

**Minutes of the Regular Meeting
Bloomingdale Free Public Library
Regular Meeting of Board of Trustees
March11, 2024**

The meeting was called to order by Ed Simoni at 7:25pm. He announced that the meeting was in compliance with the New Jersey Open Public Meetings Act. In attendance were Trustees Elizabeth Ford, Kelly Graziano, Karen Kirby, Thomas Kroncke, Ed Simoni, Debbie Sondermeyer, and Patrick Thornton. Also in attendance was Alexandra DeCesare (Library Director). Robert Bloodgood and Jennifer Ellis were excused

Minutes of Prior Regular Meeting – A motion was made to approve the minutes by Debbie Sondermeyer, seconded by Kelly Graziano. All trustees were in favor. Ed Simoni abstained.

Public Comment – A motion to open Public Comment was made by Thomas Kroncke, seconded by Liz Ford. With no member of the public coming forth a motion to close was made by Thomas Kroncke, seconded by Liz Ford. All trustees were in favor.

Treasurer's Report / State Aid Report – The reports for January and February were presented by Karen Kirby. A motion to approve the reports was made by Thomas Kroncke, seconded by Karen Kirby. In a voice vote all trustees were in favor.

Purchase Order/Budget Reports - The reports for February were presented by Allie DeCesare. A motion to approve the reports was made by Thomas Kroncke, seconded by Karen Kirby. In a voice vote all trustees were in favor.

Collection Statistics Report - The report for February was presented by Allie DeCesare. A motion to approve the reports was made by Thomas Kroncke, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

Library Director's Report, Children's Program Report, Adult Program Report, Literacy Program Report – The reports were presented by Allie DeCesare. A motion to approve the reports was made by Thomas Kroncke, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

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Committee Reports:
Budget Committee – No Report

Policies and Procedures Committee – see Collection Development Policy under New Business

Public Relations Committee – No Report

Grants and Funding Committee – see Director’s report

Board of Education Committee – No Report

Literacy Foundation – Ed Simoni reported that Patti Perugino’s retirement party was separate from the foundation.

Unfinished Business and General Orders – Ed Simoni reported that the staff was paid for a “snow day” on February 13. A motion was made by Thomas Kroncke and seconded by Karen Kirby to approve this one time payment. In a roll call vote all trustees were in favor.

New Business – 1. Quick Books Online – Karen Kirby will investigate Quick Books for the desktop.

2. NJLTA Membership – Allie DeCesare presented the report. A motion was made by Thomas Kroncke and seconded by Debbie Sondermeyer to approve the payment not to exceed \$200. In a roll call vote all trustees were in favor.

3. Collection Development Policy – Allie DeCesare presented the policy and request form. A motion was made by Thomas Kroncke and seconded by Kelly Graziano to approve the policy and form. In a voice vote all trustees were in favor.

Executive Session – A motion to move to executive session was made by Thomas Kroncke and seconded by Liz Ford. All trustees were in favor. The Board returned to Public Session at 9:00. Ed Simoni announced that no action was taken during Executive Session.

Public Session – A motion to open Public Session was made at 9:01pm by Thomas Kroncke, seconded by Liz Ford. With no member of the public coming forward, a motion was made to close Public Session was made by Thomas Kroncke, seconded by Liz Ford. In a voice vote all trustees were in favor.

Adjournment - A motion to adjourn was made at 9:02pm by Thomas Kroncke, seconded by Debbie Sondermeyer. In a voice vote all trustees were in favor.

Submitted by Thomas Kroncke