ms. Corbo clarified the process and recommended a cover letter be provided the applicant at time of permit approval explaining the new procedure.

E. Monthly Report

Mr. Correale reported the monthly report was modified to provide opportunities for program narratives. The Board reviewed the new reporting format and commented positively.

VIII. Public Discussion

Motion was made by Ms. Hudson to open the meeting to public discussion. This Motion was seconded by Ms. Snyder and all voted in favor. As no one wished to address the Board, motion was made by Ms. Snyder to close the meeting to public discussion. This Motion was seconded by Ms. Caputo and all voted in favor.

IX. Adjournment

Motion was made by Ms. Hudson to adjourn the meeting at 7:50 p.m. This Motion was seconded by Ms. Innamorato and all voted in favor.