

**Reorganization Meeting & Workshop Meeting
Municipal Building - Council Chambers
101 Hamburg Turnpike, Bloomingdale**

BOROUGH OF BLOOMINGDALE
County of Passaic, State of New Jersey

The following agenda comprises those documents submitted to the Governing Body for consideration and action at the January 3, 2023 Reorganization Meeting and Work Session of the Governing Body of the Borough of Bloomingdale. These actions items are subject to change and are provided hereto as a courtesy. Ordinances and resolutions that have been adopted by the Governing Body are posted on the Borough website as soon as practicable after the meeting at which action was taken. It is strongly recommended that one seeking a copy of that which was adopted by the Governing Body obtain that copy from the Municipal Clerk's Office. Each of the following records is subject to change and/or amendment by the Governing Body prior to adoption.

Tuesday, January 3, 2023 7PM

- 1. CALL TO ORDER BY MAYOR JOHN D'AMATO**
Presiding Officer of the Governing Body
- 2. SALUTE TO THE AMERICAN FLAG**
- 3. WELCOME & SWEARING IN CEREMONY**

Administration of Oath of Office:

- A. John D'Amato, Mayor** (January 1, 2023 – December 31, 2026)
- B. Richard Dellaripa, Councilman** (January 1, 2023- December 31, 2025)
- C. Dawn Hudson, Councilwoman** (January 1, 2023 – December 31, 2025)
- D. Dominic Catalano, Councilman** (November 21, 2023- December 31, 2023)
Officially sworn in 12/13/2022
- E. Frank Neuberger, Fire Chief** (January 1, 2023 – December 31, 2025)
- F. 2023 Deputy Chiefs / Fire Department Officers / Ladies Auxiliary**

4. OFFICIAL ROLL CALL OF THE GOVERNING BODY

Mayor:	<i>John D'Amato</i>
Councilman:	<i>Dominic Catalano</i>
Councilman:	<i>Richard Dellaripa</i>
Councilman:	<i>John Graziano</i>
Councilwoman:	<i>Dawn Hudson</i>
Councilwoman:	<i>Evelyn Schubert</i>
Councilman:	<i>Ray Yazdi</i>

Municipal Clerk:	<i>Breeanna Smith</i>
Business Administrator:	<i>Michael Sondermeyer</i>
Borough Attorney:	<i>Dawn Sullivan, Esq.</i>

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5. PUBLIC NOTICE STATEMENT

This Meeting is called pursuant to the provisions of the Open Public Meetings Law. Adequate notice of this meeting was advertised in the Herald News on December 12, 2022; copies were provided to the local news media and posted continuously in the Municipal Building. A copy of this notice is available to the public and is on file in the office of the Municipal Clerk.

Per State Fire Code, I am required to acknowledge that there are two emergency exits in this Council Chambers. The main entrance which you entered through and a secondary exit to the left of where I am seated. If there is an emergency, walk orderly to the exits, exit through the door, down the stairs and out the building. If there are any questions, please raise your hand now.

6. NON-AGENDA ITEMS

7. EARLY PUBLIC COMMENT (Reserved for Agenda Items)

8. MOTION FOR APPOINTMENT OF COUNCIL PRESIDENT

Nominee: _____

Motion: _____ **Second:** _____

9. APPOINTMENTS:

MAYORAL APPOINTMENTS *With Advice and Consent of Council*

A. Professional Services Positions:

Resolutions No. 2023-1.1 through No. 2023-1.7

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2023-1.1 Borough Attorney	1 year	Fred Semrau, Esq. (Dorsey & Semrau)
2023-1.2 Borough Auditor	1 year	Joseph Faccione (Samuel Klein)
2023-1.3 Bond Counsel	1 year	Everett M. Johnson & Linda L. Thompson (Wilentz)
2023-1.4 Municipal Risk Consultant	1 year	David Voza (Voza Agency)
2023-1.5 Qualified Purchasing Agent	1 year	Donna M. Mollineaux
2023-1.6 Municipal Prosecutor	1 year	David Stanziale
2023-1.7 Public Defender	1 year	David Amadio

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Motion: _____ **Second:** _____ **Roll Call:**

**B. Municipal Officers:
Resolutions No. 2023-1.8 through No. 2023-1.32**

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2023-1.8 PRBRSA Representative	5 years	Edwin Howard
2023-1.9 Municipal Humane Officer(s)	1 year	Sgt. Steven Smith &
	1 year	Lt. Daniel Greenwood
2023-1.10 Clean Communities Co-Coordinator(s)	1 year	Dawn Hudson &
	1 year	Michael Sondermeyer
2023-1.11 Fire Prevention Official & Bureau Secretary	1 year	Mark Lime
2023-1.12 Joint Ins. Fund Commissioner	1 year	Michael Sondermeyer
Joint Ins. Fund Comm. Alternate	1 year	<i>Vacancy</i>
2023-1.13 Licensed Water System Operator & Wastewater Coll. Sys. Operator	1 year	Bill Doty & Elias Sweeney
2023-1.14 Passaic County Brownfield Comm.	1 year	Michael Sondermeyer
2023-1.15 Certified Public Works Manager	1 year	Frank Neuberger
2023-1.16 Public Agency Compliance Officer	1 year	Michael Sondermeyer
2023-1.17 Deputy & Alternate Deputy Registrar	1 year	B. Smith/ J. Azcona
2023-1.18 Recycling Coordinator	1 year	Daniel P. O'Rourke
2023-1.19 Recycling Coordinator Alt	1 year	Albert Gallagher
2023-1.20 Safety Coordinator	1 year	Michael Sondermeyer
2023-1.21 Special Police Officers	1 year	Mark Gildersleeve
	1 year	Paul Pampinella
	1 year	Ray Muller
2023-1.22 Stormwater Management Coordinator	1 year	Michael Sondermeyer
Stormwater Management, Alt Coord	1 year	Al Gallagher
2023-1.23 SWAC Representative	1 year	Al Gallagher
SWAC Representative (Alt.)	1 year	Frank Neuberger
2023-1.24 Tax Search Officer	1 year	Barbara Neinstedt
2023-1.25 Zoning Official	1 year	Chris Walthour
2023-1.26 Plumbing Inspector Plumbing Subcode Official	4 years	Vincent Pellegrino
2023-1.27 Deputy Municipal Clerk	1 year	Theresa Sauer
2023-1.28 Assessment Search Officer	1 year	Breeanna Smith

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2023-1.29 Property Maintenance Official	1 year	Mark Redfield
2023-1.30 CCO Inspector	1 year	Mark Lime
2023-1.31 Deputy Court Administrator	-	Terri A. Malone
2023-1.32 North Jersey Municipal Employee Benefit Fund Commissioner & Alternate	1 year	Michael Sondermeyer, Comm. <i>Vacancy, Alternate</i>
2023-1.33 LOSAP Plan Administrator	1 year	Jasmin Azcona
2023-1.34 Pension Certification Officer	1 year	Jasmin Azcona

Motion: _____ **Second:** _____ **Roll Call:**

C. Municipal Boards & Commissions:

Resolutions No. 2023-1.35 through No. 2023-1.38
(*Direct Mayoral Appointments*)

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2023-1.35 Environmental Commission	3 years	Karen Schmidt
	3 years	Mike Mascitello
2023-1.36 Economic Development	5 years	Nadia Hussian
	2 years	Theresa Merino
	2 years	Tom Fox
2023-1.37 Library Board		
Library Board Member	5 years	Robert Bloodgood
Library Bd. Mayor's Rep	1 year	Karen Peterson
Library Bd. Superintendent's Rep	1 year	Debbie Sondermeyer
2023-1.38 Planning Board		
Planning Board (Class III)	1 year	Dominic Catalano
Planning Board (Class IV)	4 years	William Graf
Planning Board (Alt 1)	2 years	Robert Lippi
Planning Board (Alt III)	2 years	Wayne Hammacker

Motion: _____ **Second:** _____ **Roll Call**

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D. Municipal Boards & Commissions:

Resolutions No. 2023-1.39 through 2023-1.46
(With Council Confirmation)

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2023-1.39 Board of Health Members	3 years	Marco Iglesia Shelby Meyers
2023-1.40 Local Emer. Plan Council	1 year	See List
2023-1.41 Municipal Drug Alliance	1 year	See List
2023-1.42 ROSE Trust Fund Adv. Bd	3 years	Robert Lippi
	3 years	Karen Schmidt
	3 years	Matthew Zaccone
	3 years unexp	William Joel
2023-1.43 CERT Team	1 year	See List
2023-1.44 Search & Rescue Members	1 year	See List
2023-1.45 Recreation Commission	5 years unexp	Kim Buscher
	5 years unexp	Merle Simons
	5 years unexp	Matthew Zaccone
	5 years unexp	Ruth Ochoa
2023-1.46 Senior Advisory Comm	3 years	Cathy Gerbisz
	3 years	Celeste Miller
	3 years	Linda Shortman

E. Resolution No. 2023-1.47: Governing Body Committees/Citizen Committees

2023 STANDING COMMITTEES

<u>Committee</u>	<u>Chair</u>	<u>Member(s)</u>
FY2023 Budget Committee	John Graziano	Ray Yazdi, Richard Dellaripa
Governmental Operations	Ray Yazdi	D. Catalano, Dawn Hudson
Public Safety & Health	John D'Amato	Dawn Hudson, Ray Yazdi
Ordinance Review Committee	William Graf	Edward Simoni, Pete Croop Brian Guinan, Bill Steenstra

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Shared Services Committee	Ray Yazdi	Mike Sondermeyer John D'Amato Rich Dellaripa
Flood Committee	Rich Dellaripa	Bernie Vroom
Grants Committee	Mike Sondermeyer	Richard Dellaripa
Public Outreach Committee	Dawn Hudson	John Graziano Richard Dellaripa
Public Events Committee	Dawn Hudson	Evelyn Schubert, John D'Amato

Motion: _____ **Second:** _____ Roll Call:

F. Resolution No. 2023-1.48: Appointment of Governing Body Liaisons

<u>Organization</u>	<u>Liaison</u>
1. Bloomingdale Board of Education	Ray Yazdi
2. Bloomingdale Board of Health	Dawn Hudson
3. Bloomingdale Volunteer Fire Co., Inc.	John D'Amato
4. Bloomingdale/Butler Youth Club	Evelyn Schubert
5. Environmental Commission	Dominic Catalano
6. Library Board of Trustees	Evelyn Schubert
7. Local Emergency Planning Council	John D'Amato
8. Municipal Drug Alliance	John Graziano
9. ROSE Trust Fund Advisory Board	Richard Dellaripa
10. Senior Citizens Advisory Committee	Evelyn Schubert
11. Tri-Boro Chamber of Commerce	Breeanna Smith
12. Tri-Boro Little League	John Graziano
13. Economic Development Committee	John Graziano
14. Passaic County Film Commission	John D'Amato
15. Flood Committee Liaison	Richard Dellaripa
16. Passaic Co. River Flood Basin Task Force	John Graziano
17. Recreation	D'Amato / Sondermeyer
18. Bloomingdale/Butler United Soccer Club	Ray Yazdi
19. Tri-Boro First Aid Squad	Evelyn Schubert
20. Ordinance Review Committee	John Graziano

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Motion:_____ **Second:**_____ Roll Call

10. Resolution No. 2023-1.49: Consent Agenda

Adoption of Consent Agenda Resolutions No. 2023-1.49 through 2023-1.79

- **Motion Authorizing Clerk to publish 2023 Annual Notice**
- **Motion Authorizing the Police Department to apply for various grant opportunities in 2023 (including but not limited to):**
 - Drive Sober Get Pulled Over
 - Pedestrian Safety
 - Bulletproof Vest Partnership (BVP)
 - Alcohol Education, Rehabilitation, Enforcement
 - Body Armor / Body Worn Camera
 - State Body Armor Replacement Fund
- **Authorization for Road Closures for the following events:**
 - Tri-Boro Little League Parade – April 22nd
 - Memorial Day Parade- May 29th
 - Candlelight Memorial Walk – Sept 11th
 - Bob Koch 5k / Pride Day – Sept 24th
- **No. 2023-1.50:** Authorizing Borough Vehicles to Designated Municipal Employees
- **No. 2023-1.51:** Fire Chief & Assistant Chief Vehicle Policy
- **No. 2023-1.52** Designating the Legal Newspaper for Publication
- **No. 2023-1.53:** Establishing Interest Rate to be charged on unpaid taxes & improvement assessments
- **No. 2023-1.54:** Authorizing Certain Statutory Payments of Claims & other claims regular in nature
- **No. 2023-1.55:** Authorizing CFO to Maintain Various Change Funds
- **No. 2023-1.56:** Release of Executive Session Minutes
- **No. 2023-1.57:** Authorizing Temporary delay in posting of penalties on certain utility accounts
- **No. 2023-1.58:** Designating Official Depositories
- **No. 2023-1.59:** Authorizing CFO to Maintain Petty Cash Fund
- **No. 2023-1.60:** Authorizing Service Charges on Returned Negotiable Instruments
- **No. 2023-1.61:** Authorizing participation in Cooperative Purchasing Systems

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- **No. 2023-1.62:** Authorizing Municipal Tax Lien Sale
- **No. 2023-1.63:** Authorizing Cancellation of Certain Tax Refunds and/or Delinquencies
- **No. 2023-1.64:** Increasing the Bid Threshold to \$44,000
- **No. 2023-1.65:** Affirming Employee Handbook & Policies and Procedures Manual
- **No. 2023-1.66:** Establishing Policy for the Tax Assessor to Notify CFO of Tax Appeals
- **No. 2023-1.67:** 2023 Fire Department Officers
- **No. 2023-1.68:** Resolution Authorizing Flexible Benefits
- **No. 2023-1.69:** Resolution Authorizing Third Party Payroll Disbursements
- **No. 2023-1.70:** Appointment of Bloomingdale Representative to the Passaic County Senior Advisory Committee
- **No. 2023-1.71:** Mileage Reimbursement Policy
- **No. 2023-1.72:** Cash Management Plan
- **No. 2023-1.73:** Establishing 2023 Borough Council By-Laws
- **No. 2023-1.74:** Civil Rights Policy
- **No. 2023-1.75:** Agreement with Verizon Wireless for use of poles in the Borough of Bloomingdale
- **No. 2023-1.76:** Mileage Allowance (Property Maintenance Official)
- **No. 2023-1.77:** Authorizing Consumption Credits for Swimming Pools
- **No. 2023-1.78:** Signatures on Borough Accounts
- **No. 2023-1.79:** Authorization to Proceed with Public Bidding (DPW Vehicles)

Motion: _____ **Second:** _____ Roll Call

11. SPECIAL BUSINESS

- A.** Adoption of **Resolution No. 2023-1.80:** Authorize agreement with Space Farms & Zoo to Remove Deer Carcasses
- B.** Adoption of **Resolution No. 2023-1.81:** Authorizing Contract with DMC
- C.** Adoption of **Resolution No. 2023-1.82:** Authorizing a Public Health Shared Services Agreement with the City of Paterson for tuberculosis control services
- D.** Adoption of **Resolution No. 2023-1.83:** Authorizing Agreement with Phoenix Advisors
- E.** Adoption of **Resolution No. 2023-1.84:** Authorizing Contract with Anderson & Denzler

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- F.** Adoption of Resolution No. **2023-1.85**: Authorizing Service Agreement with Archive Social (Social Media Archiving Services)
- G.** Adoption of Resolution No. **2022-1.86**: Authorizing Service Agreement with LawSoft Inc. (IT Support Services)
- H.** Adoption of Resolution No. **2023-1.87**: Authorizing Contract with CGP&H
- I.** Adoption of Resolution No. **2023-1.88**: Authorizing Contract with Gaeta
- J.** Adoption of Resolution No. **2023-1.89**: Authorizing Contract with General Code
- K.** Adoption of Resolution No. **2023-1.90**: Authorizing Service Agreement with TruGreen

Motion:_____ **Second:**_____ Roll Call

12. NEW BUSINESS

- A. Adoption of Resolution No. 2023-1.91:** Authorizing the Temporary 2023 Budget
- B. Introduction of Ordinance No. 1-2023:** Amend Ch. 92 Zoning (Parking / Loading & Automotive Services)
- C. Introduction of Ordinance No. 2-2023:** 2023 Salary Ordinance (Assistant to Administrator)

13. LATE PUBLIC COMMENT

14. GOVERNING BODY SCHEDULE

- A.** Regular Meeting – January 17, 2023 7PM
- B.** Workshop Meeting – February 7, 2023 7PM
- C.** Regular Meeting – February 21, 2023 7PM

15. EXECUTIVE SESSION (if in order to do so)

16. ADJOURNMENT

**ADMINISTRATION OF THE OATH OF OFFICE
TO ATTENDING APPOINTEES**

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*Agenda revisions as of 1/3/2023

- *Resolution No. 2023-1.42*
- *Remove Ordinance to Establish Administrative Assistant*
- *Re-number Salary Ordinance [2-2023]*