

RFP - Municipal Auditor, Borough Attorney, Insurance Risk Manager, Bond Counsel
Release Date: November 6, 2020

**BOROUGH OF BLOOMINGDALE
MUNICIPAL BUILDING
101 Hamburg Turnpike
Bloomington, NJ 07403**

PLEASE TAKE NOTICE, that the Borough of Bloomingdale has a need to award a contract for the positions of Municipal Auditor, Borough Attorney, Insurance Risk Manager, and Bond Counsel and, therefore, is requesting proposals for the award of such a contract in accordance with N.J.S.A. 40A:11-5(1)(a)(i).

All those interested in submitting proposals should review the request for proposals and submit all documentation requested and may obtain same through the Municipal Clerk of the Borough of Bloomingdale located at the Municipal Building, 101 Hamburg Turnpike, Bloomingdale, NJ or www.bloomingtonnj.net – Announcements.

Please be further advised that two (2) copies all proposals must be submitted to the Municipal Clerk of the Borough of Bloomingdale at Bloomingdale Municipal Building on or before Monday, December 14, 2020, at 4:00 p.m.

Breeanna Calabro, RMC Municipal Clerk

**RFP FOR MUNICIPAL AUDITOR,
BOROUGH ATTORNEY, INSURANCE
RISK MANAGER, AND BOND COUNSEL
2021**

INSTRUCTIONS FOR RESPONDING

All those submitting proposals should review the enclosed Request for Proposals and submit two (2) copies of all requested documentation. All proposals must address all of the Sections contained in this Request for Proposals by providing documentation and/or a response to that Section. An individual or authorized party must sign all proposals. Failure to follow the instructions as set forth herein will render the submission unresponsive and will result in rejection. All submissions shall be hand-delivered, mailed by way of first-class mail, or overnight delivery service. Fax submissions will not be considered. Late submissions shall be deemed unresponsive and will not be considered. No rights are conferred upon any party by virtue of a response to this Request for Proposals unless there is a resolution appointing a Municipal Auditor, Borough Attorney, Insurance Risk Manager, and Bond Counsel and a contract awarded by the Municipal Council of the Borough of Bloomingdale.

**RESPONSE TO REQUEST FOR PROPOSAL FOR MUNICIPAL AUDITOR,
BOROUGH ATTORNEY, INSURANCE RISK MANAGER, AND BOND COUNSEL**

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SECTION A

IDENTIFICATION PAGE

NAME OF FIRM: _____

PRIMARY LOCATION OF FIRM: _____

NAME OF PROPOSER: _____

HOME ADDRESS OF PROPOSER: _____

STATES IN WHICH THE PROPOSER HOLDS CURRENT LICENSES:

YEARS OF EXPERIENCE AS A LICENSED PROFESSIONAL: _____
YEARS OF EXPERIENCE AS A LICENSED PROFESSIONAL PRACTICING IN THE STATE OF NEW JERSEY: _____

CURRENT OR PAST EXPERIENCE: _____

