

**WORKSHOP MEETING
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

March 1, 2022

The Workshop Meeting of the Governing Body of the Borough of Bloomingdale was held in the Council Chambers of the Municipal Building (101 Hamburg Tpke) on the above date. Mayor John D’Amato called the meeting to order at 7:00PM.

Mayor led the **Salute to the Flag**

Official Roll Call: (taken by the Borough Clerk)

In Attendance: Mayor John D’Amato
Councilman John Graziano
Councilwoman Dawn Hudson
Councilman Drew Juhlin
Councilwoman Evelyn Schubert

Municipal Clerk, Breeanna Smith
Business Administrator, Michael Sondermeyer
Borough Attorney, Dawn Sullivan

Excused: Councilman Dominic Catalano
Councilman Ray Yazdi

PUBLIC NOTICE STATEMENT

Councilman D’Amato stated: *This Meeting is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice of this meeting was advertised in the Herald News on January 12, 2021; copies were provided to the local news media and posted continuously in the Municipal Building. A copy of this notice is available to the public and is on file in the office of the Municipal Clerk.*

Per State Fire Code, I am required to acknowledge that there are two emergency exits in this Council Chambers. The main entrance which you entered through and a secondary exit to the left of where I am seated. If there is an emergency, walk orderly to the exits, exit through the door, down the stairs and out the building. If there are any questions, please raise your hand now.

NON-AGENDA ITEM:

Motion authorizing the Mayor & Chief Financial Officer to authorize the submission of grant applications by Police Departments, Traffic Bureau.

1. Distracted Driving Crackdown
2. State Pedestrian Safety Enforcement

EARLY PUBLIC COMMENT:

Motion was made by HUDSON to open the meeting for public comment; seconded by GRAZIANO and carried on voice vote all voting AYE.

Linda Huntley, 86 Van Dam Avenue, Bloomingdale:
Made the following inquires:

- Requested non-agenda item
- Suggest reducing ROSE fund allocations in the municipal budget

Since there was no one else who wished to speak, GRAZIANO made a motion to close public comment, second by JUHLIN & carried on voice vote all members voting AYE, none were opposed.

REPORTS (PROFESSIONALS, DEPT HEADS, COMMITTEES, LIAISONS, MAYOR):

Councilwoman Dawn Hudson (Board of Health Liaison):

- Provided up on Passaic County Vaccine Mega Site
- Covid-19 testing & vaccines available through Passaic County
- Congratulations to Lt Frost on his retirement

Councilman Drew Juhlin (Tri Boro Little League Liaison):

- Tri-Borough registration is now closed. Pleased to report the registration is up 65 players from last year

Councilwoman Evelyn Schubert (Library Board Liaison):

- Recreation starting new program ‘Community Art Guild’ community members are guided through the process of paper mache masks

Councilman Graziano (EDC Liaison/Municipal Alliance Liaison):

- EDC – Ribbon cutting ceremony for ‘Mary Ella Studios’ Saturday March 19th 10AM

Business Administrator, Michael Sondermeyer

- Municipal Alliance – Unity through Community Dodgeball event April 7th
- Borough Wellness Program
- Requested authorization to solicit for part time position in the Finance Dept

Municipal Clerk, Breeanna Smith:

- Noted there will be a change in district placement for the upcoming elections to prevent overcrowding at the polling sites

Mayor, John D’Amato:

- Congratulations to Lt Ron Frost on his 27 years of service to Bloomingdale Police Department, best wish in his retirement.

CONSENT AGENDA

(Adoption of Resolutions No. 2022-3.1 – 2022-3.8)

Motion: Dawn Hudson

Second: John Graziano

Discussion: Best of luck to Michael Yazdi in his future endeavors, he was an asset the Borough and the Finance Department.

Roll Call Vote: GRAZIANO (YES), HUDSON (YES), JUHLIN (YES), SCHUBERT (YES)

CONSENT AGENDA RESOLUTION:

**RESOLUTION NO. 2022-3.1
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Accepting, Approving and/or Adopting the Consent Agenda of the
March 1, 2022 Workshop Meeting*

WHEREAS, the Borough Council of the Borough of Bloomingdale has determined that to increase efficiency, the Consent Agenda shall be adopted with one resolution, and

NOW THEREFORE BE IT RESOLVED that the following resolutions, placed on this agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in their entirety by the Council of the Borough of Bloomingdale.

A. Motion to approve minutes:

- February 15, 2022 – Regular Meeting

B. Resolution No. 2022-3.2: Accepting Resignation (M. Yazdi)

- C. Resolution No. 2022-3.3: TVScreenads (free advertising display at Boro Hall)
- D. Resolution No. 2022-3.4: Appointing Scholarship Committee
- E. Resolution No. 2022-3.5: Personnel Policy Amendment (Firefighter Physical Examination Policy)
- F. Resolution No. 2022-3.6: Granting Paid Sick Leave (A. Gallagher)
- G. Resolution No. 2022-3.7: Authorizing Participation in the North Jersey HIF Employee Wellness Program
- H. Resolution No. 2022-3.8: Acceptance of ROSE Committee Report & Recommendations

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

PENDING ITEMS

- A. Second/Final Reading & Public Hearing:
Ordinance No. 2-2022: Amend Ch. 92 Zoning (Cottage Food Operator [Home Baker])

The Municipal Clerk, Breeanna Smith, read the Public Notice statement.

Councilwoman HUDSON moved that the Ordinance be read by title; seconded by GRAZIANO and carried on voice vote – all members present voting AYE

The Municipal Clerk read the following Ordinance by title:

ORDINANCE NO. 2-2022
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 92 “ZONING” OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

WHEREAS, the Borough Code currently sets forth zoning standards and restrictions throughout the Borough, including the types of home occupations permitted; and

WHEREAS, the Borough Ordinance Review Committee has reviewed the Code and recommended certain changes be made in order to establish that cottage food operations are permitted in accordance with State regulations;

WHEREAS, the Borough Council has reviewed and accepted the recommended changes as being in the best interest of the Borough.

NOW THEREFORE BE IT ORDAINED, by the Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, as follows:

SECTION 1. Chapter 92 “Zoning”, Article V “Regulations Governing Certain Uses”, Section 92-92-26 “Miscellaneous Uses” shall be amended to read as follows:

§92-26 Miscellaneous uses.

B. Home occupations.

(1) Permitted home occupations operated in any dwelling unit may be operated only if they comply with all of the following conditions:

(a) The occupation is located within a single-family dwelling unit or in a building or other structure accessory to a single-family dwelling and only by the person or persons maintaining a dwelling therein, and not more than two additional persons shall be employed in the home occupation.

(b) There is not displayed or created outside the building any evidence of the home occupation, except that one unanimated, nonilluminated flat or window sign having an area of not more than two square feet shall be permitted on each street front of the zone lot on which the building is situated.

(c) The use, except foster family care, does not utilize more than 20% of the gross floor area of the dwelling unit, and except that professional offices may utilize not more than 50% of the gross floor area of the dwelling unit.

(2) Permitted uses include not more than one of the following uses:

(a) Medical, dental, service occupations and other professional offices, in accordance with provisions for off-street parking as required herein, with not more than two nonresident assistants.

(b) Foster family care for not more than four children simultaneously.

(c) Tutoring for not more than four students simultaneously, but not including music, dancing or business schools or similar activities. Permitted tutoring shall be clearly incidental and secondary to the use of the dwelling unit for residential purposes.

(d) Cottage Food Operators (Home Bakers) as permitted and regulated by N.J.A.C. 8:24-11.1 *et seq.* and subject to the following restrictions:

(i) Sales to consumers at the Cottage Food Operator's residence may only be conducted Monday through Saturday, from 9 am to 5 pm. Such sales shall only be conducted within the residence structure.

(ii) No more than three (3) consumers may be on the residence site of a Cottage Food Operator (Home Baker) at any one time.

All other portions of this Section shall remain unchanged.

SECTION 2. Chapter 92 "Zoning", Article XI "Definitions", Section 92-43 "Terms Defined" shall be amended to add a new definition of Cottage Food Operator (Home Baker) to read as follows:

§92-43 Terms defined.

COTTAGE FOOD OPERATOR (HOME BAKER)

A person or entity that engages in the production, distribution and/or sale of food directly to consumers. Said person or entity shall have a valid Cottage

Food Operator Permit issued by the State of New Jersey pursuant to N.J.A.C. 8:24-11.1 *et seq.* and shall comply with all applicable laws for retail food establishments.

All other portions of this Section shall remain unchanged.

SECTION 3. All ordinances or parts of ordinances of the Borough of Bloomingdale inconsistent herewith are repealed to the extent of such inconsistency.

SECTION 4. If any section, subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court or competent jurisdiction, such decision shall not affect the remaining portion of this Ordinance.

SECTION 5. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

Public Hearing:

At this time GRAZIANO made a motion to open the Public Hearing for comment; seconded by HUDSON and carried on a voice vote all voting AYE. Since there was no one who wished to speak GRAZIANO made a motion to close the public hearing; motion was seconded by HUDSON and carried on voice vote all members voting AYE; none were opposed.

Planning Board Recommendation:

Per the Planning Board secretary - *Please be advised that at their February 23, 2022 regular public meeting, a motion was made by Comm. Crum, second by Comm. Covert recommending that the Mayor and Council adopt Ordinance No. 2-2022 Amending Chapter 92 Zoning, as it is found to be consistent with the Master Plan and Borough Zoning code. The motion carried with a 10-0 vote in favor with one recusal from Comm. Catalano.*

Discussion:

Council members discussed the possibility of this ordinance permitting sales of baked goods with cannabis. It was determined this ordinance was per state regulations & it does not permit cannabis baked goods.

Adoption:

GRAZIANO made motion for adoption; the motion was seconded by HUDSON and carried per the following roll call vote: HUDSON (YES), JUHLIN (YES), SCHUBERT (YES), GRAZIANO (YES)

NEW BUSINESS:

A. Introduction of Ordinance No. 3-2022: Amending Ch. 2 Administration (Recreation Fees)

A motion was made by GRAZIANO to introduce the Ordinance by title; second and final reading/ public hearing will be on March 15, 2022 at 7PM; the motion was seconded by JUHLIN and carried on the following voice vote: all members present voting AYE, in favor; none were opposed.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER II, ADMINISTRATION, SECTION 2-64.11 FEES FOR RECREATION PROGRAMS, OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

B. Introduction of Ordinance No. 4-2022: Amending Ch. 92 Zoning (Accessory Structures)

A motion was made by HUDSON to introduce the Ordinance by title; second and final reading/ public hearing will be on April 5, 2022 at 7PM; the motion was seconded by GRAZIANO and carried on the following voice vote: all members present voting AYE, in favor; none were opposed. The ordinance will be referred to planning board for recommendation.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 92 “ZONING” OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

C. Introduction of Ordinance No. 5-2022: Amending Ch. 11 Building & Housing (Vacant & Abandoned Properties)

A motion was made by HUDSON to introduce the Ordinance by title; second and final reading/ public hearing will be on March 15, 2022 at 7PM; the motion was seconded by JUHLIN and carried on the following voice vote: all members present voting AYE, in favor; none were opposed.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 11 “BUILDING AND HOUSING”, SECTION 11-8 “VACANT AND ABANDONED PROPERTIES” OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

NON-AGENDA:

Motion authorizing the Mayor & Chief Financial Officer to authorize the submission of grant applications by Police Departments, Traffic Bureau.

1. Distracted Driving Crackdown
2. State Pedestrian Safety Enforcement

{council held brief discussion on the grants} motion made by GRAZIANO, second by HUDSON & carried on voice vote all members voting AYE in favor; none were opposed.

LATE PUBLIC COMMENT:

HUDSON opened the meeting to late public comment; seconded by GRAZIANO and carried on voice vote, all in favor voting AYE. Since there was no one who wished to speak GRAZIANO moved that it be closed; second by JUHLIN and carried on voice vote all members voting (AYE), none were opposed.

GOVERNING BODY SCHEDULE

- A. Regular Meeting – March 15, 2022 7PM
- B. Workshop Meeting – April 5, 2022 7PM
- C. Regular Meeting – April 19, 2022 7PM

ADJOURNMENT:

Since there was no further business to be conducted, HUDSON moved to adjourn at 7:25PM; seconded by JUHLIN and carried on voice vote with all Council Members voting AYE.

Breeanna Smith, RMC
Municipal Clerk

March 1, 2022 RESOLUTIONS

**RESOLUTION NO. 2022-3.2
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution Accepting Resignation of Michael Yazdi

WHEREAS, Michael Yazdi, has served the Borough of Bloomingdale as an assistant to the Chief Financial Officer since November of 2017; and

WHEREAS, the Borough Council has been informed by the Borough Administrator, Michael Sondermeyer, that he has received correspondence of resignation from Michael Yazdi stating Mr. Yazdi’s desire to resign from the full-time assistant to the CFO position, effective March 9, 2022; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, as follows:

The Governing Body of the Borough of Bloomingdale does hereby acknowledge and accept the resignation of Michael Yazdi as of March 9, 2022. The Governing Body further extends gratitude to Michael for his dedicated service to Borough and wishes him much success in his future endeavors.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

**RESOLUTION NO. 2022-3.3
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**AUTHORIZING AGREEMENT WITH TVSCREENADS, LLC FOR TV
ADVERTISEMENT AT BOROUGH HALL**

WHEREAS, TVScreenads, LLC creates a community network, using screens that are placed in ‘Host Locations’ throughout the community to reach the public with effective, digital signage content, providing a community event information vehicle as well as an advertising medium;

WHEREAS, TVScreenads, LLC creates network programming designed to engage viewers with content that includes color, motion, and sound;

WHEREAS, the Borough of Bloomingdale wishes to remain a Host Location (101 Hamburg Turnpike);

WHEREAS, there is no cost for any equipment or installation to the Host Location;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Bloomingdale authorizes the Mayor to sign the agreement, on file with the Municipal Clerk, with TVScreenads, LLC.

Record of Council Vote on Passage									
COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

**RESOLUTION NO. 2022-3.4
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION APPOINTING A ‘SCHOLARSHIP COMMITTEE’ FOR THE FUTURE
MUNICIPAL LEADERS SCHOLARSHIP COMPETITION**

WHEREAS, the Borough of Bloomingdale and the New Jersey League of Municipalities have teamed up to offer three \$1,000.00 scholarships to Bloomingdale high school junior and seniors through the Louis Bay 2nd Future Municipal Leaders Scholarship Competition; and

WHEREAS, this statewide scholarship competition centers on the theme “What My Municipal Government Does Best” and seeks to advance the virtues of elected and volunteer members of the municipal government; and

WHEREAS, it is necessary to form a committee to assist in reviewing the applications/essays of participants and ultimately send a finalist to the state level of this scholarship competition; and

NOW THEREFORE BE IT RESOLVED, the following members shall be appointed to the Scholarship Committee:

John D’Amato, Mayor
John Graziano, Councilman
Michael Sondermeyer, Business Administrator

Record of Council Vote on Passage									
COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

**RESOLUTION NO. 2022-3.5
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN AMENDMENT TO THE PERSONNEL POLICY

WHEREAS, the Borough of Bloomingdale has an Employee Handbook & Policies and Procedures Manual (“Personnel Policy”) that governs the employment relationship and provided all employees and volunteers with information regarding the policies of the Borough; and

WHEREAS, the Fire Chief has recommended annual physical examinations of volunteer firefighters be completed by April 1st of each year; and

WHEREAS, the Mayor and Borough Council have reviewed the Personnel Policy and concurs with the Fire Chief’s recommendation; and

WHEREAS, the Borough Council wishes to amend the Personnel Policy to set forth these standards.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey recommends that Section One: Policies Relating to Employee Rights and Obligations, ‘Volunteer Firefighter Physical Policy’ of the Employee Handbook and Policies and Procedures Manual be amended to read as follows:

Volunteer Firefighter Physical Policy:

All volunteer firefighters must undergo an annual physical examination by April 1st each year, to be paid for by the Borough. Providing the annual physical examination determines the volunteer firefighter is fit for duty for their specific classification within the fire department, the firefighter shall be physically approved for full duty. Any volunteer firefighter failing to obtain such a fit for duty determination shall be removed from fire/emergency response roster and limited to administrative responsibilities. A member may resume their full duty upon providing the Fire Chief and the Borough Administrator with a fit for duty determination from a qualified physician.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

**RESOLUTION NO. 2022-3.6
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Granting Paid Sick Leave to Borough Employee

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that Albert Gallagher (“Employee”) is an employee of the Borough of Bloomingdale; and

WHEREAS, the Governing Body further finds and declares that the Employee will be out of work on paid sick leave as of March 1, 2022; and

WHEREAS, the Governing Body further finds and declares that the Employee has sick leave days accrued that could be used for salary compensation during the duration of his paid sick leave;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby grant paid sick leave to Borough Employee, Al Gallagher, during the period of March 1, 2022 through June 1, 2022; and

BE IT FURTHER RESOLVED that the Municipal Clerk be and is hereby directed to formally notify the Public Employees Retirement System of said status and to cause the same to be included in the records maintained for said employee.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

**RESOLUTION NO. 2022-3.7
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE**

**AUTHORIZING PARTICIPATION BY THE BOROUGH OF
BLOOMINGDALE IN THE NORTH JERSEY HEALTH INSURANCE
FUND EMPLOYEE WELLNESS PROGRAM**

WHEREAS, the Borough of Bloomingdale is a member of the North Jersey Health Insurance Fund; and

WHEREAS, the North Jersey Health Insurance Fund established an employee wellness program for its member municipalities, known as the North Jersey Health Insurance Fund Employee Wellness Program; and

WHEREAS, the purpose of the employee wellness program is to encourage healthier lifestyle choices for employees, improve employees’ knowledge regarding health, and improve the overall health of employees of the member municipalities; and

WHEREAS, the Borough of Bloomingdale employees have participated in the wellness program since the inception in 2017; and

WHEREAS, the Borough of Bloomingdale supports the purposes of the employee wellness program and seeks to continue to participate in the program to support the good health of its employees; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomingdale, County of Passaic and State of New Jersey, as follows:

1. The Borough of Bloomingdale is hereby authorized to participate in the North Jersey Health Insurance Fund Employee Wellness Program.
2. The Borough of Bloomingdale Administration & Municipal Clerk are hereby authorized to take any necessary actions to facilitate participation in the Employee Wellness Program, including, but not limited to, requiring participating employees to review and execute the Wellness Program Announcement Letter and Employee Wellness Agreement. The Borough of Bloomingdale shall take all necessary actions immediately to implement the Employee Wellness Program.

3. A copy of the Wellness Program Announcement Letter and Employee Wellness Agreement is attached and incorporated hereto.
4. The Borough of Bloomingdale commits to providing a \$250 incentive for each participating employee.

This Resolution shall take effect immediately.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

2022 Health and Wellness Program



The Borough of Bloomingdale is pleased to announce the official roll-out of its 2022 Employee Health and Wellness Program. The program is offered to all full-time active municipal employees. Like prior years, the Borough of Bloomingdale program continues to offer an **incentive of \$500** to those who participate and complete the program. Our partnership with the North Jersey Municipal

Employee Benefits Fund enables the Borough to bring innovative and exciting health and wellness programming to the workplace. The programs enable employees to discover interesting information about their own personal health. As a participant, you will have the benefit of engaging in energizing and motivating activities that promote the adoption and maintenance of healthy lifestyles.

In addition to various locally organized health and wellness activities that the Borough will be sponsoring, employees this year will be able to take advantage of the NJMEBF sponsored opportunity to personally participate in receiving a broad range of diagnostic screenings which will be administered by LifeLine Screening at an on-site event. The date and time of the screening event will be communicated to you once the date has been scheduled.



This is an exciting new aspect of the Health and Wellness Program that expands on the content of diagnostics previously offered. The LifeLine element will include the following dynamic and non-invasive screening components: Carotid Artery Ultrasound, Atrial Fibrillation, Peripheral Artery Disease and Abdominal Aortic Aneurysm Screening plus Kidney Function.

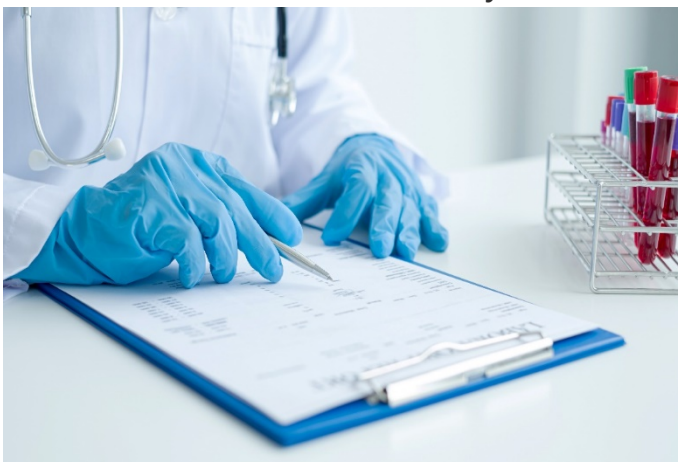
The program will also include additional screenings for women as follows: High Sensitivity



C-Reactive Protein, Thyroid, A1C and Osteoporosis Screenings. In the alternative, additional screenings that will be afforded to men in the Program will include Testosterone Level, Liver Function and a PSA Screening. The details of procedures associated with each of the screenings, how they are administered and descriptions of their value in preventing and detecting disease can be found in more detail at LifeLine Screening's website, www.lifelinescreening.com.

Health screenings are an important part of maintaining good health, especially as we get older. Studies show time after time that preventative screenings can:

- 1. Discover health problems earlier when they are easier to treat**
- 2. Provide important information to help you stay healthy now and in the future**
- 3. Reduce your risk of developing some types of cancer**
- 4. Detect high blood pressure, high cholesterol and help determine the best treatment, which can reduce your chances of having a heart attack or stroke**
- 5. Discover markers or signs that are indicative of potential health issues as early as possible so that you may take steps to manage, control or eliminate the disease and avoid many of their complications**



This service is provided at no cost to the participant and all information exchanged or associated with your screening will be held in the strictest confidence between the participant and LifeLine Screening directly and will neither be shared with anyone representing or employed by the Borough of Bloomingdale or the NJMEBF.



Participation

The program is however, we encourage consider participating in invigorating program.

divided into several component areas. Below is an overview of the program, including what will be offered relating to this year’s Fund sponsored programming, what will be provided locally relating to challenges and point structures and a generalized outline of what each participant will need to complete to be eligible to receive the program’s monetary incentive of \$500 upon completion of the program at year end.

To qualify for the incentive, participants must complete all of the following items:

1. **LifeLine Screening Event:** Participate in the full opportunity to be provided at the LifeLine Screening event, encompassing all elements as aforementioned, including the male/female components as noted. THIS EVENT IS SCHEDULED FOR **SEPTEMBER 27, 2022 AT BOROUGH HALL.**
2. **Annual Physicals:** Provide evidence that you have participated in receiving an annual physical from your doctor by either providing our Wellness Ambassador with a signed Program Physician Form, a sample of which his attached, or a copy of your EOB providing evidence of same. Your annual physicals shall include a generalized biometric evaluation of body weight, blood pressure, heart rate, body mass index and a blood sample including a metabolic panel, lipid profile, CBC and hemoglobin A1C evaluation. Confirmation that the screening has be completed will be affirmed through submission of the Physician Form, which merely confirms that these services were provided, without sharing any results of your screening details.
3. **Bi-Annual Dental Cleanings:** Provide evidence that you have participated in receiving 2 dental cleanings during the year. Evidence can be in the form of assigned Program Dental Form, a sample of which is attached, or a copy of their EOB providing evidence of same to the Wellness Ambassador.

Agreement

voluntary; all employees to this positive and The program is

- 4. **Participation in Educational Seminars:** Monthly educational opportunities will be provided to participants throughout the year by the NJMEBF. Participants are required to attend a minimum of 2 educational offerings each year.

- 5. **Health and Wellness Challenges:** Participants will need to complete at least 4 health and wellness challenges each year that encourage broadening perspectives and experience relating to the 8 elements of wellness, which may include physical, social, environmental, financial, occupational, spiritual, intellectual and/or emotional. The criteria of challenge offerings for 2022 have been developed by the Borough and are attached to this agreement. You will note that the options have expanded to include several other areas of wellness in addition to nutrition and exercise. Additional offerings may be developed throughout the year to supplement these challenges to expand variety and choice for the participant as additional opportunities present themselves.

- 6. **Local Program Challenge Criteria:** Local criteria to be established by Administration – more information to follow.

By signing this agreement, as a participant, you will be committing to the program and acknowledging that you understand that to be eligible for the incentive you must complete all of the aforementioned program elements within the time allotted for this year’s program and provide evidence of same to our Health and Wellness Program Ambassador, Mike Sondermeyer.

Should employment terminate between the member entity and a participating employee either voluntarily or involuntarily, then the employee is likewise immediately separated from the program without the duty of either the NJMEBF or local entity to provide a program incentive.

I, _____ agree to participate in the employee wellness program being offered by the Borough of Bloomingdale. By agreeing to participate in this program, I am committed to completing all the necessary requirements of this program. It is my understanding that if I do not complete the program for which I agree to participate, I will not be eligible to receive a program incentive for 2022.

Signature of Participant:_____Date:_____

Disclosure Notice:

The North Jersey Municipal Employee Benefits Fund (HIF) is instituting this “Wellness Program”, which is designed to provide incentives for member participants to encourage healthy living and positive dietary and fitness habits among its members. The HIF does not guarantee that the Wellness Program will perpetually be offered to its members. The HIF reserves the right to terminate the Wellness Program at any time at its sole discretion and is under no obligation to provide the Wellness Program to its members. The offering of the Wellness Program



shall not establish a precedent or a past practice as this program and incentives are provided at the sole discretion of the HIF.

**2022 North Jersey Municipal Employee Benefit Fund
Health and Wellness Program
Proof of Physical/Biometric Measurement Form**

Dear Physician:

Please note that your patient is a participant in the NJMEBF’s incentivized health and wellness program. The NJMEBF places a high value on motivating its insured members to focus on their personal health and wellness. To that end, we understand the importance of our members maintaining a consistent and productive relationship with their primary care physician and engaging in an annual physical that includes baseline biometric measurements. In order for your patient (our insured) to be eligible to qualify for an incentive under our program, they must provide verification that they engaged in an annual physical that included the following biometric measurements: body weight, blood pressure, heart rate, body mass index and a blood sample including a metabolic panel, lipid profile, CBC and hemoglobin A1C evaluation.

Kindly verify by completing the form below and signing or having a designated member of your office staff sign where indicated that your patient (our insured) has completed the physical and biometric screening along with the date of when it was performed. **PLEASE TAKE NOTE THAT NO PERSONAL OR MEDICAL INFORMATION, BIOMETRIC RESULTS OR INFORMATION ARE BEING REQUESTED OR REQUIRED UNDER THIS PROGRAM – ONLY VERIFICATION THAT THE ANNUAL VISIT OCCURRED AND INCLUDED THE AFOREMENTIONED GENERAL HEALTH BIOMETRIC MONITORING/TESTING AS PART OF THE ANNUAL PHYSICAL PROTOCOL.**

Thank you for your assistance and partnership in caring for the health of our mutual members/patients.

Date: _____

On this date _____, our patient, _____ participated in an annual physical that also included at minimum the following biometric monitoring activities: body weight, blood pressure, heart rate, body mass index and a blood sample including a metabolic panel, lipid profile, CBC and hemoglobin A1C evaluation.

Name of Medical Provider and/or Group: _____
Signature of Physician/Designated Medical Provider Representative: _____



2022 North Jersey Municipal Employee Benefit Fund
Health and Wellness Program
Dental Cleaning Verification Form

Dear Dentist:

Please note that your patient is a participant in the NJMEBF’s incentivized health and wellness program. The NJMEBF places a high value on motivating its insured members to focus on their personal health and wellness. To that end, we understand the importance of our members maintaining a consistent and productive relationship with their dentist and engaging in bi-annual dental cleanings. In order for your patient (our insured) to be eligible to qualify for an incentive under our program, they must provide verification that they engaged in two dental cleanings during the calendar year.

Kindly verify by completing the form below and signing or having a designated member of your office staff sign where indicated that your patient (our insured) has participated in 2 dental cleanings and the dates when they were performed. **PLEASE TAKE NOTE THAT NO PERSONAL OR MEDICAL INFORMATION, RESULTS OR INFORMATION ARE BEING REQUESTED OR REQUIRED UNDER THIS PROGRAM – ONLY VERIFICATION THAT THE TWO CLEANINGS OCCURRED.**

Thank you for your assistance and partnership in caring for the health of our mutual members/patients.

Date:_____

On these dates:_____and_____our patient,_____ participated in receiving 2 dental cleanings during the course of the year in 2022.

Name of Dental Provider and/or Group:_____

Signature of Dentist/Designated Dental Provider Representative:_____

RESOLUTION NO. 2022-3.8
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE

*Adopting the February 24, 2022
ROSE Trust Fund Advisory Board Report and Recommendations*

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that the Recreation and Open Space Establishment (“ROSE”) Trust Fund (“Fund”) Advisory Board (“Board”) has submitted its Report and Recommendations, dated February 24, 2022 (“Report” attached), for appropriations of monies from the Fund; and

WHEREAS, the Governing Body further finds and declares that it has reviewed said Report and has determined that it is in the best interests of the citizenry of the Borough to adopt its Recommendations;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby adopt the February 24, 2022 Report and Recommendations of the Recreation and Open Space Establishment Trust Fund Advisory Board.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
Catalano				X	Juhlin	X			
Graziano	X				Schubert	X			
Hudson	X				Yazdi				X

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on March 1, 2022.

Breeanna Smith, RMC
Municipal Clerk, Borough of Bloomingdale

2022 ROSE Fund Advisory Report

To: Mayor John D'Amato and Borough Council Members
Date: 2/24/2022

As required by the Borough Ordinance #10-2001, Section 2-65.6b, The Rose Fund Advisory Board has held two public meetings. The first took place on January 17, 2022 and the second meeting was held on January 31, 2022.

Please find the formal recommendations of the Rose Fund Advisory Board for 2022 below. The first recommendation will be the 2022 funding percentage amount for each category. The second will be the annual recreation maintenance and project recommendations. The third will be for open space and related projects.

Proposed 2022 allocation of ROSE Funds

- Recreation: 40%
- Open Space: 10%
- Maintenance: 10%
- Discretionary: 40%

Proposed 2022 recreation, maintenance, and project recommendations

Annual DPW Tasks

- Lawn cutting of WTB, MBD, Sloan Park, Fire House, Police Office, Boro Hall, Bogue Pond and Oakwood Lake.
- Freshen up all stone dust in dugouts.
- Remove white tarp from Delazier field.
- Move garbage cans to the proper locations for baseball use.
- Set-up batting cage at Delazier Field.
- Mulch playground and all flower beds.
- Add clay and remove all growth of grass from clay infields.
- Edge all infield grass areas.
- Weed-whack all fence edges — around entire fenced area, perimeter of part, dugouts, backstops, etc.
- Cut the grass at Delazier.
- Move bleacher to baseball field. DPW may have already done this after football.
- Constant maintenance all year long: clay, grass, weeds, etc.
- Open bathrooms.
- Install outfield fence at Delazier.
- Clean out small trailer at Delazier.
- Tune up all tractors at Delazier and WTB.
- Open hose bib on side of announcement booth. Install hose on hose reel.
- Test baseball scoreboards to make sure they are operational.
- Put out all screens, field draggers, and field spike dragger behind each backstop.
- July: start the conversion to Football/soccer. Move fence to create sidelines for soccer and football, buy paint to line the field, install goal posts, move bleachers to the football sidelines, put all baseball supplies in the trailer, dismantle batting cage, move garbage cans, etc.
- Late November: reverse all the opening procedures for field closure (same applies at WTB and MBD). Place white tarp to have grass again come spring, close sprinklers, close bathrooms. (Delazier, WTB, and MBD require the same services.)
- Open all parks: Bogue, WTB, Oakwood, & Delazier playgrounds, weed, weed-whack, mulch, spring clean-up. Check playground equipment for safety. Install garbage cans for the season
- WTB Walking Path: Maintenance, Weed-whack, edging, etc.
- Open Sprinkler system at WTB & Delazier
- Field opening and closing as well as 4-step fertilizer program. Also includes late spring aeration and seeding.
- Field Hockey now at Delazier Field
- Opening and maintaining Sloan Park
- Continue to monitor for possible pooling of water at Delazier Field, by first base line. Issue was previously corrected but seems to be continuing.
- Groom all baseball fields mid-season
- Purchase extra clay to be stored at Delazier.

- Expose and plug all base anchors on diamonds.
- Order Porta-Johns for Delazier, Bogue Pond, and MBD.
- Boro controls sprinklers via Wi-Fi app
- Prep Clay infield so no drop offs
- Seed, top dress field with topsoil, winter fertilizer. (WTB and MBD)
- Purchase 100 bags of speedy dry and 100 bags of lime. Arrange vendor to deliver, notify DPW so they can store it in the trailer at Delazier and WTB, as needed year to year.
- Skating rink, currently in storage, pending a permanent home.

Non-DPW Tasks

- Fertilize fields by True Green, includes Grub control, WTB, MBD, All fields and all municipal green property.

Proposed 2022 Recreation and Open Space Recommendations

Recreation

- Upgrades to Bogue Pond Park
 - Pursue 2022 Open Space Grants
 - Add Chess/Checkers Tables and seats
 - Add a Bocce ball court
 - Add a Horseshoe pit
 - Add Shade canopies (like a sail) to provide additional shading over seating and playing areas. **Part of applied for grant**
 - Add a kid's play sprinkler with padded base and overhead sprinkler (**Can this be considered as part of Bogue Pond Playground Refurbish?**)
- WTB Improvements
 - WTB Softball field upgrades:
 - New dugout benches
 - Sunscreens for each dugout
 - Foul ball netting along 1st base line
 - Storage shed
 - New home plate
 - New bases and plugs
 - Field grooming/prep equipment
 - Add batting Cages at WTB for Baseball & Softball
 - Improve fencing along 1st baseline to stop balls from going into weeds
 - Add digital/remote app locks to restrooms at WTB.
 - Repair and maintain tennis courts at WTB as needed. (In progress)
 - Add "How to Use Equipment" weatherproof signs at WTB Walking track for each equipment, and/or offer QR code links to "How to" videos.
 - Look into adding new piece of equipment at WTB, "Adult Fitness Unit"
 - Look into creating a Skate (board) Park at WTB. Provide basic skating features. Providing a designated skating location, to skate at your own risk, will provide a safer location that is away from traffic.
 - Add shorter hoops for younger kids, either adjustable hoops or portable hoops.
- Delazier Field Improvements
 - Apply for any available county or state grants
 - Fields require additional rollers, at minimum 2.
- Skating Rink – **Needs a permanent home. Still in storage.** Recommend adding either plywood, or a rubber padding around the skating rink. Plywood may be cheaper but may need to be replaced more frequently. Need to consider off-season storage of either mats or plywood. Or if skating rink is installed at Bogue basketball court, new fencing will solve the issue. Downside of installing skating rink on Bogue Basketball court is basketball court cannot be used on nicer winter days.
- Create All-Weather Cornhole Platforms to be set-up in different parks.
- Support Drug Alliance Banner
- Require users of tennis court to pay a nominal annual fee to use the tennis courts, higher fee for non-Bloomingtondale residents; to book court usage time online, max 2 hours. Once time reserved, a passcode is emailed or texted to use for the keyless entry. Passcode only valid during reserved time. Current concerns about out-of-town residents monopolizing court usage, and free usage of courts for a business.

Open Space

- **Replacement and Upgrades to Bogue Pond Playground**
 - Application for Passaic County grant in progress.

- Playground improvements would be done in stages
- **Build a new Bloomingdale REC center**
 - Form REC Building Project Committee to seek grants to build a new facility. This will allow for REC consolidation to one location. Larger facility needed to expand REC offerings.
 - Actively set aside portion of ROSE fund annually to create a building fund.
 - Begin reviewing possible locations for new REC center, such as near WTB School.
- Recommendation for ROSE Fund Donation to the Community Garden for \$1000.
- Recommendation for ROSE Fund donation to Master Gardeners for \$1000
- Recommend free mulch and gravel to Master Gardeners
- Recommend DPW spring clean-out of the riverbank behind the Senior Center to allow for expansions of gardens.
- Recommend ROSE funds be used for enhancements to Higgins-Perragallo & Bicoastal property on Federal Hill IN PARTNERSHIP with PRC
 - Need clear boundary markings between private residence and public property. May require a surveyor
 - Add Signage on Union Ave to define entrance to walking trails
 - Add Trash bins as close to Union Ave and trail entrance.
- Continue monitoring and managing Poison Ivy Removal and control at Delazier Field, Bogue Pond, Oakwood Lake, and any additional properties as needed.
- No recommendations for Dragonfly Meadows since the property is still owned by PRC. But a plan should be considered once PRC is ready to transition ownership to Bloomingdale.
 - Increase parking where the current pull out is located on Union Ave
 - Build a bridge to cross from the parking area into the park since a stream is located next to the parking area making access more difficult.
 - Consider making Dragonfly Meadows ADA accessible since the property is fairly flat and easily walkable.
 - Boundary markers are needed since the property is situated between private yards and the horse farm.
 - Property maintenance required to remove garbage and downed trees. Need to consider that property is located within the Highlands Zone so use of equipment restrictions may apply.
- **ROSE Fund Balance from 2022** *(see separate document with balance amounts)*

Additional Items

- Contact Passaic County regarding better patrols of Mayor Dunleavy Memorial Park at night in the park itself. Trespassers are still building and using firepits deep within the park, littering leaving behind a lot of broken glass, and occasionally riding ATVs in the park. Trespassers are accessing the park at night via the backyards of residents on Reeve Ave or Mathews Dr.
- Will Passaic County install trail cameras to monitor and identify anyone building and using the firepit and leaving broken bottles in the woods.

The Rose Fund Advisory Board has reviewed the Ordinance and has held two required public meetings. This Board believes that the recommendations conform to the intention of the Ordinance.

Respectfully,

Rose Fund Advisory Board
Richard Dellaripa, Chairman