

**REORGANIZATION MEETING
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

January 5, 2021

The Reorganization Meeting of the Governing Body of the Borough of Bloomingdale was held via Zoom webinar platform on the above date. Council President, Ray Yazdi called the meeting to order at 7:06PM.

Council President led the **Salute to the Flag**; followed by a moment of silence.

COUNCIL PERSON VACANCY

All were informed, Michael Sondermeyer, has submitted a notice of resignation to the Municipal Clerk in regard to resigning from his Council seat as of December 31, 2020.

WELCOMING COUNCIL-ELECT

- Councilman John D’Amato (*January 1, 2021 – December 31, 2023*)
- Councilman Ray Yazdi (*January 1, 2021 – December 31, 2023*)

Official Roll Call: (taken by the Borough Clerk)

In Attendance: Councilman John D’Amato
Councilman Richard Dellaripa
Councilwoman Dawn Hudson
Councilman Drew Juhlin
Councilman Ray Yazdi

Municipal Clerk, Breeanna Calabro
Borough Attorney, Fred Semrau (*left the meeting at 7:23PM*)
Borough Attorney, Dawn Sullivan

PUBLIC NOTICE STATEMENT

Councilman Yazdi stated: *In accordance with the Open Public Meetings Act and the Emergency Remote Meeting Protocol for Local Public Bodies, adequate and electronic notice of this remote meeting have been provided by sending notice to the Herald Newspaper and The Star Ledger, posting notice on the Borough website, posting notice on the outside front door & bulletin board of Borough Hall, 101 Hamburg Turnpike, Bloomingdale, NJ 07403, and sending notice to those individuals requesting same.*

Members of the public will be kept on mute during the meeting. While muted, participants will still be able to hear business being conducted. If you would like to speak during the designated public comment portion (& Ordinance Public Hearings if applicable), press 9 on your telephone or the “raise hand” icon on the Zoom app and wait to be recognized by the host, who will unmute you to speak. When you are done commenting, you will be muted again. There is a 5-minute limit on all public comments.

MOTION FOR APPOINTMENT OF COUNCIL PRESIDENT:

(Council President will serve as Acting Mayor until 2021 General Election in November)

Nominee: John D’Amato (only nominee)

Motion: Ray Yazdi

Second: Dawn Hudson

Roll Call: D’AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), YAZDI (YES)

Council President, John D’Amato, led the remainder of the meeting.

APPOINTMENT OF MUNICIPAL CLERK:

(Breeanna Calabro, RMC Tenure Term effective January 1, 2021)

Adoption of Resolution No. 2021-1.1

Motion: Dawn Hudson

Second: Rich Dellaripa

Roll Call: DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), YAZDI (YES), D'AMATO (YES)

Oath of Office: Fred Semrau, Borough Attorney, swore in Breeanna Calabro, Municipal Clerk

**RESOLUTION NO. 2021-1.1
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF
PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE
REAPPOINTMENT OF BREEANNA CALABRO AS MUNICIPAL CLERK**

WHEREAS, the Borough of Bloomingdale presently has the position of Municipal Clerk pursuant to Chapter 2 Article III of the Borough Code; and

WHEREAS, Breeanna Calabro, Registered Municipal Clerk, was appointed by Mayor Jonathan Dunleavy and the Borough Council to serve as Municipal Clerk for the Borough of Bloomingdale for a term commencing January 1, 2018, for a three year term expiring December 31, 2020; and

WHEREAS, Breeanna Calabro has worked with diligence, dedication, and professionalism as the Municipal Clerk for the Borough of Bloomingdale; and

WHEREAS, the Acting Mayor and Borough Council have reviewed the contributions and dedication of Breeanna Calabro and hereby would like to reappoint her to serve in the capacity of Municipal Clerk commencing January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED by the Acting Mayor and Borough Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey as follows:

1. Breeanna Calabro is hereby reappointed Municipal Clerk effective January 1, 2021.
2. The reappointment of Breeanna Calabro, pursuant to N.J.S.A. 40A:9-133.7 grants her tenure of office in accordance with the laws of the State of New Jersey.

EARLY PUBLIC COMMENT:

Motion was made by YAZDI to open the meeting for public comment; seconded by DELLARIPA and carried per voice vote all voting AYE. Since there was no one who wished to speak, HUDSON made a motion to close public comment, second by YAZDI & carried on voice vote all members voting AYE, none were opposed.

APPOINTMENT OF BUSINESS ADMINISTRATOR:

(Michael Sondermeyer, effective January 5, 2021)

Discussion:

The Interview Committee (John D’Amato, Drew Juhlin, Chief Borell, Alternate: Dawn Hudson) informed the public of their process. The position was advertised on the NJLM website, over 20 applications were received and reviewed. Four applicants came in for an in-person interview. The committee sought a unique candidate who possessed the ability to provide the energy, guidance, and oversight, as well as the community spirit to best serve the residents of the Borough of Bloomingdale. Our later Mayor, Jonathan Dunleavy, provided this dedicated service to the Borough, therefore it was important to continue it. The committee has unanimously recommended with high confidence to the Council, the hiring of Michael Sondermeyer, as Business Administrator for the Borough of Bloomingdale.

Adoption of Resolution No. 2021-1.2

Motion: Dawn Hudson

Second: Rich Dellaripa

Roll Call: HUDSON (YES), JUHLIN (YES), YAZDI (YES), D’AMATO (YES), DELLARIPA (YES)

**RESOLUTION NO. 2021-1.2
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY
OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE
APPOINTMENT OF A BOROUGH ADMINISTRATOR**

WHEREAS, Article 2 of the Borough Code provides for the position of Administrator, along with the powers and duties of the Office of Administrator for the Borough of Bloomingdale; and

WHEREAS, the Council has advertised, by way of posting the position on the League of Municipalities website, and solicited resumes for the position of Borough Administrator; and

WHEREAS, a Subcommittee conducted interviews and shared their thoughts and recommendations with the Council for the position of Borough Administrator; and

WHEREAS, at the conclusion of this process, it has been recommended by the Subcommittee that Michael Sondermeyer be appointed as the Borough Administrator.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Bloomingdale, County of Passaic and State of New Jersey, that Michael Sondermeyer is hereby appointed to serve in the capacity of Borough Administrator pursuant to Article 2 of the Borough Code.

BE IT FURTHER RESOLVED that the annual salary for Michael Sondermeyer shall be in the amount of \$115,000.00 to serve in the capacity as Borough Administrator.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately and Michael Sondermeyer may begin to serve in his capacity as Borough Administrator effective January 5, 2021.

APPOINTMENTS

A. Acting Mayoral Appointments
Professional Services Positions

Resolutions:

2021-1.3 Borough Attorney	1 Year	Fred Semrau, Esq.
2021-1.4 Borough Auditor	1 Year	Joseph Faccone (Samuel Klein)
2021-1.5 Bond Counsel	1 Year	Lisa Gorab (Wilentz)
2021-1.6 Municipal Risk Consultant	1 Year	Vozza Agency
2021-1.7 Qualified Purchasing Agent	1 Year	Richard Kunze
2021-1.8 Municipal Public Defender	1 Year	David Amadio
2021-1.9 Municipal Prosecutor	1 Year	David Stanziale

(Adoption of Resolution No. 2021-1.3 through 2021-1.9 moved in same motion)

Motion: Ray Yazdi

Second: Richard Dellaripa

Roll Call: JUHLIN (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES)

**RESOLUTION NO. 2021-1.3
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey, Authorizing the Award of a Non-Fair and Open Professional Service Contract for the Position of Borough Attorney & Appointment of Fred Semrau, Esq. for Same

WHEREAS, the Borough of Bloomingdale has a need to appoint a Borough Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or Section 2.10 of the Borough Code as appropriate; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, Fred Semrau, Esq. will provide legal services as sought by the Borough of Bloomingdale at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

WHEREAS, Fred Semrau, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of Dorsey & Semrau, LLC from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer, Donna M. Mollineaux, has certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Bloomingdale that they do hereby provide advice and consent to the appointment of Fred Semrau, Esq. to the position of Borough Attorney for a term of one year from January 1, 2021 through December 31, 2021; and

BE IT FURTHER RESOLVED that the Borough Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Council President and Municipal Clerk to enter into a contract with Dorsey & Semrau, LLC as described herein to the satisfaction of the Mayor and Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$48,900** from **1-01-20-155-001-012** and **\$42,000** from **1-01-20-155-001-028**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.4
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Authorizing the Award of a Non-Fair and Open Professional Service Contract for the Position
of Borough Auditor & Appointment of Samuel Klein & Company – Joseph Faccone for Same*

WHEREAS, the Borough of Bloomingdale has a need to appoint a Borough Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 of the Borough Code as appropriate; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this service is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, Samuel Klein and Company – Joseph Faccone will provide auditing services as sought by the Borough of Bloomingdale at the annual compensation not to exceed \$40,125.00 as per their proposal dated December 9, 2020 which is on file in the Municipal Clerk's Office; and

WHEREAS, Samuel Klein and Company – Joseph Faccone has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of Samuel Klein and Company from making any reportable contributions through the term of the contract; and

WHEREAS, this contract is conditioned upon the funds being approved by the Governing Body in the 2021 budget;

NOW, THEREFORE, BE IT RESOLVED that the Borough council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Council President and Municipal Clerk to enter a contract with Samuel Klein and Company – Joseph Faccone as described herein to the satisfaction of the Borough Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$40,125** from **1-01-20-135-002-135**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.5
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Authorizing the Award of a Non-Fair and Open Professional Service Contract for the Position
of Bond Counsel & Appointment of Lisa A Gorab, Esq of Wilentz, Goldman & Spitzer P.A..
for Same*

WHEREAS, the Borough of Bloomingdale has a need to appoint a Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or of the Borough Code as appropriate; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, Lisa A. Gorab, Esq. of Wilentz, Goldman & Spitzer P.A. will provide Bond Counsel services as sought by the Borough of Bloomingdale as per their proposal dated December 9, 2020 on file in the Borough Clerk's Office; and

WHEREAS, Wilentz, Goldman & Spitzer P.A. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of Wilentz, Goldman & Spitzer P.A. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Council President and Municipal Clerk to enter a contract with Wilentz, Goldman & Spitzer P.A. as described herein to the satisfaction of the Borough Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

**RESOLUTION NO. 2021-1.6
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Authorizing the Award of a Non-Fair and Open Professional Service Contract for the Position
of Risk Management Consultant & Appointment of David Vozza of the Vozza Agency for same*

WHEREAS, the Borough of Bloomingdale has a need to appoint a Risk Management Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 of the Borough Code as appropriate; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, David Vozza of the Vozza Agency will provide Risk Management Consultant services as sought by the Borough of Bloomingdale as per their proposal dated December 7, 2020 which is on file in the Municipal Clerk's Office; and

WHEREAS, David Vozza has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of Vozza Agency from making any reportable contributions through the term of the contract; and

WHEREAS, this contract is conditioned upon the funds being approved by the Governing Body in the 2021 budget;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Council President and Municipal Clerk to enter a contract with Vozza Agency as described herein to the satisfaction of the Acting Mayor and Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

**RESOLUTION NO. 2021-1.7
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution Authorizing the Contract and Appointment of Richard Kunze as Qualified Purchasing Agent

WHEREAS, there is a need to appoint a Qualified Purchasing Agent ('QPA'); and

WHEREAS, Richard Kunze has agreed to accept such appointment as the QPA for the Borough of Bloomingdale; and

WHEREAS, Richard Kunze meets the statutory qualifications to hold the position; and

WHEREAS, the appointment as Qualified Purchasing Agent shall be at an annual rate of \$3,500 for a term January 1, 2021 through December 31, 2021; and

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, that the Agreement with Richard Kunze to serve as the Qualified Purchasing Agent of the Borough as described hereinabove be and is hereby authorized.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$3,500** from **1-01-20-130-001-028**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.8
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointment of Public Defender

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of David A. Amadio, to the position of Public Defender in accordance with section 2-12 of the Borough Code; for a one term effective January 1, 2021 through December 31, 2021.

**RESOLUTION NO. 2021-1.9
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointment of David Stanziale as Municipal Prosecutor

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of David Stanziale, Esq. to the position of Prosecutor in accordance with section 2-11 of the Borough Code for a one-year term commencing January 1, 2021 expiring December 31, 2021.

B. Municipal Officers

(Resolutions No. 2021-1.10 through 2021-1.34 moved in same motion)

Reso No. 2021-1.18 – Holdover, no appointment made for CPWM & Field Consultant

Motion: Rich Dellaripa

Second: Dawn Hudson

Roll Call: YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES)

**RESOLUTION NO. 2021-1.10
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing Municipal Humane Law Enforcement Officer(s)*

WHEREAS, the Passaic County Prosecutor's Office has issued a directive to all Passaic County Police Chiefs requiring the appointment of an active police officer to fill the position of Municipal Humane Law Enforcement Officer; and

NOW THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members as the Borough's Municipal Humane Law Enforcement Officer(s) for a one year term; expiring December 31, 2021:

Municipal Humane Law
Enforcement Officer(s)

1 year term

Patrolman Steven Smith
Detective Daniel Greenwood

**RESOLUTION NO. 2021-1.11
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Clean Communities Coordinator*

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member(s) as the Borough's Clean Communities Coordinator(s) for a one-year term; expiring December 31, 2021:

Clean Communities Co-Coordinator
Clean Communities Co-Coordinator

1 year
1 year

Michael Sondermeyer
Dawn Hudson

**RESOLUTION NO. 2021-1.12
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing Fire Prevention Member(s)*

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members as the Borough's Fire Prevention for a one-year term; expiring December 31, 2021:

Fire Prevention Official	1 year term	Mark Lime
Fire Prevention Bureau Secretary	1 year term	Mark Lime

**RESOLUTION NO. 2021-1.13
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Joint Insurance Fund Commissioner & Alternate*

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member(s) as the Borough's Joint Insurance Fund Commissioner for a one-year term; expiring December 31, 2021:

JIF Commissioner	1 year	Michael Sondermeyer
JIF Commissioner, Alternate	1 year	Sherry Gallagher

**RESOLUTION NO. 2021-1.14
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**Designating NJDEP Licensed Water Distribution and Wastewater Collection Systems
Operator**

WHEREAS, the Governing Body ("Governing Body") of the Borough of Bloomingdale ("Borough") finds and declares that applications for wastewater treatment works approval must be submitted to the State of New Jersey, Department of Environmental Protection ("NJDEP"), in accordance with N.J.A.C. 7:14a-22.5; and

WHEREAS, the Governing Body further finds and declares that John Wegele, L.O. is qualified to serve as the Borough's official agent for purposes of all wastewater treatment works approvals as may be required by the NJDEP;

WHEREAS, The Governing Body further finds and declares that John Wegele, L.O., is hereby confirmed as Municipal Water Distribution and Wastewater Collection Systems Operator at an Official Meeting held on January 5, 2021; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that John Wegele, L.O., be and is hereby authorized to execute, as the official agent of the Borough of Bloomingdale, any and all treatment works approval applications required to be submitted to the State of New Jersey, Department of Environmental Protection, during the calendar year 2021 at a salary of \$15,000 per year.

**RESOLUTION NO. 2021-1.15
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a LOSAP Plan Administrator***

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as the Borough's LOSAP Plan Administrator for a one-year term; expiring December 31, 2021:

LOSAP Plan Administrator 1 year Sherry Gallagher

**RESOLUTION NO. 2021-1.16
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Passaic County Brownfields Commissioner***

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as the Borough's Passaic County Brownfields Commissioner for a one year term; expiring December 31, 2021:

Passaic County Brownfields Commissioner 1 year Michael Sondermeyer

**RESOLUTION NO. 2021-1.17
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Pension Certification Officer***

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as the Borough's Pension Certification Officer for a one-year term; expiring December 31, 2021:

Pension Certification Officer 1 year Sherry Gallagher

**RESOLUTION NO. 2021-1.19
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC
AND STATE OF NEW JERSEY, DESIGNATION OF PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as it Public Agency Compliance Officer (PACO), which serves as the liaison between the Department of the Treasury, Division of Public Contracts Equal Employment Opportunity and the Borough, and

WHEREAS, the PACO serves as the Public Agency's point of contact for all matters concerning implementation and administration of the above referenced statute;

NOW, THEREFORE, BE IT RESOLVED that the Acting Mayor and Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey, hereby appoints Michael Sondermeyer, Borough Administrator the Borough of Bloomingdale, as the Borough's PACO for the calendar year 2021; and

BE IT FURTHER RESOLVED, that in accordance with NJAC 17:27 the Borough Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the State of New

Jersey Department of the Treasury Division of Contract Compliance and EEO in Public Contracts.

**RESOLUTION NO. 2021-1.20
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Public Events Committee*

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members as the Borough’s Public Events Committee for a one-year term; expiring December 31, 2021:

Council Members: Dawn Hudson & John D’Amato

**RESOLUTION NO. 2021-1.21
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**Resolution of the Borough of Bloomingdale, County of Passaic and State of
New Jersey, Appointing a Recycling Coordinator**

WHEREAS, there is a need to appoint a Certified Recycling Coordinator (‘CRC’); and

WHEREAS, John Whitehead has agreed to accept such appointment as the CRC for the Borough of Bloomingdale; and

WHEREAS, John Whitehead meets the qualifications to hold the position; and

WHEREAS, the appointment as Certified Recycling Coordinator shall be at an annual rate of \$800 for a term January 1, 2021 through December 31, 2021; and

WHEREAS, this agreement is conditioned upon the funds being approved by the Governing Body in the 2021 budget

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, that the agreement with John Whitehead to serve as the Certified Recycling Coordinator of the Borough as described hereinabove be and is hereby authorized.

**RESOLUTION NO. 2021-1.22
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Recycling Coordinator Alternate*

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as the Recycling Coordinator Alternate for a one-year term; expiring December 31, 2021:

Recycling Coordinator Alternate 1 year Albert Gallagher

**RESOLUTION NO. 2021-1.23
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Safety Coordinator***

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members as the Borough's Safety Coordinator for a one year term; expiring December 31, 2021:

Safety Coordinator	1 year term	Michael Sondermeyer
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**RESOLUTION NO. 2021-1.24
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing Special Police Officers in accordance with Borough Code***

WHEREAS, the Chief of Police has made a recommendation to the Governing Body of the appointments of the following Special Police Officers; and

WHEREAS, the following Special Police Officers meet all the requirements to serve in that position;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby appoint the following Special Police Officers in accordance with Borough Code Section 2-38.10 for a one-year term; expiring December 31, 2021:

- | | | | |
|----|------------------------------------|--------|-------------------|
| 1. | Special Police Officers (Class II) | 1 year | Mark Gildersleeve |
| 2. | Special Police Officers (Class II) | 1 year | Paul Pampinella |
| 3. | Special Police Officers (Class II) | 1 year | Ray Muller |

**RESOLUTION NO. 2021-1.25
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Stormwater Management Coordinator***

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as the Borough's Stormwater Management Coordinator for a one year term; expiring December 31, 2021:

Stormwater Management Coordinator	1 year	Michael Sondermeyer
Stormwater Mgmt, Alternate Coordinator	1 year	Al Gallagher

**RESOLUTION NO. 2021-1.26
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a Solid Waste Advisory Council Representative & Alternate***

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member(s) as the Borough's Representative and Alternate Representative to the Solid Waste Advisory Council for a one-year term; expiring December 31, 2021:

SWAC Representative	1 year	Albert Gallagher
SWAC Representative (Alternate)	1 year	Rocco DiGregorio

**RESOLUTION NO. 2021-1.34
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing a CCO Officer*

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as the Borough's CCO Officer:

CCO Officer	1 Year Term Expiring 12/31/21	Mark Lime
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C. Municipal Boards & Commissions:

Direct Acting Mayoral Appointments

(Resolutions No. 2021-1.35 through 2021-1.38 moved in same motion)

Motion: Dawn Hudson

Second: Rich Dellaripa

Roll Call: D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), YAZDI (YES)

**RESOLUTION NO. 2021-1.35
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Environmental Commission

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale that they do provide, advice and consent to the appointment of the following to the Environmental Commission (BEC) effective January 1, 2021:

- | | | |
|----------------------|------------------------------|-------------------|
| 1. BEC, Commissioner | 3 years (expiring 12/31/23) | Jennifer Altfield |
| 2. BEC, Member | 3 years (expiring 12/31/23) | Patrick Cecala |
| 3. BEC, Member | 3 years (unexpired 12/31/21) | Robert Fry |

**RESOLUTION NO. 2021-1.36
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Economic Development Commission

BE IT RESOLVED by the Council of the Borough of Bloomingdale that they do provide, advice and consent to the Acting Mayor's appointment of the following to the Economic Development Commission members:

- | | | |
|-----------------------------|-----------------------------|-----------------|
| 1. EDC Member | 5 years (expiring 12/31/25) | Suzanne Osborne |
| 2. EDC, Alternate Member I | 2 years (expiring 12/31/22) | Theresa Merino |
| 3. EDC, Alternate Member II | 2 year (expiring 12/31/22) | Steven Pardalis |

**RESOLUTION NO. 2021-1.37
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Library Board of Trustees

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following to the Library Board of Trustees:

Library Board – Vice President	5 years (expiring 12/31/25)	Jennifer Ellis
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Library Board - Secretary	5 years (expiring 12/31/25)	Thomas Kroncke
Library Board - Mayor Representative	1 year (expiring 12/31/21)	Ed Simoni
Library Board – Superintendent Rep	1 year (expiring 12/31/21)	Debbie Sondermeyer

**RESOLUTION NO. 2021-1.38
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Planning Board

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following members to the Planning Board:

Planning Board (Class II)	3 years (expiring 12/31/23)	Mark Crum
Planning Board (Class III)	1 year (expiring 12/31/21)	Ray Yazdi
Planning Board (Class IV)	4 years (expiring 12/31/24)	Ed Simoni
Planning Board (Class IV)	4 years (expiring 12/31/24)	Barry Greenburg
Planning Board (Alt. III)	2 years (expiring 12/31/22)	Wayne Hammacker

**D. Municipal Boards & Commissions:
(With Council Confirmation)**

(Adoption of Resolutions No. 2021-1.39 through 2021-1.45 moved in same motion)

Motion: Ray Yazdi

Second: Rich Dellaripa

Voice Vote: All in favor voting AYE; none were opposed

**RESOLUTION NO. 2021-1.39
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Board of Health

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following members to the Board of Health:

Board of Health	3 years (expiring 12/31/23)	Linda Parry Carney
Board of Health	3 years (expiring 12/31/23)	Jennifer Ellis
Board of Health	3 years (expiring 12/31/23)	Mary Catalano

**RESOLUTION NO. 2021-1.40
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing Members to the Emergency Management Council in accordance with the Borough
Code*

WHEREAS, Residents' safety is enhanced by the Emergency Management Council; and

WHEREAS, Borough Code Section 2.47 provides for an Emergency Management Council to assist in supervising and coordinating the civilian defense and disaster control activities of the Borough;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members to the Emergency Management Council for a one year term; expiring December 31, 2021:

Local Emergency Plan Council	1 year	Ray Muller (Deputy)
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Local Emergency Plan Council	1 year	Eric Hubner (Deputy)
Local Emergency Plan Council	1 year	Dawn Hudson
Local Emergency Plan Council	1 year	Robert Voorman
Local Emergency Plan Council	1 year	Bernie Vroom
Local Emergency Plan Council	1 year	Al Gallagher
Local Emergency Plan Council	1 year	William Steenstra
Local Emergency Plan Council	1 year	Bill Pomeroy
Local Emergency Plan Council	1 year	Gayle Dunlap
Local Emergency Plan Council	1 year	Joseph Borell
Local Emergency Plan Council	1 year	Chris Walthour
Local Emergency Plan Council	1 year	John D'Amato, Mayor's Rep
Local Emergency Plan Council	1 year	Eric Tuason
Local Emergency Plan Council	1 year	Pete Croop
Local Emergency Plan Council	1 year	Daniel Johnson (BOE)
Local Emergency Plan Council	1 year	Michael Sondermeyer
Local Emergency Plan Council	1 year	Frank Neuberger

**RESOLUTION NO. 2021-1.41
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution Appointing Members to the Municipal Alliance Committee

WHEREAS, the Municipal Alliance Committee purpose is to recommend to the Governing Body the operation and administration of programs in professional counseling which are of benefit to the residents of the Borough; and

WHEREAS, the Borough is eligible for funding from the state of New Jersey for the purpose of developing and organizing efforts to reduce alcoholism and drug abuse through a local Municipal Alliance Committee;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale that it does hereby appoint the following members to the Municipal Alliance Committee for a one-year term; expiring December 31, 2021:

Municipal Alliance Coordinator	1 year	Linda Bennett
Municipal Alliance	1 year	Kim Juhlin
Municipal Alliance	1 year	Marisa Cironi French
Municipal Alliance	1 year	Christine Riggio
Municipal Alliance	1 year	Monica Galiano
Municipal Alliance	1 year	Kelly Couillou
Municipal Alliance	1 year	Kim Buscher
Municipal Alliance	1 year	Detective Daniel Greenwood
Municipal Alliance	1 year	Chief Joseph Borell

**RESOLUTION NO. 2021-1.42
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the ROSE Trust Fund Advisory Board

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following member(s) to the ROSE Trust Fund Advisory Board expiring 12/31/23:

ROSE Trust Fund Advisory Board	3 years	Jack Miller
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**RESOLUTION NO. 2021-1.43
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Senior Citizen Advisory Board

BE IT RESOLVED, by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following to the Senior Citizen Advisory Board:

Senior Citizens Advisory Board	3 years (expiring 12/31/23)	Jessica Mirebella
Senior Citizens Advisory Board	3 years (expiring 12/31/23)	Joan Auletta
Senior Citizens Advisory Board	3 years (expiring 12/31/23)	Sharen Brower
Senior Citizens Advisory Board	3 years (Unexpired 12/31/22)	Cathy Gerbitz

**RESOLUTION NO. 2021-1.44
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing Members to the Community Emergency Response Team (CERT)***

WHEREAS, Residents' safety is enhanced by the Community Emergency Response Team ('CERT'); and

WHEREAS, the CERT Team assist in supervising and coordinating the civilian defense and disaster control activities of the Borough;

WHEREAS, the Community Emergency Response Team (CERT) program helps train people to be better prepared to respond to emergency situations in their communities. When emergencies happen, CERT members can give critical support to first responders, provide immediate assistance to victims, and organize spontaneous volunteers at a disaster site. CERT members can also help with non-emergency projects that help improve the safety of the community.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members to the CERT Team for a one-year term; expiring December 31, 2021:

CERT Team	1 year	Bernard Vroom (Coordinator)
CERT Team	1 year	Kevin Branvall
CERT Team	1 year	Darin Miller
CERT Team	1 year	Harvey Miller, Jr.
CERT Team	1 year	Tom Fuchs
CERT Team	1 year	Peter Brand
CERT Team	1 year	John Descafano
CERT Team	1 year	William Plog
CERT Team	1 year	Charles Manella
CERT Team	1 year	Alan Bird
CERT Team	1 year	Maryann Vroom
CERT Team	1 year	Greg Reilly

**RESOLUTION NO. 2021-1.44A
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Appointing Members to the Bloomingdale Search and Rescue Team***

WHEREAS, Residents' safety is enhanced by the Bloomingdale Search and Rescue Team ('BSAR'); and

WHEREAS, the Search and Rescue Team assists in supervising and coordinating the civilian defense and disaster control activities of the Borough;

WHEREAS, the Search and Rescue Team helps train their members to be better prepared to respond to emergency situations in their communities that require them to find lost individuals. When emergencies happen, Search and Rescue Team members can provide immediate assistance to subjects, and organize spontaneous volunteers at a disaster site.

WHEREAS, the Search and Rescue Team members search for and provide aid to people who may be in distress, imminent danger, or lost.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following members to the Search and Rescue Team for a one-year term; expiring December 31, 2021:

Search & Rescue	1 year	Alfred J Saint Jacques (Coordinator)
Search & Rescue	1 year	Harvey Miller
Search & Rescue	1 year	William Steenstra, Jr.
Search & Rescue	1 year	Kevin Branvall
Search & Rescue	1 year	Steven Smith
Search & Rescue	1 year	Steve Merusi
Search & Rescue	1 year	Ben Scaturro
Search & Rescue	1 year	Sam Scaturro
Search & Rescue	1 year	Drew Tanis
Search & Rescue	1 year	Kathy Torsney
Search & Rescue	1 year	Mike Wanklin
Search & Rescue	1 year	Izaa Rodriguez
Search & Rescue	1 year	David Becker
Search & Rescue	1 year	Daniel C. Kellogg

**RESOLUTION NO. 2021-1.45
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments to the Recreation Commission

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following to the Recreation Commission:

Recreation Member	1 year (expiring 12/31/21)	Merle Simons
Recreation Member	5 years (expiring 12/31/25)	Monica Story
Recreation Member	2 years (expiring 12/31/22)	Meg Gray
Recreation Member	1 year (expiring 12/31/21)	Roberto Alvarado
Recreation Member	5 years (expiring 12/31/25)	Barbi Grecco

E. Governing Body & Citizen Committees

(Resolution No. 2021-1.46)

Motion: Ray Yazdi

Second: Dawn Hudson

Roll Call: DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), YAZDI (YES), D'AMATO (YES)

**RESOLUTION NO. 2021-1.46
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments of Governing Body Committees/Citizen Committee

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following Governing Body Committees

and Citizen Committees:

2021 STANDING COMMITTEES

<u>Committee</u>	<u>Chair</u>	<u>Member(s)</u>
FY2021 Budget Committee	Richard Dellaripa	John D’Amato Drew Juhlin
Governmental Operations	John D’Amato	Ray Yazdi Dawn Hudson
Public Safety & Health	John D’Amato	Dawn Hudson Ray Yazdi
Ordinance Review Committee/ Ordinance Review Comm. Res. Mbrs	William Graf	Edward Simoni Pete Croop William Steenstra Chris Walthour Ray Yazdi Brian Guinan
Shared Services Committee	Ray Yazdi	John D’Amato Dawn Hudson
Flood Committee	Jack Miller	Drew Juhlin; Bernie Vroom; Richard Dellaripa
Grants Committee	Richard Dellaripa	Drew Juhlin
Public Outreach Committee	Dawn Hudson	Richard Dellaripa

F. Appointment of Governing Body Liaisons

(Resolution No. 2021-1.47)

Motion: Rich Dellaripa

Second: Ray Yazdi

Roll Call: HUDSON (YES), JUHLIN (YES), YAZDI (YES), D’AMATO (YES), DELLARIPA (YES)

**RESOLUTION NO. 2021-1.47
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointments of Governing Body Liaisons

BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, that they do provide, advice and consent to the appointment of the following Governing Body Liaisons:

<u>Organization</u>	<u>Liaison</u>
1. Bloomingdale Board of Education	Richard Dellaripa
2. Bloomingdale Board of Health	Dawn Hudson
3. Bloomingdale Volunteer Fire Co., Inc.	John D’Amato
4. Bloomingdale/Butler Youth Club	Drew Juhlin
5. Environmental Commission	Drew Juhlin
6. Library Board of Trustees	Vacancy
7. Local Emergency Planning Council	John D’Amato
8. Municipal Drug Alliance	Richard Dellaripa
9. ROSE Trust Fund Advisory Board	Drew Juhlin
10. Senior Citizens Advisory Committee	Vacancy
11. Tri-Boro Chamber of Commerce	Breeanna Calabro
12. Tri-Boro Little League	Drew Juhlin

13. Economic Development Committee	Vacancy
14. Passaic County Film Commission	Vacancy
15. Flood Committee Liaison	Drew Juhlin
16. Passaic Co. River Flood Basin Task Force	Vacancy
17. Recreation	Drew Juhlin
18. Bloomingdale/Butler United Soccer Club	Ray Yazdi
19. Tri-Boro First Aid Squad	John D'Amato

CONSENT AGENDA

(Adoption of Resolutions No. 2021-1.48 – 2021-1.79)

Motion: Dawn Hudson

Second: Ray Yazdi

Roll Call: JUHLIN (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES)

RESOLUTION NO. 2021-1.48 **OF THE GOVERNING BODY OF** **THE BOROUGH OF BLOOMINGDALE**

*Accepting, Approving and/or Adopting the Consent Agenda of the
January 5, 2021 Regular Meeting*

WHEREAS, the Borough Council of the Borough of Bloomingdale has determined that to increase efficiency, the Consent Agenda shall be adopted with one resolution, and

NOW THEREFORE BE IT RESOLVED, that the following resolutions, placed on this agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in their entirety by the Council of the Borough of Bloomingdale.

- **Approval of Minutes:**
 - A. Regular Meeting – November 24, 2020
 - B. Regular Meeting – December 15, 2020
 - C. Executive Session – December 15, 2020
- **Motion Authorizing Clerk to publish 2021 Annual Notice**
- **Authorization for Road Closures for the following events:**
 - Tri-Boro Little League Parade
 - Memorial Day Parade- May 24th
 - Candlelight Memorial Walk – Sept 11th
 - Bob Koch 5k / Pride Day – Sept 23rd
- **No. 2021-1.49:** Authorizing Borough Vehicles to Designated Municipal Employees
- **No. 2021-1.50:** Fire Chief & Assistant Chief Vehicle Policy
- **No. 2021-1.51:** Authorizing Consumption Credits for Swimming Pools
- **No. 2021-1.52:** Signatures on Borough Accounts
- **No. 2021-1.53:** Designating the Legal Newspaper for Publication
- **No. 2021-1.54:** Establishing Interest Rate to be charged on unpaid taxes & improvement assessments
- **No. 2021-1.55:** Authorizing Certain Statutory Payments of Claims & other claims regular in nature
- **No. 2021-1.56:** Authorizing CFO to Maintain Various Change Funds
- **No. 2021-1.57:** Release of Executive Session Minutes
- **No. 2021-1.58:** Authorizing Temporary delay in posting of penalties on certain utility accounts
- **No. 2021-1.59:** Designating Official Depositories
- **No. 2021-1.60:** Authorizing CFO to Maintain Petty Cash Fund

- **No. 2021-1.61:** Authorizing Service Charges on Returned Negotiable Instruments
- **No. 2021-1.62:** Authorizing participation in Cooperative Purchasing Systems
- **No. 2021-1.63:** Authorizing Municipal Tax Lien Sale
- **No. 2021-1.64:** Authorizing Cancellation of Certain Tax Refunds and/or Delinquencies
- **No. 2021-1.65:** Increasing the Bid Threshold to \$44,000
- **No. 2021-1.66:** Affirming Employee Handbook & Policies and Procedures Manual
- **No. 2021-1.67:** Establishing Policy for the Tax Assessor to Notify CFO of Tax Appeals
- **No. 2021-1.68:** 2021 Fire Department Officers
- **No. 2021-1.69:** Resolution Authorizing Flexible Benefits
- **No. 2021-1.70:** Resolution Authorizing Third Party Payroll Disbursements
- **No. 2021-1.71:** Appointment of Bloomingdale Representative to the Passaic County Senior Advisory Committee
- **No. 2021-1.72:** Dedication of Utility Funds
- **No. 2021-1.73:** Appointing Deputy Registrar & Alternate Registrar
- **No. 2021-1.74:** Cash Management Plan
- **No. 2021-1.75:** Establishing 2021 Borough Council By-Laws
- **No. 2021-1.76:** Civil Rights Policy
- **No. 2021-1.77:** Agreement with Verizon Wireless for use of poles in the Borough of Bloomingdale
- **No. 2021-1.78:** Authorization the 2021 Recycling Calendar
- **No. 2021-1.79:** Mileage Reimbursement Policy

**RESOLUTION NO. 2021-1.49
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing Designated Municipal Employees to Utilize Assigned Borough Vehicles in the Performance of Their Duties

WHEREAS, the Governing Body of the Borough of Bloomingdale is committed to ensuring that residents are provided with quality services and a safe community to the extent practicable ; and

WHEREAS, the Chief of Police, Fire Chief, Superintendent of the Department of Public Works, Construction Code Official, Emergency Management Coordinator; Animal Control Officers provide services to residents on a twenty-four hour per day, seven days per week, on call basis; and

WHEREAS, the services provided by these designated individuals require the use of Borough-owned, Borough-insured vehicles in the performance of their duties; and

WHEREAS, the Governing Body has determined that permitting these designated individuals to maintain in their possession a Borough-owned, Borough-insured vehicle will maximize the services provided to residents and promote safety and the general welfare within the Borough and in those municipalities with which the Borough has entered into shares services agreements for provision of certain services; and

WHEREAS, the use of the assigned vehicles is limited to official Borough business only and not for personal use, thereby prohibiting abuse of access to the Borough-owned vehicles.

WHEREAS, the Governing Body recognizes that the Fire Chief and Assistant Chief are invaluable volunteers and first responders for the Borough and accordingly, both the Fire Chief

and Assistant Chief shall be permitted to use Borough vehicles for their personal use while he/she is on call. The vehicle is not to be used for transportation to and from their place of employment. The personal use must be conducted within the confines of the Borough of Bloomingdale and surrounding mutual aid towns of Pompton Lakes, Butler, Kinnelon, Riverdale, Wanaque, Apshawa, Pequannock and Ringwood. There shall be no limit on the use of the vehicle for matters associated with firematics such as attending meetings, training, and conferences in order to carry out the duties of Fire Chief and Assistant Chief; and

WHEREAS, with respect to the vehicles for the Fire Chief and Assistant Chief, the Fire Chief may designate other members of the Fire Department/Fire Police, as appropriate, to use the vehicle for a designated firematic purpose, however, under no circumstances is anyone other than the Fire Chief, Assistant Chief, and fire personnel be permitted in the Fire Chief and Assistant Chief vehicle.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby authorize the assignment of Borough-owned, Borough-insured vehicles to the following designated Borough employees: (1) Chief of Police; (2) Fire Chief and Assistant Fire Chief; (3) Superintendent of the Department of Public Works; (4) Construction Code Official; and (5) Animal Control Officers; (1) Emergency Management Coordinator; and

BE IT FURTHER RESOLVED that the Fire Chief and Assistant Fire Chief vehicles used in accordance with the terms of this resolution set forth above, and the above references Borough employees are permitted to maintain in their possession the assigned Borough-owned vehicles on a twenty-four hour per day, seven days per week basis for the purpose of performing Borough business only, it being expressly prohibited that the assigned vehicles be used for personal use.

**RESOLUTION NO. 2021-1.50
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC,
STATE OF NEW JERSEY RE-ESTABLISHING A VEHICLE POLICY FOR THE FIRE
CHIEF & ASSISTANT CHIEF**

WHEREAS, the Borough of Bloomingdale has adopted the annexed a Fire Chief and Assistant Chief Vehicle Policy (“Policy”) which governs the use of these vehicles; and

WHEREAS, the Public Safety Committee has reviewed the Policy and met with the first responders regarding the policy; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey hereby adopts the annexed Vehicle Policy for the Fire Chief & the assistant Fire Chief.

**RESOLUTION NO. 2021-1.51
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Authorizing Sewer Consumption Credits for Accounts Billed as Class 11 Sewer Users for the
Filling of New and Repaired Swimming Pools*

WHEREAS, the Governing Body of the Borough of Bloomingdale finds and declares that Section 18-5.19 of the Revised General Code of the Borough of Bloomingdale establishes the sewer rate of \$7.65 per 1,000 gallons of consumption; and

WHEREAS, the Governing Body further finds and declares that the General Code provides that the Governing Body may, in its discretion, grant special exemptions or credits for

the filling of residential swimming pools or any other water use separately metered, as approved by the Bloomingdale Department of Water and Sewer Utility Services;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby authorize that, upon proper documentation and written request to the Department, a sewer consumption credit of \$7.65 be applied to accounts billed as Class 11 sewer users for the filling of new or repaired swimming pools, with the customer being responsible for the first \$25.00 for filling of repaired swimming pools; and

BE IT FURTHER RESOLVED by the Governing Body that customer accounts, billed as a class 11 sewer users and which have newly installed or repaired swimming pools, shall receive a sewer consumption credit for the pool's full capacity; and

BE IT FURTHER RESOLVED by the Governing Body that the filling of swimming pools and the granting of sewer consumption credits pursuant to this Resolution shall be subject to all rules and restrictions imposed by the State of New Jersey; and

BE IT FURTHER RESOLVED by the Governing Body that this Resolution shall be effective from January 1, 2021 through and including December 31, 2021.

**RESOLUTION NO. 2021-1.52
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC
AND STATE OF NEW JERSEY CONCERNING SIGNATURES ON BOROUGH
ACCOUNTS**

BE IT RESOLVED, by the Borough Council of the Borough of Bloomingdale that the Borough Treasurer, Municipal Clerk and the Chief Financial Officer are authorized as signatories on Borough accounts; three of whom will be the required signers on Borough checks.

BE IT FURTHER RESOLVED, that Lakeland Bank is hereby authorized to accept the manual or facsimile signatures of the Municipal Clerk Breeanna Calabro on Borough checks.

Donna M. Mollineaux, Chief Financial Officer

Sherry Gallagher, Treasurer

Breeanna Calabro, Municipal Clerk

**RESOLUTION NO. 2021-1.53
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE
Passaic County, New Jersey**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC
AND STATE OF NEW JERSEY DESIGNATING THE LEGAL NEWSPAPERS FOR
THE PUBLICATION OF LEGAL NOTICES AND OTHER ITEMS FOR THE
BOROUGH**

BE IT RESOLVED, by the Borough Council of the Borough of Bloomingdale that the following newspapers shall be designated as newspapers in which legal notices and advertisements may be published:

**Herald News
Star-Ledger**

**RESOLUTION NO. 2021-1.54
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Establishing Official Rate of Interest on Delinquencies and Grace Period

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that State law defines the term “delinquency” as the “sum” of all taxes and municipal charges due and owing on a given parcel of property; and

WHEREAS, the Governing Body further finds and declares that State law authorizes municipalities to charge as interest on delinquencies at the rate of 8% for amounts not exceeding \$1,500.00, and of 18% for any amount exceeding \$1,500.00, subject to a grace period of ten (10) days on the payment of said delinquency, an additional penalty of 6% will be charged if the amount exceeds \$10,000 at the end of the calendar year, as provided by law; and

WHEREAS, the Governing Body further finds and declares that the Borough’s Chief Financial Officer and the Municipal Tax Collector have each recommended that the Governing Body establish the foregoing as the Official Rate of Interest to be assessed by the Borough on all delinquencies occurring during calendar year 2021;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that Municipal Tax Collector be and is hereby authorized to charge as interest on delinquencies occurring during calendar year 2021 the rate of 8% for amounts not exceeding \$1,500.00, and of 18% for any amount exceeding \$1,500.00 and an additional penalty of 6% if the amount exceeds \$10,000 at the end of the calendar year, as per NJSA 54:4-66, grace period per NJSA 54-4-67.

**RESOLUTION NO. 2021-1.55
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC,
STATE OF NEW JERSEY AUTHORIZING CERTAIN STATUTORY PAYMENTS OF
CLAIMS AND OTHER CLAIMS REGULAR IN NATURE**

WHEREAS, all claims of payment by the Borough of Bloomingdale, County of Passaic, State of New Jersey, are required to be first submitted to the Borough of Bloomingdale Council for consideration before payment, and

WHEREAS, due to the nature of certain claims and timing of the particular meeting involved, certain claims should be paid when presented which are statutory and regular in nature, rather than held for the next council meeting of the Borough of Bloomingdale due to the nature of said claims.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale Council, as follows:

- 1) The Borough of Bloomingdale does hereby approve the payment between meetings of the following encumbered claims for payment, when the same are presented to the Borough of Bloomingdale Council and Chief Financial Officer of the Borough of Bloomingdale.
 - a) Borough of Bloomingdale payroll obligations
 - b) Borough of Bloomingdale required payments to the Board of Education
 - c) Required County tax payments to the County Treasurer
 - d) Banks for investment purposes, internal transfers, and debt service obligations
 - e) State of New Jersey – Application Fees
 - f) Permit Fees
 - g) DEP Fees
 - h) License Fees
 - i) State Surcharges
 - j) Marriage License Fees
 - k) Rabies Control Fees
 - l) Miscellaneous disbursements approved by specific resolutions
 - m) Reissue of lost or mutilated checks after stop payment has been enforced
 - n) Ten percent (10%) Bid Bond Returns (Clerk’s office)
 - o) Certain emergencies at only the discretion of the Borough of Bloomingdale Mayor or Administrator by the Mayor’s designation
 - p) Payments necessary to all vendors that require compliance with the 2006 Prompt Payment Law, Chapter 96, whereby the Borough of Bloomingdale shall pay the bill not more than 30 calendar days after the billing date to avoid billable late charges.
 - q) Postage and “Express Mail” Services
- 2) The Chief Financial Officer is hereby authorized and directed to prepare the proper vouchers for payment of the above recited accounts when same is properly presented to him/her for payment, and thereafter said claim shall be transcribed on the next scheduled Bill list to be approved by the Borough of Bloomingdale Council.
- 3) A certified copy of this resolution shall be forward to the Chief Financial Officer of the Borough of Bloomingdale.

**RESOLUTION NO. 2021-1.56
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC,
STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REINSTATE AND MAINTAIN VARIOUS CHANGE FUNDS**

WHEREAS, N.J.S.A 40A: 5-21 authorizes the establishment of change funds; and

WHEREAS, it is necessary from time to time to allow the availability of change funds as follows:

1. Municipal Court Administrator (for Municipal Court)	\$200.00
2. Secretary to Board of Health Department/Registrar Of Vital Statistics	\$ 50.00
3. Construction Code Official (Construction Department)	\$100.00
4. Water/Sewer Department	\$100.00
5. Municipal Clerk	\$50.00
6. Tax Collector (for Tax Department)	\$200.00

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds be re-established for 2021; and

**RESOLUTION NO. 2021-1.57
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC
AND STATE OF NEW JERSEY AUTHORIZING THE MUNICIPAL CLERK TO
RELEASE EXECUTIVE SESSION MINUTES IN ACCORDANCE WITH THE OPEN
PUBLIC MEETINGS ACT**

WHEREAS, the Open Public Meetings Act calls for the production of minutes from Executive Sessions and provides for said minutes to remain privileged communications - confidential until such time that same, pursuant to law, shall be released to the public; and

WHEREAS, the Council of the Borough of Bloomingdale periodically reviews and approves Executive Session minutes as to their completeness; and

WHEREAS, subsequent to said approval, minutes may become available to the public.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey that the Municipal Clerk shall have the authority to release Executive Session minutes to the public upon request after consultation with the Municipal Attorney and it is determined that the specific Executive Session minutes in accordance with the law be released to the public.

BE IT FURTHER RESOLVED that this Resolution shall be considered on an annual basis at the reorganization meeting of the Mayor and Council.

**RESOLUTION NO. 2021-1.58
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing Temporary Delay in Posting of Penalties on Certain Utility Accounts

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that the Municipal Utility Services User Rules and Regulations, enacted as part of the Revised General Ordinances of the Borough (“Code”), provide that the Borough Council may repeal, alter, change or modify them by formal resolution; and

WHEREAS, the Governing Body further finds and declares that Sections 17-6.5 and 18-5.10 of the Code provide for the assessment of penalties for delinquent payments on service accounts that are not paid within a thirty (30) day grace period; and

WHEREAS, the Governing Body further finds and declares that the best interests of the taxpayers who finance the operations of the Borough warrant that appropriate measures be undertaken to prevent the potential aforementioned assessment of penalties;

WHEREAS, the Governing Body further finds and declares that the payment schedules of the Borough and of the Board of Trustees of the Bloomingdale Board of Education (“Board”) bill periodically do not coincide, thereby resulting in the potential aforementioned assessment of penalties as well; and

WHEREAS, the Governing Body further finds and declares that due comity by and between the Borough and the Board, as well as the best interests of the taxpayers who finance the operations of the Borough and the Board, respectively, warrant that appropriate measures be undertaken to prevent the similar potential aforementioned assessment of penalties;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that the Department of Water and Sewer Utility Services is hereby authorized to delay posting of finance charges on the following utility accounts until at least sixty (60) days after

the date the utility bills upon which said bills are mailed:

<u>Account Number</u>	<u>Account Name</u>	<u>Service Number</u>
00170200	Sewer Disposal Plant - FH	23 Brandt Lane - Access Driveway
08128600	Delazier Field Lawn Sprinkler	30 Ballston Street
12860000	Delazier Field Bathrooms	30-B Ballston Street
12880000	Duane Muldoon Fire House	30-A Ballston Street
25320000	Public Works Garage	188 Union Avenue
40340000	Martha B. Day School	225 Rafkind Road
50030000	Samuel R. Donald School	31-33 Captolene Avenue
60310000	Walter T. Bergen School	225 Glenwild Avenue
95850000	Municipal Annex Building	107 Hamburg Turnpike
95880000	Senior Citizen Center	103 Hamburg Turnpike
95890000	Municipal Building	101 Hamburg Turnpike
2914-0	Public Safety Complex	190 Union Avenue

**RESOLUTION NO. 2021-1.59
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Designating Official Depositories for Municipal Funds

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that State law requires the designation of one or more official depositories for municipal funds; and

WHEREAS, the Governing Body further finds and declares that Lakeland State Bank and Regal Bank are eligible and qualified under State law to serve as official depositories for municipal funds; and

WHEREAS, the Governing Body further finds and declares that there has been no recommendation of any change in the designation of Lakeland State Bank and Regal Bank as official depositories for municipal funds for calendar year 2021;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that Lakeland State Bank and Regal Bank be and are hereby designated as the primary depositories for Borough funds during calendar year 2021; and

BE IT FURTHER RESOLVED that Borough Treasurer, Sherry Gallagher, and the Chief Financial Officer, Donna M. Mollineaux, be and are hereby authorized to invest any surplus funds, not otherwise required for current expenses, in any bank certificated by the State of New Jersey and/or in the New Jersey Cash Management Fund.

**RESOLUTION NO. 2021-1.60
OF THE GOVERNING BODY OF
OTHE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC,
STATE OF NEW JERSEY AUTHORIZING THE CHIEF FINANCIAL OFFICER TO
REINSTATE AND MAINTAIN VARIOUS PETTY CASH FUNDS**

WHEREAS, N.J.S.A 40A: 5-21 authorizes the establishment of petty cash funds; and

WHEREAS, it is necessary from time to time to allow the availability of petty cash funds as follows:

- | | |
|---|----------|
| 1. Bloomingdale Free Public Library
(Library Director) | \$200.00 |
| 2. Senior Center | \$50.00 |

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey, that a reimbursable aforementioned impress funds be re-established for 2021; and

**RESOLUTION NO. 2021-1.61
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE**

Authorizing Service Charges on Returned Negotiable Instruments

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that State law authorizes municipalities to assess service charges on accounts due and owing for payment that has been tendered by check or other form of written negotiable instrument that is returned; and

WHEREAS, the Governing Body further finds and declares that the Borough’s Chief Financial Officer and the Municipal Tax Collector have each recommended that the Governing Body authorize the imposition of service charges to offset the costs and expenses incurred as a result of the failed negotiation of such written negotiable instruments; and

WHEREAS, the Governing Body further finds and declares that it is in the best interests of the citizens of the Borough to authorize the imposition of such service charges;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale as follows:

- 1) That a service charge shall be added to any account owing to the municipality if payment tendered on said account was by way of a check or other written instrument that was returned;
- 2) That any service charge added to an account owing to the municipality for a tax or special assessment shall be included on whatever list of delinquent accounts is prepared for the enforcement of such lien; and
- 3) That the amount of such service charge shall be \$20.00 per check or other written instrument that has been returned, which charge shall be required to be tendered to the Borough in cash or by other form of guaranteed funds, including, but not limited to, certified or cashier's check.

**RESOLUTION NO. 2021-1.62
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey, Authorizing the Borough to become members of various Cooperative Purchasing/Pricing Systems

WHEREAS, the Borough of Bloomingdale desires to become a member of the following cooperative purchasing / pricing systems:

- Cranford Police Cooperative Pricing System
- Education Services Commission of NJ (ESCNJ)
- Mid-Passaic County Cooperative Pricing System
- NJ Cooperative Purchasing Alliance (Bergen)
- Sourcewell
- Somerset County, Morris County, Middlesex County, Passaic County, Essex County and H-GAC Cooperative Pricing System

WHEREAS, effective January 1, 2021 and that such membership shall be for the period ending December 31, 2021, and each renewal, thereafter of the system, unless the Borough of Bloomingdale elects to formally withdraw from the system;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Municipal Clerk are hereby authorized to execute the attached agreement for such membership.

**RESOLUTION NO. 2021-1.63
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing Annual Municipal Tax Lien Sale

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that N.J.S.A. 54:5-19 directs the Municipal Tax Collector to conduct an annual sale of tax/municipal charges; and

WHEREAS, the Governing Body further finds and declares that it is in the best interests of the citizens of the Borough for the Municipal Tax Collector to conduct a municipal lien sale for taxes and other municipal charges in 2021;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that Municipal Tax Collector be and is hereby authorized to conduct an annual municipal tax lien sale.

**RESOLUTION NO. 2021-1.64
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing Cancellation of Certain Tax Refunds and/or Delinquencies

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that N.J.S.A. 40A:5-17.1 empowers authorized municipal employees to process the cancellation of tax refunds and/or delinquencies of less than five dollars and no cents (\$5.00) in amount without further action of the Governing Body; and

WHEREAS, the Governing Body further finds and declares that Municipal Tax Collector is qualified to process the cancellation of tax refunds and/or delinquencies of less than \$5.00 in amount in accordance with N.J.S.A. 40A:5-17.1; and

WHEREAS, the Governing Body further finds and declares that it is in the best interests of the citizens of the Borough for the Municipal Tax Collector to be authorized to process the cancellation of tax refunds or delinquencies of less than \$5.00 in amount in accordance with N.J.S.A. 40A:5-17.1;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that Municipal Tax Collector be and is hereby authorized to process the cancellation of tax refunds or delinquencies of less than \$5.00 in amount during calendar year 2020 in accordance with N.J.S.A. 40A:5-17.1.

**RESOLUTION NO. 2021-1.65
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**A RESOLUTION OF THE BOROUGH OF LOOMINGDALE, COUNTY
OF PASSAIC AND STATE OF NEW JERSEY INCREASING THE BID
THRESHOLD FOR CONTRACTS SUBJECT TO PUBLIC BIDDING
UNDER THE LOCAL PUBLIC CONTRACTS LAW TO \$44,000**

WHEREAS, the Borough has created the position of Qualified Purchasing Agent (“QPA”) and appointed Richard Kunze to serve as the Borough QPA pursuant to N.J.S.A. 40A:11-9 to 9.1 and the regulations promulgated pursuant thereto at N.J.A.C. 5:34-5.1 to 5.5; and

WHEREAS, N.J.A.C. 5:34-5.4 provides that a government unit which employs a Qualified Purchasing Agent can take advantage of the higher bid threshold of \$44,000.00 pursuant to N.J.S.A. 40A: 11-3(a) and grants the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, the Borough of Bloomingdale desires to take advantage of the increased bid threshold.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey that the Borough of Bloomingdale hereby increases the bid threshold for award of public contracts by the Borough from \$17,500 to \$44,000.

**RESOLUTION NO. 2021-1.66
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**AFFIRMING THE BOROUGH OF BLOOMINGDALE, EMPLOYEE
HANDBOOK & POLICIES AND PROCEDURES MANUAL TO
CONFORM WITH STATE STATUTE**

WHEREAS, the Borough of Bloomingdale amended its Employee Handbook & Policies and Procedures Manual to conform with State statute on September 10, 2013 by Resolution NO. 2013-9.1;

BE IT RESOLVED by the Council of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey, that the Borough of readopts Resolution No. 2013-9.1, Bloomingdale, Employee Handbook & Policies and Procedures Manual

BE IT FURTHER RESOLVED that a copy of this Resolution shall be posted at the Borough of Bloomingdale, and a copy thereof delivered to each Borough employee within five (5) days of this Resolution.

**RESOLUTION NO. 2021-1.67
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**ESTABLISHING A WRITTEN POLICY REQUIRING THE TAX ASSESSOR TO
NOTIFY THE MAYOR AND COUNCIL AND THE CHIEF FINANCIAL OFFICER
(CFO) OF ALL TAX APPEALS**

WHEREAS, the Tax Assessor is charged with monitoring all tax appeals filed on Borough properties; and

WHEREAS, the Tax Assessor submits an annual tax appeals report in accordance with NJ State Statutes; and

WHEREAS, the State of New Jersey Best Practice Survey desires each municipality to establish a written policy requiring the Tax Assessor to notify the Chief Financial Officer (CFO) and Governing Body of all tax appeals upon filing, but no later than June 1st each year; and

WHEREAS, the Borough of Bloomingdale wishes to formalize the existing tax appeal notification process by the Tax Assessor; and

WHEREAS, this resolution shall serve as written policy requiring the Tax Assessor to report all tax appeals;

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Bloomingdale Tax Assessor shall submit to the Business Administrator, Borough Council and the Chief Financial Officers (CFO) notification of all tax appeals upon filing, but no later than June 1st each year.

**RESOLUTION NO. 2021-1.68
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Confirming Appointments of the Bloomingdale Volunteer Fire Department Officers

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that the Bloomingdale Volunteer Fire Department (“Department”) serves as the foremost fire protection agency within Borough government; and

WHEREAS, the Governing Body further finds and declares that the Department is comprised of dedicated volunteer citizens of the Borough who elect their own leaders in free, fair and open elections each year; and

WHEREAS, the Governing Body has learned that the Department has elected the following Departmental Officers for calendar year 2021:

Chief:	Eric Tuason
First Deputy Chief:	Frank Neuberger
Second Deputy Chief:	Carlo LeDuc
Captain Chem. Co.	Mike Wanklin, Jr.
First Lt. Chem. Co.	Kathleen Wanklin
Second Lt. Chem. Co.	Randy McMaster, Jr.
Captain Hook & Ladder Co.	Ed Ball
First Lt. Hook & Ladder	Curtis Christler
Second Lt. Hook & Ladder Co.	Jason Hammker
Richard Boud	Fire Police
Thomas Boud	Fire Police
Randy McMaster, Sr.	Fire Police
John Hooker	Fire Police

Ladies Auxiliary Officers

President	Krissy Karcher
Vice President	Chatelle Duffy
Secretary	Nancy Hammaker
Treasurer	Denise Marciano
Sgt. At Arms	Nancy Disbrow

WHEREAS, the Governing Body has been informed by the Acting Mayor that he concurs with the appointment of the foregoing Departmental Officers for calendar year 2021;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that the appointments of the Departmental Officers listed within this resolution are hereby confirmed for the Bloomingdale Volunteer Fire Department for calendar year 2021.

**RESOLUTION NO. 2021-1.69
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

RESOLUTION AUTHORIZING FLEXIBLE BENEFITS

WHEREAS, as it applies to employee health care coverage, New Jersey P.L. 2011 c. 78 requires the Borough of Bloomingdale ('Borough') to establish a Premium Only Plan and a Flexible Spending Account for eligible employees pursuant to Section 125 of the Internal Revenue Code; and

WHEREAS, the Borough shall withhold from the participant's compensation an amount equal to the contributions required from the participant for the coverage of the participant, as the source of premium payments; and

WHEREAS, the Mayor has reviewed the requirements and recommends American Fidelity Assurance Company to be the Section 125 provider; and

WHEREAS, American Fidelity Assurance Company, as the provider, has agreed to administer the plan at no cost to the Borough; and

WHEREAS, participation by the eligible employees in the plan is voluntary.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale as follows:

1. The Mayor is hereby authorized, without further resolution, to execute the required agreement and any related documents which may be necessary or appropriate to adopt the plan or maintain its compliance with applicable Federal, State and Local law.
2. The Flexible Benefits Plan will have an effective date of January 1, 2021.
3. The Flexible Benefits Plan shall include a Dependent Care Flexible Spending Account, as permitted by the law.
4. The maximum annual employee deduction for the medical expenses Flexible Spending Account shall be \$2,650.00 and the maximum amount for Dependent Care is \$5,000.00.

RESOLUTION NO. 2021-1.70 OF THE GOVERNING BODY OF THE BOROUGH OF BLOOMINGDALE

RESOLUTION AUTHORIZING THIRD PARTY PAYROLL DISBURSEMENTS

WHEREAS, N.J.A.C. 5:30-1, entitled "Electronic Disbursement Controls for Payroll Purposes," sets forth standards for local governments to follow when contracting with an organization to make disbursements on behalf of the local unit, as permitted by N.J.S.A. 52:27D-20.1; and

WHEREAS, the Borough Council of the Borough of Bloomingdale must formally approve payroll service provider access to Borough funds, assign responsibility to an official to oversee the process, and enact policies regulating payroll disbursements by payroll service providers;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Bloomingdale, in the County of Passaic, State of New Jersey as follows:

1. ADS is authorized to prepare any necessary payment documentation and make payroll and payroll agency disbursements on behalf of the Borough by executing such disbursements from the Borough's designated bank accounts, or by taking possession of Borough funds to make such disbursements and to hold those funds pending transmittal.

2. ADS shall use its own customized programming process to execute disbursements for the Borough.
3. The Chief Financial Officer is hereby appointed the approval officer and shall be responsible for authorizing and supervising the activities of the payroll service with respect to the disbursement of Borough funds, and shall further be charged with the reconciliation and analysis of all Borough general ledger accounts affected by the activities of the disbursing organization.
4. ADS shall be required to report any irregularities that may indicate potential fraud, noncompliance with appropriate laws, dishonesty or gross incompetence on the part of any approval officer.
5. ADS shall report circumstances that could jeopardize its ability to continue operations or otherwise interrupt the service provided to the Borough.
6. ADS shall comply with the requirements of N.J.A.C. 5:30-17.5 by providing documentation on an annual basis that ADP, Inc. has its own internal controls and appropriately safeguards against theft and other adverse conditions

**RESOLUTION NO. 2021-1.71
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Appointment to the Passaic County Senior Advisory Council

BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale hereby appoints the following member as Bloomingdale's representative to the Passaic County Senior Advisory Council for a one year term; expiring December 31, 2021:

Passaic County Senior Citizen Advisory Council <i>Bloomingdale Representative</i>	1 year	Patricia Yannacci
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**RESOLUTION NO. 2021-1.72
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF
PASSAIC AND STATE OF NEW JERSEY AUTHORIZING FUNDS
COLLECTED FROM AN INCREASE IN WATER METER INSTALLATION
FEES TO BE DEDICATED TO PAYING DOWN THE BOND ORDINANCE
ADOPTED TO FUND THE METER REPLACEMENT PROJECT**

WHEREAS, the Bloomingdale Borough Council adopted Ordinance 5-2018 on February 20, 2018 establishing a new service meter installation charge as the actual cost of the meter at the time of installation; and

WHEREAS, the Borough enacted this ordinance due to the fact that the new meters being installed cost more than the Borough was charging; and

WHEREAS, the Borough Council agreed that the increase in the amount charged was in the best interest of the Borough; and

WHEREAS, the Borough Council also agreed that the monies collected from the increase in the fees should be dedicated to and utilized solely for the pay down of the bond ordinance adopted by the Borough to fund the replacement of the water meters throughout the Borough; and

WHEREAS, the Borough Council agreed that the dedication to and utilization of the funds toward pay down of the bond ordinance should be memorialized annually.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Bloomingdale hereby directs the Borough CFO to ensure that all funds collected from the increase in water meter installation charges be used solely to paying down the bond ordinance adopted to undertake the meter replacement project.

This Resolution shall take effect immediately.

**RESOLUTION NO. 2021-1.73
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION APPOINTING A DEPUTY REGISTRAR
& AN ALTERNATE DEPUTY REGISTRAR**

WHEREAS, in accordance with the provisions of N.J.S.A. 26:8-17, the Registrar of Vital Statistics may appoint Deputy and Alternate Deputy Registrars if the Local Registrar deems such appointments to be necessary for the office to function efficiently and to provide quality service to the public; and

WHEREAS, Mary O’Keefe, Municipal Clerk/Registrar of the Borough of Butler, is qualified and has agreed to serve as the Deputy Registrar in the absence of the Registrar or at the discretion of the Registrar; and

WHEREAS, Breeanna Calabro, Municipal Clerk of the Borough of Bloomingdale, is qualified and has agreed to serve as the Alternate Deputy Registrar in the absence of the Registrar; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale do hereby confirm the appointments of Mary O’Keefe as Deputy Registrar and Breeanna Calabro as Deputy Alternate Registrar of Vital Statistics.

**RESOLUTION NO. 2021-1.74
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION ESTABLISHING A CASH MANAGEMENT PLAN FOR THE
BOROUGH OF BLOOMINGDALE PURSAUNT TO N.J.S.A. 40A:5-14**

WHEREAS, N.J.S.A. 40A:5-14 requires that each municipality in the State of New Jersey adopt a Cash Management Plan and shall deposit, or invest, or both deposit and invest, its funds pursuant to that plan; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby adopt the attached Cash Management Plan.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
D’Amato	X				Hudson	X			
Dellaripa	X				Yazdi	X			
Juhlin	X								

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on January 5, 2021.

Breeanna Calabro, RMC
Municipal Clerk, Borough of Bloomingdale

CASH MANAGEMENT PLAN **BOROUGH OF BLOOMINGDALE** **PASSAIC COUNTY, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits) and investment (“Permitted Investments”) of certain public funds of the Borough of Bloomingdale, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest or dividend bearing accounts or otherwise invested in Permitted Investments hereinafter referred to. The intend of the Plan is to provide is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes, and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. CASH MANAGEMENT POLICY

- A. Objectives:** The priority of investing policies shall be, in order of descending importance, security, liquidity and yield.
- 1) **Security:** The safety of principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.
- 2) **Credit Risk:** Credit risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:
- a. Limiting investments to the safest types of securities.
 - b. Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
 - c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.
- 3) **Interest Rate Risk:** Interest rate risk is the risk that market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:
- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to

sell securities on the open market prior to maturity,
and

- b. By investing operating funds primarily in shorter-term securities.

4) **Liquidity:** The investment portfolio must remain sufficiently liquid structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

5) **Yield:** The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

- a. A declining credit security could be sold early to minimize the loss of principal.
- b. A security swap would improve the quality, yield, or target duration in the portfolio.
- c. Liquidity needs of the local unit require that the security be sold.

1) **Prudence**

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing the overall portfolio in accordance with the State Law and this policy. The Chief Financial Officer and/or Borough Treasurer, acting in accordance with written procedures and this cash management plan and exercising due diligence shall be received or personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of the cash management plan and policy.

Investments shall be made with the judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well all the probable income to be derived.

2) **Ethics and Conflicts of Interest**

The designated officials involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Actions of individuals involved in administering the cash management plan shall be governed by the Local Government Ethics Law. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. The designated officials shall refrain from undertaking personal investment portfolio. The designated officials shall refrain

from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Borough of Bloomingdale.

3) Delegation of Authority

Authority to manage the cash management plan is granted to the Chief Financial Officer pursuant to N.J.S.A. 40A:5-14. Responsibility for the operation of the cash management plan is hereby delegated to the Chief Financial Officer and the Borough Treasurer. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the Chief Financial Officer and/or Borough Treasurer. The Chief Financial Officer and/or Borough Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

III. **IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN**

A. The Plan is intended to cover the deposit and/or investment, whenever not legally presented, all funds and accounts of the Borough of Bloomingdale.

IV. **DESIGNATION OF OFFICIALS OF THE BOROUGH OF BLOOMINGDALE AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer and/or Borough Treasurer is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, Chief Financial Officer and/or Borough Treasurer of the Borough of Bloomingdale is directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

V. **DESIGNATION OF DEPOSITORIES**

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this plan:

Lakeland State Bank
Regal Bank

Also, for purposes of investing any other institution presenting a GUDPA certificate may be used. All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Officials referred to in Section III above.

VI. **DESIGNATION OF BOKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Chief Financial Officer and/or Borough Treasurer is authorized for purposes of buying and selling securities identified in the Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipts of the Plan by sending a copy of such acknowledgement to the Chief Financial Officer and/or Borough Treasurer.

Lakeland State Bank
Regal Bank

VII. AUTHORIZED INVESTMENTS

A. Except as otherwise specifically provided for herein, the Chief Financial Officer and/or Borough Treasurer is hereby authorized to invest the public funds covered by the Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligations bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part of within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units.
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if
 - a. The underlying securities are permitted investments pursuant to paragraphs (1) and (3) of the subsection a;
 - b. The custody of collateral is transferred to a third party;
 - c. The maturity of the agreement is not more 30 days;
 - d. The underlying securities are purchase through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - e. A master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) Which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940,” 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. SEC. 270.2A-7.

- (b) The portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec.270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) Which has:
 - a. Attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - b. Retained an investment advisor registered for exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940,” 15 U.S.C. sec. 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) Which is managed in accordance with 17 C.F.R. sec. 2702a-7;
- (b) Which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) Which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 2702a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) Which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) Which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) Which purchases and redeems investments directly from the issuer, government money-market mutual fund, or the state of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Bloomingdale, then such instrument or security shall be covered by all custodial agreements with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Bloomingdale to assure that there is not unauthorized use of funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involved securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Bloomingdale or by a third party custodian prior to or upon the release of the Borough of Bloomingdale’s funds.

To assure that all parties with whom the Borough of Bloomingdale deals with by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in the Plan, all such parties shall be supplied with a copy of the Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of this Plan in writing and all such parties shall acknowledge the receipt of the Plan in writing, a copy of which shall be on file with the Chief Financial Officer and/or the Borough Treasurer.

IX. REPORTING REQUIREMENTS

The Chief Financial Officer and/or the Borough Treasurer, monthly, shall supply to the Clerk of the Governing Body of the Borough of Bloomingdale a written report of any Deposits of Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Bloomingdale as a Deposit of a Permitted Investment.
- B. The amount of securities purchase or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, the report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough.

X. TERM OF PLAN

This Plan shall be in effect from *January 1, 2021 - December 31, 2021*. Attached to this Plan is a resolution of the governing body of the Borough of Bloomingdale approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough Council, the Chief Financial Officer and/or the Borough Treasurer is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

**RESOLUTION NO. 2021-1.75
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution Adopting 2021 By-Laws

WHEREAS, it is the prerogative of the Borough Council of the Borough of Bloomingdale (“Borough Council”) to adopt By-Laws for the orderly, efficient and public-friendly performance of its official duties as the Governing Body of the Borough of Bloomingdale (“Borough”); and

WHEREAS, the Borough Council hereby finds that the adoption of By-Laws will foster the orderly, efficient and public-friendly performance of its official duties as the Governing Body of the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council that any and all By-Laws heretofore adopted by the Borough Council be and are hereby repealed; and

BE IT FURTHER RESOLVED that the By-Laws set forth hereinafter be and are hereby adopted by the Borough Council as the By-Laws governing the proceedings of meetings of the Borough Council for the calendar year of 2021:

**BY-LAWS FOR THE YEAR 2021
OF THE BOROUGH COUNCIL
OF THE BOROUGH OF BLOOMINGDALE**

ARTICLE I

Definitions

Section 1.1

The term “Borough” shall mean the Borough of Bloomingdale.

Section 1.2

The term “Borough Clerk” shall mean the Borough Clerk of the Borough of Bloomingdale.

Section 1.3

The term “Committee” shall mean a duly appointed and constituted Standing Committee of the Borough Council of the Borough of Bloomingdale.

Section 1.4

The term “Council” shall mean the Borough Council of the Borough of Bloomingdale.

Section 1.5

The term “Mayor” shall mean the Mayor of the Borough of Bloomingdale.

Section 1.6

The term “President” shall mean the President of the Borough Council of the Borough of Bloomingdale.

Section 1.7

The term “President *Pro Tem*” shall mean the President *Pro Tem* of the Borough Council of the Borough of Bloomingdale.

Section 1.8

The term “Select Committee” shall mean a duly appointed and constituted Select Committee of the Borough Council of the Borough of Bloomingdale.

ARTICLE II

Governing Rules of Order

Except as otherwise provided by provision of the succeeding By-Laws, it is hereby determined and declared that *Robert's Rules of Order* shall be the controlling source of authority for all matters of procedural governance of all meetings of the Council.

ARTICLE III

Meetings of the Council

Section 3.1

At or prior to its Annual Reorganization Meeting, the Council shall by Resolution establish a regular schedule of Work Session and Regular Business Meetings of the Council for the succeeding year. Unless otherwise determined to be necessary and/or appropriate by the Presiding Officer or by a majority of the full membership of the Council, official business shall be reserved for transaction at Regular Business Meetings of the Council.

Section 3.2

The Mayor shall have the discretion and authority to call a Special Meeting of the Council by directing the Borough Clerk to notify in writing the members of the Council of such Special Meeting.

Section 3.3

Notwithstanding the foregoing, four (4) members of the Council may call a Special Meeting of the Council by directing the Borough Clerk to serve upon the Mayor and each member of the Council a written notice signed by each of the four (4) members.

Section 3.4

Any notice of a Special Meeting of the Council shall specify the time, purpose and place within the Borough of any such Special Meeting and shall be delivered to the Mayor and to each member of the Council no less than 48 hours prior to the time set forth in said notice.

Section 3.5

Emergency Meetings of the Council shall be convened in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10A:4-6, *et seq.*

Section 3.6

The Mayor or any member of the Council shall have the right to request a recess of any meeting of the Council for the purpose of convening a caucus.

Section 3.7

The Council shall be permitted to engage in confidential deliberations during its meetings by convening an "executive session," which shall not be open to attendance by any person who is not a member of the Council unless a majority of the members of the Council in attendance permits any such person to attend any such executive session.

Section 3.8

The subject matter of an executive session shall be limited to such topics as are permitted to be discussed in confidential deliberations by the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12(b).

Section 3.9

Provision shall be made for a reasonable period of time for public comment at all meetings of the Council not otherwise reserved for meetings of committees and/or select committees, including prior to any vote being taken and recorded on any motion and/or resolution arising or resulting from an executive session of the Council.

ARTICLE IV

Officers of the Council

Section 4.1

The Presiding Officer shall be responsible for ensuring an orderly and productive flow of Official Business at meetings of the Council and shall have the authority to render rulings with respect to matters of procedure and decorum at such meetings.

Section 4.2

A ruling of the Presiding Officer shall control unless a majority of the full membership of the Council shall, by roll call vote, override any such ruling.

Section 4.3

The Mayor shall serve as the Presiding Officer of all meetings of the Council.

Section 4.4

In the event of the absence of the Mayor from any meeting of the Council, the President shall serve as the Presiding Officer of any such meeting.

Section 4.5

In the event of the absence of the Mayor and the President from any meeting of the Council, the President *Pro Tem* shall serve as the Presiding Officer of any such meeting.

Section 4.6

In the event of the absence of the Mayor, the President and the President *Pro Tem* from any meeting of the Council, the members of the majority party shall designate a member of the Council to serve as the Presiding Officer of any such meeting.

Section 4.7

The Borough Clerk shall be responsible for recording, in writing or by electronic means, the discussions and votes cast at all meetings of the Council, including executive sessions as described in Section 3.8.

Section 4.8

In the event of the absence of the Borough Clerk from any meeting of the Council, the Presiding Officer shall appoint a Clerk *Pro Tem* for any such meeting.

Section 4.9

The Borough Clerk shall prepare and distribute to the Mayor and to each member of the Council for review and revision, where appropriate, a draft copy of the minutes compiled of each meeting of the Council.

Section 4.10

Minutes of the meetings of the Council shall be reviewed, revised and approved by the members of the Council by no later than at each succeeding month's Regular Business Meeting of the Council or as soon thereafter as shall be reasonably practicable to do so.

ARTICLE V

Quorum of the Council

Section 5.1

A quorum shall be necessary to transact official business of the Borough at meetings of the Council and shall be established when the Mayor and at least three (3) members of the Council are present, or at least four (4) members of the Council are present.

Section 5.2

A quorum shall no longer exist, and no official business of the Borough shall be conducted, in the absence of any of the circumstances set forth in Section 5.1.

Section 5.3

Notwithstanding the provisions of Section 5.1 and provided that no quorum is thereby established as provided in Section 5.1, individual members of the Council shall be permitted to meet to discuss and debate matters of governance of the Borough, including by attendance at meetings of either Committees or Select Committees as well as at public or private events.

ARTICLE VI

Business of the Council

Section 6.1

Except as otherwise determined by the Presiding Officer, or a majority of the Borough Council, the Regular Order of Business at all Regular Session Meetings and Work Session Meetings of the Council shall be as follows:

- (a) Call to Order by the Presiding Officer (*Call to Order*)
- (b) Roll Call of Members by the Borough Clerk and Recognition by the Presiding Officer of Borough Officials in attendance (*Roll Call*)
- (c) Salute to the American Flag and, whenever appropriate, a Moment of Silence (*Flag Salute*)
- (d) Announcement of Prior Public Notification of Meeting by the Presiding Officer (*Public Notice Statement*)
- (e) Early Executive Session
- (f) Non-Agenda Items
- (g) Early Public Comment per Section 3.9 (Reserved for Agenda Items]

- (h) Presentations to the Council (*Presentations*)
- (i) Reports of Professionals, Department Heads, Committees and Mayor's Report
- (j) Approval of Consent Agenda
- (k) Presentation of Pending Business (*Pending Business*)
- (l) Presentation of New Business (*Introduction of New Business*)
- (m) Late Public Comment (*Late Public Comment*)
- (n) Executive Session
- (o) Introduction and Consideration with Public Comment of Essential Executive Session Items (*Consideration of Executive Session Business with Public Comment*)
- (o) Announcement of Governing Body Meeting Schedule (*Governing Body Schedule*)
- (p) Adjournment (*Adjournment*)

Section 6.2

Following the Early Executive Session and upon resumption of the public meeting of the Council, the Presiding Officer shall indicate what action, if any, is intended to be taken with respect to any such executive session item by the Council and that such action shall be taken during that portion of the meeting designated for "Pending Business" unless otherwise indicated.

Section 6.3

At the discretion of the Presiding Officer or by majority consent of those members of the Council in attendance, a member of the general public may be permitted to speak to a non-agenda item during the Early Public Comment Period.

Section 6.4

The Consent Agenda shall include any and all items as to which it is determined that there shall be no need for public discussion by the Council, including, but not limited to, the following:

- (a) Approval of Certified Minutes of Council Meetings
- (b) Internal Communications of Borough Departments and Professionals
- (c) Communications generated and/or received by the Council
- (d) Approval of unanimous resolutions of the Council

Section 6.5

The Mayor or any member of the Council shall be permitted to unilaterally request that any item be removed from the Consent Agenda and reserved for discussion by the Council during that portion of its meeting designated for "Introduction of New Business".

Section 6.6

- (a) Pending Business of the Council shall be presented in the following order:
 - (1) Committee Reports by the respective Committee or Select Committee Chairperson (or, in his absence, by the Ranking Majority Committee Member)
 - (2) Council Action based upon the recommendations of the respective Committee or Select Committee

(b) Committee Reports and Council Action thereon shall be introduced and considered by the Council in the following order:

- (1) Select Budget Committee
- (2) Governmental Operations Committee
- (3) Public Health & Safety Committee
- (4) Ordinance Review Committee
- (5) Shared Services Committee
- (6) Grant Writing Committee
- (7) Flood Committee
- (8) Any other Select Committee

Section 6.7

Council Liaisons and Keypersons shall issue their reports to the Mayor and Council in accordance with the provisions of Sections 8.9 and 8.11, respectively.

Section 6.8

The Presiding Officer shall have the authority to reserve any portion of the meeting of the Council, designated for Public Comment, for the presentation and discussion of issues of official business of the Borough or of the Council.

Section 6.9

The Borough Administrator and the Municipal Clerk shall be responsible for the establishment and distribution of an agenda in a form consistent with the provisions of Article VI. The Mayor or any member of the Council shall have the right to place on a meeting agenda and/or to introduce at a meeting of the Council a matter of Official Business of the Council, provided that the provisions of Section 3.6 are not violated thereby.

Section 6.10

Nothing herein shall prohibit any dialogue during any Public Comment Period between a citizen and the Mayor or a member of the Council provided that at all times any such commentary is directed to and through the Presiding Officer.

Section 6.11

A written agenda of each meeting of the Council shall be prepared and delivered to the Mayor and to each member of the Council no less than two (2) business days prior to the time established for such meeting or as reasonably practicable prior to such meeting as circumstances may otherwise permit.

Section 6.12

Any item requested to be placed on a written meeting agenda shall be submitted no less than three (3) business days prior to the time established for such meeting, or as reasonably practicable prior to such meeting as circumstances may otherwise permit.

Section 6.13

Any item not placed on a written meeting agenda may be entertained by the Council upon majority consent of the Mayor and Council.

ARTICLE VII

Voting of the Council

Section 7.1

Unless otherwise determined by majority consent, and except for matters involving the expenditure of public funds which shall always be resolved by formal roll call vote, all matters brought before the Council for decision shall be resolved by a call by the Presiding Officer for a formal motion and/or resolution, which must be duly seconded to be entitled to a vote and which only then shall be voted upon by the members of the Council.

Section 7.2

A vote of the Council shall be taken and recorded with respect to a particular motion and/or resolution whenever a member of the Council “calls the question” on any such motion and/or resolution.

Section 7.3

Proxy voting shall not be permitted.

Section 7.4

All matters of procedure at meetings of the Council shall be governed by the principle of unanimous consent and shall be resolved by voice vote of the members of the Council unless objection from any member is heard, in which event a roll call vote shall be ordered and taken with respect to such matter upon motion having been duly made and seconded.

Section 7.5

All matters of substantive decision-making of the Council, including matters of general or special appropriation or expenditure of Borough funds, shall be governed by the principle of majority rule and shall be recorded by roll call vote of the members of the Council.

Section 7.6

(a) Voting of members of the Council shall be conducted on a rotating basis, with the first vote at each Council meeting being taken and recorded in the following order:

- (1) Council President
- (2) Council President *Pro Tem*
- (3) Ranking Senior Member in terms of longevity on the Council
- (4) Next Ranking Member in terms of longevity on the Council
- (5) Next Ranking Member in terms of longevity on the Council
- (6) Least Ranking Member in terms of longevity on the Council

(b) In the event that two members both qualify as “Ranking Senior Member” or “Next Ranking Member”, the order of their voting shall be determined by mutual consent of the respective members, or in the absence of such mutual consent, then by the Presiding Officer.

(c) Each succeeding vote shall be taken and recorded by having, on a rotating basis, the first voting member become the last voting member and each next voting member moving one position closer to becoming the first voting member.

Section 7.7

When asked to cast a vote, members of the Council shall be permitted the following options:

- (a) Yes;
- (b) No;
- (c) Abstain;
- (d) Pass

Section 7.8

A “Yes” vote shall be recorded as an affirmative vote in favor of the motion or resolution as to which the vote has been taken.

Section 7.9

A “No” vote shall be recorded as a negative vote against the motion or resolution as to which the vote has been taken.

Section 7.10

A vote of Abstention shall be counted for purposes of establishing a quorum, but shall not be recorded as an affirmative or negative vote.

Section 7.11

A vote of “Pass” shall signify that the Member is not prepared to vote when called upon to do so and shall the Borough Clerk to recall the member for the purpose of voting once each other member who has cast a “non-Pass” vote has voted. A member who upon being recalled again votes by way of a “Pass” shall be recorded as having been “Abstained”.

ARTICLE VIII

Committees & Representatives of the Council

Section 8.1

The Council hereby establishes the following Committees and areas of jurisdictional authority:

(a) Shared Services Committee: Explores opportunities for the Borough to enter into shared services agreements with other municipalities and/or governmentally controlled entities to share municipal services in a cost effective manner that is beneficial to the residents of the Borough;

(b) Governmental Operations Committee: Regulates Borough finances and personnel matters; reviews proposed ordinances; and monitors procedures and operations of administration, public works, utilities and Governing Body;

(c) Ordinance Review Committee: Reviews zoning ordinances, implements Master Plan and Main Street revitalization, administers business affairs, monitors construction-related departments and property maintenance;

(d) Public Health & Safety Committee: Monitors operations of Borough public health & safety departments, including police department, fire department, board of health and animal control

(e) Grant Writing Committee: Explore opportunities for the Borough to obtain grants from the County, State and Federal governments, or other public funding sources, and oversee the preparation of grant applications submitted by the Borough to the appropriate funding authorities.

(e) Flood Committee

(f) Public Outreach Committee: Committee responsible to connect, inform, and get feedback from the local community. To create well-informed marketing campaign/flyers to reach a targeted audience of residents via Social Media Platforms & the Borough webpage.

(g) Any Other Select Committee

Section 8.2

(a) The Council shall create such other Select Committees as it may from time to time find and determine to be necessary and beneficial to the efficient and effective conduct of the Official Business of the Borough and operation of the Council.

(b) The jurisdiction of a Select Committee shall be determined by the Council and, to the extent permitted, shall supersede the jurisdiction of a Standing Committee with respect to any issue as to which said Select Committee is given jurisdiction.

Section 8.3

In the event that more than one Committee seeks to exercise jurisdiction over a matter or where there is uncertainty as to which Committee shall exercise jurisdiction over a matter, then any such dispute or uncertainty shall be resolved by a majority vote of the full membership of the Council or, in the absence thereof, by the Presiding Officer.

Section 8.4

Each Committee shall have at least two members but no more than three members, one of whom shall be appointed as Committee Chairperson. The Mayor may appoint, subject to the advice and consent of the Council, such Committee members who are not members of the Council as is determined to be appropriate and in the interest of the citizens of the Borough.

Section 8.5

(a) Each Committee shall meet at least monthly unless its Chairperson determines that there is no Official Business of the Borough or of the Council warranting such a meeting.

(b) Each Select Committee shall meet at such time as its Chairperson or the Presiding Officer shall determine is necessary to consider Official Business of the Borough falling within the scope of its jurisdiction.

Section 8.6

All Committees shall maintain a written record of the subject matter discussed and recommendations made during each Committee meeting, which record shall be prepared and presented by the Committee Chairperson at the next Work Session Meeting of the Council next succeeding the Committee meeting to which the report pertains.

Section 8.7

The Mayor shall have the authority to nominate members of the Council for appointment to Committee or Select Committee positions, which nominations shall be subject to the advice and consent of the Council by a recorded, roll call, majority vote. In the event that a Mayoral nominee for a particular position does not receive a majority vote, then any member of the Council may move another nominee for the same position and, upon obtaining a second for any such motion, request a recorded, roll call vote of the full membership of the Council.

Section 8.8

The Mayor shall appoint, subject to the advice and consent of the Council, members and/or designees of the Council to serve as non-voting Liaisons to such municipal boards, commissions and/or committees and to such civic, business, governmental or other entities as may be determined to be in the best interests of the Borough and/or the Council.

Section 8.9

A Council Liaison shall be responsible for communicating, and establishing a good-working relationship, with those entities as to which such liaison may serve and shall regularly report any and all activities of such entities to the Mayor and Council.

Section 8.10

The Mayor shall appoint, subject to the advice and consent of the Council, members of the Council to serve as Keypersons with respect to such matters of importance to the Borough or to the Council as may be determined to be necessary to effectuate the work of the Borough and/or the Council.

Section 8.11

A Council Keyperson shall be responsible for monitoring all matters to which he shall have been assigned and for regularly reporting upon the same to the Mayor and Council.

Section 8.12

The Mayor shall have the authority to make nominations with respect to other positions the appointment of which is not otherwise provided for by State Statute or Borough Ordinance, subject to the provisions of Section 8.7.

ARTICLE IX

Appropriations by the Council

Section 9.1

Bills, invoices or other claims for payment by the Borough shall be considered for such payment by the Council in accordance with Borough Code and State Law.

Section 9.2

Each resolution directing the payment of any bill, invoice or other claim for payment shall be deemed to require that the Borough Treasurer must certify the availability of funding before any such bill, invoice or other claim for payment can be satisfied.

Section 9.3

Any member of the Governing Body that has any connection, i.e. business, personal, familial, shall recuse him/herself from voting on any payments or approval for purchases.

ARTICLE X

Official Seal of the Borough

Section 10.1

The Official Seal of the Borough shall be circular in form and shall contain the following information:

THE BOROUGH OF BLOOMINGDALE

1918

PASSAIC COUNTY, NEW JERSEY

Section 10.2

The Borough Clerk shall maintain custody of the Official Seal of the Borough, which shall be affixed by the Borough Clerk to all documents upon which the Official Seal is legally required to be affixed as well as upon any other such documents as the Council may from time to time so direct be affixed with the Official Seal.

ARTICLE XI

Amendment of the By-Laws

Section 11.1

The By-Laws set forth herein shall not be amended or otherwise altered except as permitted herein.

Section 11.2

The By-Laws set forth herein shall not be amended or otherwise altered except upon a two-thirds (2/3) vote of the full membership of the Council.

**RESOLUTION NO. 2021-1.76
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

A RESOLUTION TO AFFIRM THE BOROUGH OF BLOOMINGDALE'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Bloomingdale to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the Governing Body of the Borough of Bloomingdale has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough Council of the Borough of Bloomingdale that:

Section 1: No official, employee, appointee or volunteer of the Borough of Bloomingdale by whatever title known, or any entity that is in any way a part of the Borough of Bloomingdale shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Bloomingdale's business or using the facilities or property of the Borough of Bloomingdale.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Bloomingdale to provide services that otherwise could be performed by the Borough of Bloomingdale.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and state laws concerning discrimination, harassment and civil rights.

Section 4: The Business Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Business Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Bloomingdale as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Business Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Business Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Bloomingdale. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Bloomingdale's website.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Bloomingdale in order for the public to be made aware of this policy and the Borough of Bloomingdale's commitment to the implementation and enforcement of this policy.

**RESOLUTION NO. 2021-1.77
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Agreement with Verizon Wireless to use poles erected within the public right-of-way of the Borough of Bloomingdale by parties that have the lawful right to maintain such poles.

WHEREAS, New York SMSA Limited Partnership d/b/a Verizon Wireless, ("Verizon Wireless"), is a provider of commercial mobile service subject to regulation by the Federal Communications Commission; and

WHEREAS, Verizon Wireless has entered into agreements with parties that have the lawful right to maintain poles in the public right-of-way pursuant to which Verizon Wireless may use such poles erected within the public right-of-way in the Borough of Bloomingdale; and

WHEREAS, New Jersey law permits such use provided that there is the consent of the relevant municipality;

NOW THEREFORE BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC, STATE OF NEW JERSEY THAT:

1. Permission and authority are hereby granted to Verizon Wireless and its successors and assigns, to use poles erected by parties that have the lawful right to maintain poles within the public right-of-way in the Borough of Bloomingdale, subject to the following:
 - A. Verizon Wireless, and its successors and assigns, shall adhere to all applicable Federal, State, and Local laws regarding safety requirements related to the use of the public right-of-way.
 - B. Verizon Wireless, and its successors and assigns, shall comply with all applicable Federal, State, and Local laws requiring permits prior to beginning construction, and shall obtain any applicable permits that may be required by the Borough of Bloomingdale.
 - C. Such permission be and is hereby given upon the condition and provision that Verizon Wireless, and its successors and assigns, shall indemnify, defend and hold harmless the Borough of Bloomingdale, its officers, agents, and servants, from any claim of liability or loss or bodily injury or property damage resulting from or arising out of the acts or omissions of Verizon Wireless or its agents in connection with the use and occupancy poles located within the public right-of-way, except to the extent resulting from the acts or omissions of the Borough of Bloomingdale.
 - D. Verizon Wireless shall, at its own cost and expense, maintain commercial general liability insurance with limits not less than \$1,000,000 for injury to or death of one or more persons in any one occurrence and \$500,000 for damage or destruction to property in any one occurrence. Verizon Wireless shall include the Borough of Bloomingdale as an additional insured.
 - E. Verizon Wireless shall be responsible for the repair of any damage to paving, existing utility lines, or any surface or subsurface installations, arising from its construction, installation or maintenance of its facilities.
 - F. Notwithstanding any provision contained herein, neither the Borough of Bloomingdale nor Verizon Wireless shall be liable to the other for consequential, incidental, exemplary, or punitive damages on account of any activity pursuant to this instrument.
 - G. This instrument shall be adopted on behalf of the Borough of Bloomingdale by the Borough Council of the Borough of Bloomingdale and attested to by the Borough of Bloomingdale Clerk who shall affix the Borough of Bloomingdale Seal thereto.
 - H. The permission and authority hereby granted shall continue for the same period of time as the grant to parties whose poles Verizon Wireless is using.
 - I. Verizon Wireless must notify the Borough of Bloomingdale within sixty (60) days of any assignment or transfer of rights and such assignment or transfer must be approved by the Borough of Bloomingdale, but such approval shall not be unreasonably withheld.
 - J. Prior to commencing any work Verizon Wireless must provide the Borough of Bloomingdale and its Construction Official and

Engineer with a plan with respect to the location or changes of use to any poles erected in the Borough as it pertains to small network nodes. The Borough shall be reimbursed for the cost for review of any such plans, and if any poles intended to be utilized for a small network node becomes unusable, then Verizon Wireless shall make application to the relevant utility company for removal of said pole within thirty (30) calendar days.

STATEMENT

This resolution authorizes Verizon Wireless to use poles erected within the public right-of-way of the Borough of Bloomingdale by parties that have the lawful right to maintain such poles.

RESOLUTION NO. 2021-1.78 OF THE GOVERNING BODY OF THE BOROUGH OF BLOOMINGDALE

RESOLUTION AUTHORIZING THE 2021 RECYCLING CALENDAR

WHEREAS, under the code of the Borough of Bloomingdale in Chapter XIX SOLID WASTE MANAGEMENT, section 19-1.3 Rules and Regulations states: *‘The Mayor and Council shall establish and promulgate such rules and regulations, as to manner, days and times of collection, handling, bundling, location and placement of materials for collection and otherwise, as may be necessary for the effective operation of the Borough's recycling program. Such rules and regulations and amendments thereof shall be adopted by the Mayor and Council by resolution and thereafter made available for public review in the office of the Borough Clerk’*; and

WHEREAS, the Department of Public Works annually creates and distributes a Recycling Calendar with current rules and regulations in regards to recycling and refuse collection; and

WHEREAS, the annual Recycling Calendar constitutes any and all items and/or rules of which are not listed in the Borough Code; and

WHEREAS, the Recycling Calendar supersedes any conflicting rules and regulations; and

WHEREAS, the Recycling Calendar is mailed to all residents; and

WHEREAS, the Recycling Calendar is made available for public review in the office of the Borough Clerk and is posted on the official webpage of the Borough; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Bloomingdale does hereby recommend enforcing any and all regulations listed in the Borough's annually distributed Recycling Calendar.

RESOLUTION NO. 2021-1.79 OF THE GOVERNING BODY OF THE BOROUGH OF BLOOMINGDALE

MILEAGE REIMBURSEMENT POLICY

WHEREAS, the Borough of Bloomingdale has a policy of reimbursing mileage to all officials and employees while on official Borough business, from the starting point of travel and/or the Municipal Complex to the job/educational/meeting location and back to the starting point of or travel and/or the Municipal Complex, for those who do not receive a monthly (or quarterly) car allowance; and

WHEREAS, such officials and employees shall maintain at least the minimum amount of auto coverage required by New Jersey Law; and

WHEREAS, the mileage reimbursement rate will be equivalent to the standard business rate as permitted by the Internal Revenue Service, effective January 1, 2021;

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, that authorization is hereby given for all officials and employees a mileage reimbursement rate equivalent to the standard business rate as permitted by the Internal Revenue Service, effective January 1, 2021, with said mileage being calculated from the either the starting point of travel or the Municipal Complex to the job/educational/meeting location, and return to the starting point of travel or the Municipal Complex for approved trips.

Record of Council Vote on Passage

COUNCIL PERSON	AYE	NAY	Abstain	Absent	COUNCIL PERSON	AYE	NAY	Abstain	Absent
D'Amato	X				Hudson	X			
Dellaripa	X				Yazdi	X			
Juhlin	X								

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on January 5, 2021.

Breeanna Calabro, RMC
Municipal Clerk, Borough of Bloomingdale

Borough of Bloomingdale Mileage Reimbursement Policy:

The Borough of Bloomingdale allows reimbursement of mileage to all officials and employees while on official Borough business, with such mileage calculated from either the starting point of travel or the Municipal Complex to the job/educational/meeting location, and again back to either the starting point or the Municipal Complex, for those who do not receive a monthly car allowance.

The Mileage reimbursement rate will be equivalent to the standard business rate as permitted by the Internal Revenue Service ("IRS") effective January 1, 2021.

Employees seeking reimbursement shall certify by signature and date all such requests within thirty (30) days of travel. Each submission must be signed by the applicant, and signed by the Chief Financial Officer or other authorized official. A mileage form and/or a tracking application which computes mileage (for example via a cell phone) is acceptable. All officials and employees must maintain at least the minimum amount of auto coverage required by New Jersey law. Any errors or omissions in an official or employee's reimbursement request shall be identified by the Chief Financial Officer within thirty (30) days of such filing. Any error resulting in overpayment or underpayment shall be resolved against the next reimbursement request, or if necessary, by separate notice and transaction from the CFO to the official or employee no more than thirty (30) days after discovery of such error.

If there are any questions regarding the reimbursement of mileage for any official or employee, speak with your supervisor and/or with the Office of the Chief Financial Officer.

SPECIAL BUSINESS

(Adoption of Resolutions No. 2021-1.80 – 2021-1.88)

Motion to move all items together for adoption: Richard Dellaripa

Second: Ray Yazdi

Roll Call: YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES)

**RESOLUTION NO. 2021-1.80
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey, Authorizing the Award of a Non-Fair and Open Service Contract to Billy Doty and Pompton lakes Municipal Utility Authority for Analytical Testing for the Borough's Public Water System

WHEREAS, the Borough of Bloomingdale has a need to appoint an Analytical Testing for the Borough's Water System as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or Section 2.13.1 of the Borough Code as appropriate; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, Billy Doty and Pompton lakes Municipal Utility Authority will provide those services as sought by the Borough of Bloomingdale as per his proposal, received on December 4, 2020, on file in the Municipal Clerk's Office; and

WHEREAS, this contract is conditioned upon the funds being approved by the Governing Body in the 2021 budget;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Council President and Municipal Clerk to enter into a contract with Billy Doty and Pompton Lakes Municipal Utility Authority as described herein to the satisfaction of the Mayor and Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$15,000** from **1-09-55-501-001-237**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.81
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing Award of Contract for Geese Control

WHEREAS, the Borough of Bloomingdale has a need for a Geese Control Program due to the population of geese at Oakwood Pond, Bogue Pond, Walter T. Bergen Middle School and DeLazier Field which has presented a health issue for the Borough; and

WHEREAS, the Borough Administration has reviewed the submitted quote and recommended that said contract be awarded to Tri-State Geese Police in the amount of \$425.00/per week; and

WHEREAS, the Governing Body wishes to award a contract to Tristate Geese Police for a total price of \$425.00/per week from February 1, 2021 through November 30, 2021 as per their proposal dated December 23, 2020; and

WHEREAS, the award is subject to the deposition of the ROSE fund money and certification of funds; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale, in the County of Passaic and State of New Jersey that a contract for the Geese Control Program be awarded as follows:

1. The Borough of Bloomingdale authorizes the Council President and Clerk to execute an agreement with Tri-State Geese Police, P. O. Box 283, Dingmans Ferry, Pennsylvania in the amount of \$425/week as per their proposal dated December 23, 2020; and
2. This contract is not to exceed \$17,500.00 without prior authorization from the Borough Council.
3. The Political Contribution Disclosure Form, Business Entity Certification and the Determination of Value shall be placed on file in the office of the Municipal Clerk;
4. Notice of this action shall be published once in the Borough's official newspaper as required by law; and
5. A copy of this resolution shall be provided to Tri-State Geese Police, P. O. Box 283, Dingmans Ferry, Pennsylvania for their information and guidance and be on file in the Borough Clerk's office for public inspection.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Certification of Funds:

I certify the availability of funds, in an amount not to exceed **\$17,500.00** from **T-16-56-851-001-803**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.82
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**A RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, IN THE
COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AUTHORIZING
THE REMOVAL & DISPOSAL OF DEER CARCASSES THROUGH THE
MORRIS COUNTY CO-OPERATIVE PRICING COUNCIL (MCCPC) -
CONTRACT #51**

WHEREAS, the Borough of Bloomingdale, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34-7.3 et seq. may, by Resolution and without advertising for bids, purchase any goods or services through the Morris County Co-Operative Pricing Council, which has been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Borough of Bloomingdale needs deer carcass removal and disposal services; and

WHEREAS, Space Farms, Inc. has been awarded Contract #51 DEER CARCASS REMOVAL & DISPOSAL, at a unit price of \$35.00 per deer; and

WHEREAS, the Borough Administration recommends the utilization of this contract on the grounds as the best means to obtain this service; and

WHEREAS, this contract shall not exceed the amount of \$500.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bloomingdale, County of Passaic and State of New Jersey as follows:

1. The Borough of Bloomingdale hereby authorizes deer carcass removal and disposal services from Space Farms, Inc. under the MCCPC Contract #51.

2. The total fee authorized for this contract shall not exceed \$500.00 without the prior written approval of the Borough Council.

3. The Council President/Acting Mayor, Borough Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.

4. A copy of this resolution shall be provided to the Finance Department and Space Farms, Inc. for their information and guidance.

This Resolution shall take effect immediately.

Certification of Funds:

I certify the availability of funds, pending budget adoption, in an amount not to exceed **\$500.00** from **1-01-42-340-001-028**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.83
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

***Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Authorizing the Award of a Non-Fair and Open Professional Service Contract for Land
Surveying Services***

WHEREAS, the Borough of Bloomingdale has a need to appoint a Land Surveyor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, DMC Associates, Inc. will provide services as outline in their proposal on file with the Borough Clerk's office dated December 3, 2020; and

WHEREAS, DMC Associates has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of DMC Associates, Architects and Planners from making any reportable contributions through the term of the contract; and

WHEREAS, this contract is conditioned upon the funds being approved by the Governing Body in the 2021 budget;

NOW, THEREFORE, BE IT RESOLVED that Borough Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Council President/ Acting Mayor and Municipal Clerk to enter into a contract with DMC Associates as described herein to the satisfaction of the Mayor and Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$12,000** from **1-01-20-155-001-028**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.84
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing the Borough of Bloomingdale to enter into a Public Health Shared Services Agreement with the City of Paterson for tuberculosis control services

WHEREAS, N.J.S.A. 40:65-1 et Seq., known as the “Uniform Shared Services and Consolidation Act”, was enacted to facilitate and improve the use of shared and consolidated services among municipalities and other local government entities, so that services may be provided efficiently and effectively; and

WHEREAS, the Borough of Bloomingdale is in need of tuberculosis control services for their respective residents with whom they provide health services; and

WHEREAS, the City of Paterson, Department of Health and Human Services, Division of Health is the continued recipient of a grant from the New Jersey Department of Health to provide tuberculosis control services to the residents of the County of Passaic; and

WHEREAS, the Borough of Bloomingdale authorizes entering into the shared agreement with the City of Paterson; and

WHEREAS, the agreement is proposed for a one year period;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Bloomingdale that it approves the agreement with the City of Paterson to provide tuberculosis control services at a cost of \$100 for the twelve month period, January 1, 2021 through December 31, 2021.

**RESOLUTION NO. 2021-1.85
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey, Authorizing the Award of a Non-Fair and Open Professional Service Contract to Community Grants, Planning & Housing LLC as Affordable Housing Agent and Authorizing Affordable Housing Administration Services Contract for January 1, 2021 through December 31, 2021

WHEREAS, under authorization of the New Jersey Fair Housing Act (N.J.S.A. 52:27D-301), et. Seq., the Borough of Bloomingdale is implementing a program to provide affordable housing units to low and moderate income households desiring to live within the Municipality; and has a need to appoint a Affordable Housing Agent for the Borough of Bloomingdale; and

WHEREAS, Section 5:80-26.14 of the Rules provides that affordability controls are to be administered by an administrative agent acting on behalf of a municipality; and

WHEREAS, the Borough is also implementing a local housing rehabilitation program; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the Borough has received a proposal from Community Grants, Planning & Housing LLC for Affordable Housing Agent for Affordable Housing Administrative Services; and

WHEREAS, Community Grants Planning & Housing LLC employs licensed professional planners that are certified affordable housing administrative agents; and

WHEREAS, it has been determined that the value of the contract is not to exceed \$18,000; and

WHEREAS, BE IT FURTHER RESOLVED that the contract is awarded in accordance with the fee schedule which is on file in the clerk's office; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Bloomingdale award a contract to Community Grants, Planning & Housing, LLC as per the proposal on file in the Municipal Clerk's Office.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$18,000** from **T-22-56-851-001-801**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.86
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF
PASSAIC, NEWJERSEY, AUTHORIZING THE AWARD OF A PROFESSIONAL
SERVICES CONTRACT WITHOUT COMPETITIVE BIDDING TO PHOENIX
ADVISORS LLC FOR CONTINUING DISCLOSURE SERVICES**

WHEREAS, the Borough of Bloomingdale, in the County of Passaic, New Jersey has previously issued its bonds, bond anticipation notes and/or other debt obligations (the "Bonds") and

WHEREAS, in connection with the issuance of certain Bonds and for purposes of assisting underwriters to comply with Rule 15c-12 under the Securities Exchange Act of 1934, the Borough has covenanted and/or entered into one or more undertakings or agreements to provide Continuing Disclosure Agent Services agreement (the "CDA's") to the public marketplace; and

WHEREAS, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA's and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

WHEREAS, Phoenix Advisors LLC provides such Continuing Disclosure Agent Services and is an independent registered municipal advisor under the SEC regulations; and

WHEREAS, Phoenix Advisors LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of Phoenix Advisors from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has recommended that Phoenix Advisors LLC be retained to provide Continuing Disclosure Agent Services agreement services to the Borough of Bloomingdale;

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey, the following:

1. The Chief Financial Officer is hereby authorized to execute a contract with Phoenix Advisors LLC for Continuing Disclosure Agent Services applicable to bonds and notes.
2. This contract is awarded without competitive bidding as a "Professional Services" pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The term of this contract shall be until December 31, 2021.
4. The total fee authorized for this contract shall not exceed \$1,300.00.
5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of Municipal Clerk

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$1,300.00** from **1-01-20-130-001-028**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.87
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC
AND STATE OF NEW JERSEY, AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN PROFESSIONAL SERVICE CONTRACT FOR CONSULTING ENGINEER**

WHEREAS, the Borough of Bloomingdale has a need to appoint a Consulting Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, Anderson & Denzler Associates, Inc, Consulting Engineers will provide services as outlined in their proposal on file with the Borough Clerk's office dated November 10, 2020; and

WHEREAS, Anderson & Denzler Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit the firm of Anderson & Denzler Associates, Inc. from making any reportable contributions through the term of the contract; and

WHEREAS, this contract is conditioned upon the funds being approved by the Governing Body in the 2021 budget;

NOW, THEREFORE, BE IT RESOLVED that the mayor and council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Mayor and Municipal

Clerk to enter into a contract with Anderson & Denzler Associates, Inc. as described herein to the satisfaction of the Mayor and Council; and

BE IT FURTHER RESOLVED, that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$5,000.00** from **1-09-55-501-001-028**.

Donna M. Mollineaux, CFO

**RESOLUTION NO. 2021-1.88
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

*Resolution of the Borough of Bloomingdale, County of Passaic and State of New Jersey,
Authorizing the Award of a Non-Fair and Open Professional Service Contract to Cit-e-Net
for the Borough's Municipal Website Services*

WHEREAS, the Borough of Bloomingdale has a need to appoint a Webmaster for the Borough's Website as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

WHEREAS, the term of this contract for this services is one year from January 1, 2021 through December 31, 2021; and

WHEREAS, Cit-e-Net will provide those services services as sought by the Borough of Bloomingdale at the annual compensation not to exceed \$1,500.00 for Online Payments and \$3,600.00 for Web Site Applications; and

WHEREAS, Cit-e-Net completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Borough of Bloomingdale with the elected officials in the previous one year, and that the contract will prohibit Cit-e-Net from making any reportable contributions through the term of the contract; and

WHEREAS, this contract is conditioned upon the funds being approved by the Governing Body in the 2021 budget;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Bloomingdale, County of Passaic, State of New Jersey authorizes the Mayor and Municipal Clerk to enter into a contract with Cit-e-Net as described herein to the satisfaction of the Mayor and Council; and

BE IT FURTHER RESOLVED that the contract, resolution and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the Borough's legal newspaper.

Certification of Funds:

Pending Budget adoption, I certify the availability of funds, in an amount not to exceed **\$5,100** from **1-01-31-450-001-100**.

Donna M. Mollineaux, CFO

NEW BUSINESS

A. (Adoption of Resolutions No. 2021-1.89)

Motion: Ray Yazdi

Second: Rich Dellaripa

Roll Call: D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), YAZDI (YES)

RESOLUTION NO. 2021-1.89
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE
Establishing Temporary Budget Appropriations for 2021

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that N.J.S.A. 40A:4-19 provides that when contracts, commitments or payments are to be made prior to final adoption of the municipal budget, then temporary appropriations should be made by formal resolution for the purposes and amounts required in the manner and time provided therein; and

WHEREAS, the Governing Body further finds and declares that the date of said resolution is within the first thirty (30) days of Fiscal Year 2021; and

WHEREAS, the Governing Body further finds and declares that the Chief Financial Officer and the Borough Treasurer have advised that the total amount of said temporary appropriations are limited to twenty-six and one-quarter percent (26.25%) of the total appropriations in the FY2020 Municipal Budget, exclusive of any appropriations made for debt service, capital improvement funds and public assistance in the said FY2020 Municipal Budget; and

WHEREAS, the Governing Body further finds and declares that the Chief Financial Officer and the Borough Treasurer have recommended the establishment of said temporary appropriations by adoption of this Resolution for the purpose of providing operating funds for the Borough until such time as the FY2021 Municipal Budget is finally adopted;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that the following temporary appropriations be and are hereby established as the FY2021 Temporary Municipal Budget:

Current Fund	\$2,978,225.00
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BE IT FURTHER RESOLVED by the Governing Body of the Borough of Bloomingdale that the following additional temporary appropriations be and are hereby established as the FY2021 Temporary Municipal Budget for the Borough of Bloomingdale Department of Utility Services:

Water and Sewer Operating Fund	\$ 924,577.00
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BE IT FURTHER RESOLVED by the Governing Body of the Borough of Bloomingdale that the Municipal Clerk be and is hereby directed to forward a true copy of the foregoing Resolution to the Chief Financial Officer and the Borough Treasurer.

B. (Adoption of Resolutions No. 2021-1.90)

Motion: Ray Yazdi

Second: Rich Dellaripa

Roll Call: DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), YAZDI (YES), D'AMATO (YES)

**RESOLUTION NO. 2021-1.90
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing the Transfer of Reserve Appropriations (2020)

WHEREAS, Title 40A:4-58 provides that should it become necessary during the last two months of the fiscal year to expend for any of the purposes specified in the budget an amount in excess of any respective sums appropriated therefore and there shall be an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the Governing Body may by resolution setting forth the facts adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess of those appropriations deemed to be insufficient; and

WHEREAS, the Governing Body further finds and declares that the Treasurer has determined that the following transfers are both necessary and appropriate; and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Bloomingdale that the Borough Treasurer is hereby authorized to make the following transfers in the FY2020 Budget.

To:			
Building and Grounds	0-01-26-310-001-024	\$	15,000.00
TOTAL:		\$	15,000.00
From:			
Gasoline	0-01-31-460-001-100	\$	5,000.00
Legal	0-01-55-155-001-028	\$	10,000.00
TOTAL		\$	15,000.00

C. (Adoption of Resolutions No. 2021-1.91)

Motion: Dawn Hudson

Second: Ray Yazdi

Discussion: Confirmation amongst the council this is the company who is working on the Borough's Town Center Designation petition

Roll Call: JUHLIN (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES)

**RESOLUTION NO. 2021-1.91
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT WITHOUT COMPETITIVE BIDDING TO CME ASSOCIATES FOR PLANNING SERVICES FOR TOWN CENTER DESIGNATION/PLAN ENDORSEMENT PROCESS

WHEREAS, there exists a need for professional planning services in reference to the Borough of Bloomingdale Town Center Designation and Plan Endorsement Process (Steps 5 & 6); and

WHEREAS, the Borough wishes to retain CME Associates to provide such services for the Borough in accordance with the proposal dated December 12, 2020; and

WHEREAS, the term of this contract shall be for the duration of the work to complete steps 5 & 6 in connection with the Plan Endorsement process; and

WHEREAS, funds are available for this purpose as evidenced in the annexed certification of funds in an amount not to exceed \$18,725.00; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. §40A:11-1 *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, as follows:

Section 1. This contract with CME Associates is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. §40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 2. CME Associates shall provide Planning Services regarding the Borough's Center Designation/Plan Endorsement as set forth in the proposal at a cost not to exceed \$18,725.

Section 3. A notice of this action shall be printed once in the legal newspaper of the Borough of Bloomingdale as required by law.

Section 4. A copy of this Resolution shall be provided to Donna Mollineaux, Chief Financial Officer, and to CME Associates, 1460 Route 9 South, Hopewell, New Jersey 07731, for their information and guidance.

This Resolution shall take effect immediately.

D. (Adoption of Resolutions No. 2021-1.92)

Motion: Rich Dellaripa

Second: Ray Yazdi

Roll Call: YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES)

**RESOLUTION NO. 2021-1.92
OF THE GOVERNING BODY
OF THE BOROUGH OF BLOOMINGDALE**

Authorizing Redemption and Cancellation of Tax Title Lien Certificate #17-00020

WHEREAS, the Governing Body ("Governing Body") of the Borough of Bloomingdale ("Borough") finds and declares that, at the Borough Tax Sale held on November 29, 2018, a lien was sold on, 59 Rafkind Road, Bloomingdale, for delinquent year 2017 Sidewalk Assessment, and

WHEREAS, the Governing Body further finds and declares that the foregoing property is also known as Block 5067, Lot 40, owned by James Kovac & Amanda Amos; and

WHEREAS, the Governing Body further finds and declares that the foregoing lien which was sold to ACTLIEN HOLDING INC for a premium of \$1600.00 and

WHEREAS, the Governing Body further finds and declares that for Attorney Richard J. Brady, Esq, the closing attorney, has requested redemption of TTL #17-00020, and

WHEREAS, the Governing Body further finds and declares that RICHARD J. BRADY, ESQ, has paid all monies to the Borough of Bloomingdale;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Bloomingdale that the Borough Treasurer be and is hereby authorized to issue checks in the amount of \$1277.18 for the lien redemption and \$1600.00 for the premium, be made payable to ACTLIEN HOLDING INC, 50 South 16th Street, Suite 2050, Philadelphia, PA 19102 for the redemption and cancellation of Tax Title Lien Certificate #17-00020

109923.77

E. Introduction of Ordinance No. 1-2021: Amending Ch. 69-31 (Off Street Parking Area)

Acting Mayor, John D'Amato explained there are inconsistencies (parking spaces) in the code that are being addressed with this ordinance by recommendation of the Ordinance Review Committee.

A motion was made by DELLARIPA to introduce the Ordinance by title; second and final reading/ public hearing will be on January 19, 2021 at 7PM; the motion was seconded by YAZDI and carried on the following voice vote: all members voting AYE, in favor; none were opposed.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 69 "SITE PLAN REVIEW AND SUBDIVISION OF LAND", ARTICLE V "SITE PLAN DESIGN STANDARDS", SECTION 69-31 "TRAFFIC CIRCULATION", SUBSECTION E "OFF-STREET PARKING AND LOADING AREAS" OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

F. Introduction of Ordinance No. 2-2021: Amending Ch. 92-22 (ZONING - Off Street Parking Area)

A motion was made by YAZDI to introduce the Ordinance by title; second and final reading/ public hearing will be on January 19, 2021 at 7PM; the motion was seconded by DELLARIPA and carried on the following voice vote: all members voting AYE, in favor; none were opposed.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 92 "ZONING", ARTICLE V "REGULATIONS GOVERNING CERTAIN USES", SECTION 92-22 "PARKING, LOADING AND AUTOMOTIVE SERVICES", SUBSECTION A "OFF-STREET PARKING" OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

LATE PUBLIC COMMENT

YAZDI opened the meeting to late public comment; seconded by HUDSON and carried on voice vote, all in favor voting AYE.

**John Graziano – 29 Catherine Street, Bloomingdale
(EDC Commissioner)**

Made the following inquiries:

- *Congratulated all appointees & specifically welcomed new EDC members to the commission*

Since there was no one else who wished to speak YAZDI moved that it be closed; second by DELLARIPA and carried on voice vote all members voting (AYE).

GOVERNING BODY SCHEDULE:

- A. Regular Meeting – January 19, 2021 **7PM**
- B. Workshop Meeting – February 2, 2021 **7PM**
- C. Regular Meeting – February 26, 2021 **7PM**

ADJOURNMENT:

Since there was no further business to be conducted, YAZDI moved to adjourn at 7:49PM; seconded by DELLARIPA and carried on voice vote with all Council Members voting AYE.

Breeanna Calabro, RMC
Municipal Clerk