

## **SHARED SERVICES AGREEMENT**

This **SHARED SERVICES AGREEMENT** ("Agreement") is entered into this 4th day of January, 2014 by and between:

**Township of West Milford ("West Milford" or "Township")**

AND

**Borough of Bloomingdale ("Bloomingdale" or "Borough")**

### **RECITALS**

**WHEREAS**, Bloomingdale presently has a Vital Statistics Employee who performs certain services for the Borough; and **WHEREAS**, West Milford is in need of hiring an individual to work for the Township in the capacity of recording Vital Statistics; and

**WHEREAS**, Bloomingdale and West Milford have determined that it would be mutually beneficial to enter into a Shared Services Agreement whereby the Borough's Vital Statistics Employee would perform Vital Statistics services to the Township; and

**WHEREAS**, the parties to this Shared Services Agreement desire to enter into an agreement effective January 1, 2014 through December 31, 2014 which will allow the Borough's Vital Statistic Employee to share hours with West Milford for a total of 14 hours per week; and

**WHEREAS**, the Borough's Vital Statistics Employee is prepared to provide the services contemplated by this Shared Services Agreement to West Milford for a period of one year, with any renewal of this Shared Services Agreement to be the subject of review and approval by the Borough, the Township and the Vital Statistics Employee;

**NOW, THEREFORE**, in consideration of the promises, mutual covenants, understanding and agreements contained in this Shared Services Agreement and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by all parties, it is agreed by and between the parties as follows:

1. Effective January 1, 2014, Borough's Vital Statistics Employee will perform Vital Statistics services for the Township as provided herein.
2. Borough's Vital Statistic Employee shall share hours with West Milford by reporting to West Milford for work for 14 hours per week.

3. Notwithstanding that Borough's Vital Statistics Employee is to report to West Milford and in the event the Borough's Vital Statistics Employee is on vacation or ill there will be no coverage or reverse compensation back to the Township.
4. Borough shall continue to provide all compensation and health benefits to the Borough's Vital Statistics Employee in the same manner said employee currently is receiving such compensation and benefits.
5. Borough shall be paid the total sum of \$17,900.00 for services effective January 1, 2014 till December 31, 2014, representing payment for services rendered by Borough's Vital Statistics Employee, said payment to be made by equal installments on a quarterly basis as follows: March 1, 2014 billing cycle; June 1, 2014 billing cycle, September 1, 2014 billing cycle and the final payment due on December 1, 2014 billing cycle.

**IN WITNESS THEREOF**, Bloomingdale and West Milford, by and through their duly authorized representatives, have hereunder executed this Shared Services Agreement.

**BOROUGH OF BLOOMINGDALE**

Attest: \_\_\_\_\_  
Jane McCarthy, Clerk  
Borough of Bloomingdale

By: \_\_\_\_\_  
Mayor Jonathan Dunleavy  
Borough of Bloomingdale

**TOWNSHIP OF WEST MILFORD**

Attest: \_\_\_\_\_  
Antoinette Battaglia, Clerk  
Township of West Milford

By: \_\_\_\_\_  
Mayor Bettina Bieri  
Township of West Milford