

**BOROUGH OF BLOOMINGDALE
PUBLIC NOTICE**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and more specifically, N.J.S.A. 10:4-B(b), which authorizes the use of communications equipment to hold public meetings, and in consideration of Executive Order 107 issued by Governor Murphy and guidance provided by the New Jersey Department of Community Affairs, Division of Local Government Services, the Borough of Bloomingdale does hereby notify the public that to protect the health, safety and welfare of our citizens, while ensuring the continued functioning of government, a telephonic meeting of the Borough of Bloomingdale will be held on June 23, 2020 at 7:00p.m. Any member of the public who wishes to participate in the meeting, which will include a public comment portion, may do so calling into the service number: 1 (973) 302-3356 Participant Code:1819, at the designated meeting time.

Detailed instructions on how to access the meeting will be available on the Borough of Bloomingdale's website at www.bloomington.net. The website will also provide alternate instructions to follow should the remote system fail during any portion of the meeting. Members of the public who are unable to utilize the access system due to a disability may submit written comments/questions by contacting the Clerk via email at bcalabro@bloomington.net prior to the meeting, up until June 23, 2020 at 4:00p.m. The comments/questions, which must include the individual's name and address, will be read into the record during the public comment portion of the meeting.

Action will be taken.

**BREEANNA CALABRO, RMC
BLOOMINGDALE MUNICIPAL CLERK**

**REGULAR MEETING
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

June 23, 2020

The Workshop Meeting of the Governing Body of the Borough of Bloomingdale was held on the above date via a telephonic conference call as described above in the legal ad published on June 16, 2020. Mayor Dunleavy called the meeting to order at 7:04PM.

Roll Call: (taken by the Borough Clerk)

In Attendance: Mayor Jonathan Dunleavy
Councilman John D'Amato
Councilman Richard Dellaripa
Councilwoman Dawn Hudson
Councilman Drew Juhlin
Councilman Michael Sondermeyer
Councilman Ray Yazdi (Joined at 7:05PM)
Municipal Clerk, Breeanna Calabro
Borough Attorney, Dawn Sullivan, Esq.

PUBLIC NOTICE STATEMENT

Mayor Dunleavy stated that adequate notice of this meeting was advertised in the Herald News on June 16, 2020; copies were provided to the local news media and posted continuously in the Municipal Building. A copy of this notice is available to the public and is on file in the office of the Municipal Clerk.

NON-AGENDA ITEMS:

- Resolution No. 2020-6.22: Space Farm Agreement July 2020 – December 2020
*Space Farms price lowered from \$43 per deer to \$35/deer on the Morris County Co-op.
The new contract will reflect the reduced amount*

EARLY PUBLIC COMMENT:

Motion was made by HUDSON to open the meeting for public comment; seconded by D'AMATO and carried per voice vote all voting AYE. Since there was no one who wished to speak D'AMATO made a motion to close public comment, second by YAZDI & carried on

voice vote all members voting AYE, none opposed.

REPORTS OF PROFESSIONALS, DEPARTMENT HEADS, COMMITTEES, LIAISONS & MAYOR'S REPORT:

- **Municipal Clerk, Breeanna Calabro:**
Reminder that the Primary Election will be conducted via Mail-in-Ballot, any voter that does go to the designated polling site (Firemen's Hall) will only be permitted to vote on a provisional ballot. The machines are for ADA voters only.

- **Dawn Hudson, Councilwoman & other members:**
Dawn is providing updates on social media regarding water main break that has yet to be found. The major break is causing the holding tank water level to drop. Residents are being asked to conserve water while professionals are working to find the source of the problem. Discussion continued amongst council.

- **Mayor Dunleavy:**
 - *Preconstruction meeting Thursday or Friday (June 25/26) for the 1st & 2nd Street Water Main Loop project*
 - *Current projects in process: Ballston Street improvements, Main St Booster Station*
 - *A change order will be coming for Main St Booster station on a future agenda*
 - *Provided an update on the recent Governor's Executive Orders*
 - *Employees/staff back to office on July 6th*
 - *Public may be allowed entry on July 8th however don't want confusion for the residents. The Library is not open yet and most patrons enter the building for the library. Allowing entry to the public may coincide with the opening of the public library*

RESOLUTION NO. 2020-6.12 CONSENT AGENDA

Councilman YAZDI offered the following Resolution and moved for its adoption:

RESOLUTION NO. 2020-6.12 OF THE GOVERNING BODY OF THE BOROUGH OF BLOOMINGDALE

*Accepting, Approving and/or Adopting the Consent Agenda of the
June 23, 2020 Workshop Meeting*

WHEREAS, the Mayor and Council of the Borough of Bloomingdale has determined that to increase efficiency, the Consent Agenda shall be adopted with one resolution, and

NOW THEREFORE BE IT RESOLVED, that the following resolutions, placed on this agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in their entirety by the Mayor and Council of the Borough of Bloomingdale.

- A. Resolution No. 2020-6.13: Chapter 159 (Bulletproof Vest Grant)
- B. Resolution No. 2020-6.14: Chapter 159 (Clean Communities Grant)
- C. Resolution No. 2020-6.15: CME Associates (Affordable Housing Update)
- D. Resolution No. 2020-6.16: Support Resolution for Highlands Grant (Main Street Bike/Pedestrian Improvements and Green Infrastructure Design)
- E. Resolution No. 2020-6.17: Declare Emergency (Water Main Break - Knolls Rd/Forest Drive)
- F. Resolution No. 2020-6.18: Declare Emergency (Drainage – Knolls Rd/Rafkind Rd)
- G. Resolution No. 2020-6.19: Approval of 'Return to Work' Policy

The motion was second by DELLARIPA and carried on the following roll call vote: D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), SONDERMEYER (YES), YAZDI (YES).

Consent Agenda Resolutions:

**RESOLUTION NO. 2020-6.13
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing the Insertion into the FY2020 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of a Federal Grant – Bulletproof VestPartnership (BVP)

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (“Director”), within the State of New Jersey Department of Community Affairs, may approve the insertion of any special item of revenue in the budget of any county or municipality; and

WHEREAS, the Governing Body further finds and declares that N.J.S.A. 40A:4-87 provides that the Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Governing Body further finds and declares that it is in the best interests of the citizens of the Borough to request approval of the insertion into the Borough’s FY2020 Municipal Budget of an item of revenue based upon a grant secured by the Borough from the County of Passaic;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby request that the Director of the Division of Local Government Services, within the State of New Jersey Department of Community Affairs, approve the insertion into the Borough’s FY2020 Municipal Budget of an item of revenue in the sum of **\$1,840.35**, which item is now available as revenue in the form of a Federal Grant – Bulletproof VestPartnership (BVP); and

BE IT FURTHER RESOLVED that a like sum of **\$1,840.35** be and the same is hereby appropriated under the caption:

*Public and Private Revenues Offset with Appropriations
Federal Grant – Bulletproof VestPartnership (BVP)*

AND BE IT FURTHER RESOLVED that the Chief Financial Officer will electronically file with the State of NJ in accordance with LFN 2014-11.

**RESOLUTION NO. 2020-6.14
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**Authorizing the Insertion into the FY2020 Municipal Budget Pursuant to N.J.S.A. 40A:4-87 (Chapter 159, P.L. 1948) of a Special Item of Revenue in the Form of a State of New Jersey
2020 Clean Communities Grant**

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services (“Director”), within the State of New Jersey Department of Community Affairs, may approve the insertion of any special item of revenue in the budget of any county or municipality; and

WHEREAS, the Governing Body further finds and declares that N.J.S.A. 40A:4-87 provides that the Director may also approve the insertion of any item of appropriation for an equal amount; and

WHEREAS, the Governing Body further finds and declares that it is in the best interests of

the citizens of the Borough to request approval of the insertion into the Borough's FY2020 Municipal Budget of an item of revenue based upon a grant secured by the Borough from the State of New Jersey;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby request that the Director of the Division of Local Government Services, within the State of New Jersey Department of Community Affairs, approve the insertion into the Borough's FY2020 Municipal Budget of an item of revenue in the sum of **\$14,116.83**, which item is now available as revenue in the form of a State of New Jersey Current Fund – 2020 Clean Communities Grant; and

BE IT FURTHER RESOLVED that a like sum of **\$14,116.83** be and the same is hereby appropriated under the caption:

*Public and Private Revenues Offset with Appropriations
2020 Clean Communities Grant*

AND BE IT FURTHER RESOLVED that the Chief Financial Officer will electronically file with the State of NJ in accordance with LFN 2014-11.

**RESOLUTION NO. 2020-6.15
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES AGREEMENT WITHOUT COMPETITIVE BIDDING TO CME ASSOCIATES TO PREPARE AN AMENDED AH AFFORDABLE HOUSING ZONE ORDINANCE

WHEREAS, there exists a need for professional planning services in connection with the preparation of an amendment to the Borough's AH Affordable Housing Zone Ordinance in accordance with the Municipal Land Use Law; and

WHEREAS, the Borough wishes to retain CME to provide such services for the Borough in accordance with the services contained in its proposal dated June 11, 2020; and

WHEREAS, the term of this contract shall be for the duration of the work to be performed in connection with the preparation of an amendment to the Borough's AH Affordable Housing Zone Ordinance; and

WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. §40A:11-1 *et seq.*, requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, as follows:

Section 1. This contract with CME Associates is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. §40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 2. CME Associates shall provide services to prepare an amendment to the Borough's AH Affordable Housing Zone Ordinance as set forth in its proposal at a cost not to exceed \$4,850.

Section 3. A notice of this action shall be printed once in the legal newspaper of the Borough of Bloomingdale as required by law.

Section 4. A copy of this Resolution shall be provided to Donna Mollineaux, Chief Financial Officer, and to CME Associates, 1460 Route 9 South, Hopewell, New Jersey 07731, for their information and guidance.

This Resolution shall take effect immediately.

**RESOLUTION NO. 2020-6.16
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**RESOLUTION SUPPORTING THE COUNTY OF PASSAIC IN COMPLETING
CONCEPTUAL ENGINEERING ACTIVITIES ASSOCIATED WITH A REDESIGN OF
THE INTERSECTION OF MAIN STREET AND REEVE AVENUE TO SUPPORT
ECONOMIC GOALS OF DOWNTOWN BLOOMINGDALE**

WHEREAS, the Borough of Bloomingdale is desirous in coordinating with Passaic County to develop an engineering concept for the intersection of Main Street (aka Paterson-Hamburg Turnpike CR 511) and Reeve Avenue that promotes a place-based, pedestrian oriented design to support downtown Bloomingdale; and

WHEREAS, the County of Passaic was awarded an NJ Highlands Council Protection grant to hire a consultant to perform conceptual engineering activities to redesign the intersection of Main Street (CR 511) and Reeve Avenue; and

WHEREAS, supports the Borough's current activities in actively planning economic development for the Bloomingdale Downtown that emphasizes a place-based approach design as an economic development tool; and

WHEREAS, the County has received design proposals for the conceptual engineering activities and will act as the project manager in completing this initial phase of work in coordination with the Borough of Bloomingdale; and

WHEREAS, the Borough of Bloomingdale has met and coordinated with County staff to further this effort to support the project goals and approach; and

NOW THEREFORE BE IT RESOLVED, the Borough of Bloomingdale Mayor and Council hereby support the County of Passaic in completing conceptual engineering for the intersection of Main Ave (CR 511) and Reeve Avenue, to support place based design and planning, sustainability and pedestrian oriented design to promote economic development in Downtown Bloomingdale.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the County of Passaic Department of Planning and Economic Development.

**RESOLUTION NO. 2020-6.17
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**DECLARING AN EMERGENCY – FOR PURPOSES OF AWARDING A CONTRACT
FOR WATER MAIN BREAK REPAIRS ON KNOLLS ROAD & FOREST DRIVE**

WHEREAS, the Governing Body ("Governing Body") of the Borough of Bloomingdale ("Borough") finds and declares an emergency situation has developed on Knolls Road & Forest Drive requiring water main repairs; and

WHEREAS, the Governing Body further finds and declares that this poses an imminent threat to the public health, safety and welfare of an emergent nature that warrants immediate remedial action; and

WHEREAS, the Governing Body further finds and declares that **N.J.S.A. 40A:11-6** authorizes a municipality to negotiate and/or award a contract without public advertisement when an

emergency affecting the public health, safety or welfare requires the immediate performance of services; and

WHEREAS, the Governing Body further finds and declares that the Department of Public Works, acting in the reasonable belief that an emergency affecting the public health, safety and welfare requires immediate remedial action without public advertisement for services; and

WHEREAS, the Governing Body further finds and declares that the Department of Public Works, has correctly recommended that the aforementioned repairs be remedied through the award to the following vendors:

FSC Leak Detection, Inc. - \$900.00
Barrett Construction - \$2,600.00

WHEREAS, the emergency costs are not exceed \$3,500.00 and the CFO has certified the availability of funds;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby declare the existence of a public emergency warranting water main repairs on Knolls Road and Forest Drive as soon as possible and does hereby award said project to the vendors aforementioned above.

RESOLUTION NO. 2020-6.18
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE

DECLARING AN EMERGENCY – FOR PURPOSES OF AWARDING A CONTRACT
FOR DRAINAGE REPAIRS ON KNOLLS & RAFKIND ROAD

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares an emergency situation has developed on Knolls & Rafkind Roads requiring drainage repairs; and

WHEREAS, the Governing Body further finds and declares that this poses an imminent threat to the public health, safety and welfare of an emergent nature that warrants immediate remedial action; and

WHEREAS, the Governing Body further finds and declares that **N.J.S.A. 40A:11-6** authorizes a municipality to negotiate and/or award a contract without public advertisement when an emergency affecting the public health, safety or welfare requires the immediate performance of services; and

WHEREAS, the Governing Body further finds and declares that the Department of Public Works, acting in the reasonable belief that an emergency affecting the public health, safety and welfare requires immediate remedial action without public advertisement for services; and

WHEREAS, the Governing Body further finds and declares that the Department of Public Works, has correctly recommended that the aforementioned sewer repairs be remedied through the award to the following vendors:

L. Becker & Son Inc.

WHEREAS, the emergency costs are not exceed \$6,250.00 and the CFO has certified the availability of funds;

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby declare the existence of a public emergency warranting drainage repairs on Knolls and Rafkind Road as soon as possible and does hereby award said project to the vendors aforementioned above.

RESOLUTION NO. 2020-6.19
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE

A RESOLUTION SETTING FORTH TEMPORARY POLICY WITH RESPECT TO RETURNING TO WORK

WHEREAS, the Borough of Bloomingdale continues to provide services to its residents throughout the COVID-19 state of emergency; and

WHEREAS, the administration has recommended the gradual reopening of Town Hall beginning July 6, 2020; and

WHEREAS, the administration has put forth guidelines for employees, members of the public, inspections, along with important protocol to protect the health, safety and welfare of residents and employees of the Borough of Bloomingdale. A copy of this proposed policy is on file in the Clerk’s Office and made a part of this resolution.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, that the return to work temporary policy and guidelines shall be effective immediately.

BE IT FURTHER RESOLVED that a copy of this policy and guidelines shall be provided to all employees to ensure their safety and the safety of the public.

Record of Council Vote on Passage

COUNCILMAN	AYE	NAY	Abstain	Absent	COUNCILMAN	AYE	NAY	Abstain	Absent
Sondermeyer	X				Dellaripa	X			
D’Amato	X				Juhlin	X			
Hudson	X				Yazdi	X			

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Governing Body of the Borough of Bloomingdale at an Official Meeting held on Tuesday, June 23, 2020.

Breeanna Calabro, R.M.C.
Municipal Clerk, Borough of Bloomingdale



BOROUGH OF BLOOMINGDALE

101 HAMBURG TURNPIKE · BLOOMINGDALE, NEW JERSEY 07403
(TEL) 973-838-0778 (FAX) 973-838-5115

I) IMPORTANT INFORMATION REGARDING COVID-19

Present data indicates that COVID-19 is a respiratory illness caused by SARS-CoV-2. The Center for Disease Control (“CDC”) has advised that present public health and medical data continues to evolve as more information becomes available. Due to these circumstances, this policy is subject to change at any time. Unless in the event of an emergency, you will be informed of any changes prior to the date they become effective.

At this time SARS-CoV-2 and COVID-19 are thought to spread mainly from person to person: between people who are in close contact with one another (within about six feet); through respiratory droplets produced when an infected person coughs, sneezes, or talks. As such, additional precautionary measures are necessary to lessen the risk of potential infection when employees are conducting inspections.

According to current CDC guidance, common symptoms associated with COVID-19 include any of the following: fever, cough, shortness of breath or difficulty breathing, chills, fatigue, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea. The CDC advises that these symptoms may appear as few as two days or as long as 14 days after exposure.

II) RETURN TO WORK INTERIM POLICY AND PROCEDURES

A) INSPECTIONS

1. No inspections are to be performed by anyone exhibiting any of the common symptoms associated with COVID-19 according to CDC guidance.
2. When scheduling inspections, employees shall ask if the customer or anyone living, working or otherwise occupying the property to be inspected has had any of the common symptoms associated with COVID-19 according to CDC guidance in the last 72 hours and if so reschedule the inspection.
3. Potential sources of exposure to SARS-CoV-2 and COVID-19 include close contact with members of the public who are ill with COVID-19, and touching your nose, mouth or eyes after touching surfaces contaminated with the virus or handling items that others infected with COVID-19 have touched.
4. On a weekly basis, Heads of Departments performing inspections shall provide a list of all properties inspected to the Department of Health.
5. For inspection permissible under state regulations, the following practices are to be followed by inspectors:
 - Inspectors must wear masks of KN95 quality or better and sanitize hands before and after inspections.
 - Only one person can accompany the inspector during the inspection, must maintain six feet distance from the inspector, must wear a face covering and must not have had any of the common symptoms associated with COVID-19 according to CDC guidance in the last 72 hours.
 - All other occupants must go to a remote location away from the inspection area while the Inspector is conducting the inspection.
 - The inspection must be canceled if the customer or anyone living, working or otherwise occupying the property to be inspected has had any of the common symptoms associated with COVID-19 according to CDC guidance in the last 72 hours.

- According to current CDC guidance, common symptoms associated with COVID-19 include any of the following: fever, cough, shortness of breath or difficulty breathing, chills, fatigue, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea.
 - If at any time an inspector observes non-compliance with any of the above requirements, they are to leave the site and inform the customer the inspection will be rescheduled.
6. These procedures, when practicable, shall be provided to residents in a notice in advance of the inspection. Inspectors are to also follow policies for safe use of equipment including vehicles when performing inspections.
 7. Each Department Head, when practicable, shall ensure these items are included in a Notice of Precautionary Measures for Inspections on their department letterhead with contact info. Each department shall include any current state guidance or standards issued for the respective department. Additional information and/or procedures can be added to the notice with approval of the Administrator. The notice shall be provided to customers with application, in UCC jackets or by email prior to inspections.
This policy and contents of the notice may be updated by the Administration based on changes to state standards and CDC guidance.

B) Employees Workplace Interaction Policy

While in the workplace, all employees should continue to practice social distancing, staying six feet away from colleagues and the public as much as possible in every situation. When at work, minimize in-person interaction with colleagues in other offices whenever possible. Do not shake hands; and avoid close physical contact with each other and visitors as much as possible.

1. All employees are encouraged to stay home when they are sick or are experiencing symptoms related to COVID-19.
2. Whenever possible use phone, email, or conferencing technology to communicate with other staff members or offices.
3. Send documents via email, rather than hand-delivering the items by visiting another employee's office.
4. Masks shall be worn at all times when in "common areas" like the lobby, elevator, shared work spaces, corridors, staircases, etc. and in areas where interaction with the public is likely. The Borough shall provide two additional washable cloth masks (and replaceable filters on a periodic basis) for use by employees in common areas and when walking in or out of an office and unable to maintain six feet separation. Disposable masks will be provided until the additional cloth masks are received and distributed. On days when access to the public is granted, Masks of at least KN95 quality shall be worn when in common areas or interacting with the public at a window. Any disposable masks (non-cloth masks) shall not be reused after that day. The Borough shall provide KN95 masks for such use on a periodic basis.
5. The Office of Emergency Management or the Borough Administration shall provide an adequate stockpile of masks.
6. Masks must be worn on work assignments when maintaining six foot distance would be difficult even, if necessary, when working outside.
7. The Borough Administration, OEM, DPW and Health Department shall work together to ensure the use of proper cleaning fluids and materials per CDC guidance, the supply of such and the scheduling of advanced and additional cleaning.
8. Verification and safety checks related to HVAC, ventilation systems, etc. per CDC guidance will take place regularly.

9. The Borough shall provide increased sanitizing stations, wipes or cleaning fluid and towels as well as gloves, when necessary.
10. Signage that promotes distancing shall be posted in common areas.
11. The Administration may update this policy based on changes to state standards and CDC guidance.

C) Employee Self-Monitoring Policy

1. All employees are responsible to self-monitor for signs and symptoms of COVID-19.
2. According to current CDC guidance, common symptoms associated with COVID-19 include any of the following: fever, cough, shortness of breath or difficulty breathing, chills, fatigue, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea. The CDC advises that these symptoms may appear as few as 2 days or as long as 14 days after exposure.
3. The CDC also advises each employee to perform a self-check for emergency warning signs associated with COVID-19. These emergency warning signs include any of the following: trouble breathing, persistent pain or pressure in the chest, new confusion, the inability to wake or stay awake, bluish lips or face. If you experience any of these emergency warning signs do not come to work. Promptly contact 9-1-1 or call ahead to your local emergency facility.
4. Do not come to work if you feel sick or exhibit any of these common symptoms or emergency warning signs. If you are experiencing the common symptoms above, please contact your primary care physician and notify your immediate supervisor via telephone or email.
5. If you become ill or begin experiencing these common symptoms or emergency warning signs at work, you must notify your supervisor or the Administration via email or telephone and must leave the workplace immediately.
6. The above-lists are based on current CDC guidance and do not include all possible symptoms and signs for COVID-19. The common symptoms and emergency warning signs listed above may change as more studies and data becomes available.
7. Employees shall take their temperature before leaving for work each day. Employees with a fever and COVID-19 symptoms that have been directed to care for themselves at home by a medical provider may not return to work until after: (i) at least 72 hours have passed without a fever (and without use of fever reducing medications); (ii) at least 72 hours of improved respiratory symptoms (cough, shortness of breath); and (iii) at least 10 days have passed since symptoms first appeared.
8. Employees testing positive for COVID-19 and exhibiting symptoms may not return to work until after: (i) at least 72 hours have passed without a fever (and without use of fever reducing medications); (ii) at least 72 hours of improved respiratory symptoms (cough, shortness of breath); and (iii) either testing negative at least two consecutive times more than twenty-four hours apart or at least 10 days have passed since symptoms first appeared.
9. Employees testing positive for COVID-19 who have not had any symptoms may not return to work until either: (i) 10 days have passed since their first positive COVID-19 test and no subsequent symptoms have developed during the interim period of time; or (ii) the employee has tested negative at least two consecutive times more than twenty-four hours apart.

10. Employees who are well but who have a sick family member at home with COVID-19 should also notify their immediate supervisor and follow CDC recommended precautions. Self-monitor for symptoms regularly throughout the day.
11. Sick-leave and family leave benefit laws have recently changed due to the COVID-19 Pandemic. Under certain circumstances, you may have benefits related to caring for family members and children during the COVID-19 Pandemic. See the New Jersey Department of Labor website for details.
12. The Administration may update this policy based on changes to state standards and CDC guidance and when necessary.

D) Safe Work Areas and Equipment

1. Employees are not permitted to use or touch another employee's desk, chair, computer/keyboard, phone, office supplies, equipment, locker, facemasks, Personal Protective Equipment (PPE), personal items/supplies or other equipment/tools without the knowledge and permission of that employee. The only acceptable reasons for use or touching of another employee's work area or equipment is cleaning/disinfecting or to provide assistance with that equipment. When using another's work area or equipment, gloves and mask should be worn and the area/equipment cleaned.
2. Employees must routinely clean and disinfect their individual desks, private office doorknobs, and work areas at the end of each day and store as much pending work as possible in areas not openly accessible to others. Employees shall also disinfect their work areas after cleaning by assigned custodial staff. The attached guide for cleaning and disinfecting shall be posted in all offices.
3. In addition to the Department of Public Works and/or routine cleaning by custodians/janitors, employees are responsible for sanitizing shared or common workspaces and devices daily. Such common workspaces and devices include, but are not limited to: counters, fax machines, copiers, and file cabinets.

Wear rubber gloves when cleaning your workspace. Change gloves if they become ripped or torn. Do not touch your face with your gloves or hands. Wash your hands with soap and water or use hand sanitizer immediately after removing gloves.

4. When cleaning your workspace, follow the directions on the label. Spray the cleaner onto a wipe, and not directly onto the surface. This minimizes the potential for contaminating the air. Let sit according to instructions before wiping with damp towel.
5. If a surface is dirty, it should first be cleaned using a detergent or soap and water for twenty seconds prior to using a disinfectant.
6. When outside of their work area and whenever feasible, employees will be assigned specific tasks, vehicles, equipment, tools, etc. to limit interactions and potential for cross-contamination. Hands should be washed with soap and water or hand sanitizer used after use of shared equipment.
7. Occupancy of office/conference/lunch rooms shall be limited based on space available to maintain social distancing.
 - Access to conference rooms by the public shall be restricted and meetings limited so that the space may also be available to staff.
 - Use of conference or other shared rooms as office space on a regular basis shall be planned and designed to limit occupancy in other offices. Cleaning shall be done per policy before and after use.

- If employees are not seated six feet apart, a face covering must be worn. When leaving their work station, employees must wear a face covering if they will pass within six feet of an occupied work station.
 - Employees shall not enter another Department's office without permission and only if necessary for work. A face covering shall be worn whenever in another Department's office.
 - Only one employee may be in an elevator at a time. Signs shall be posted explaining based on the size of the elevator only one person may be in the elevator at a time if they are not members of the same household or another exception under executive order(s).
 - Only one employee may use a municipal vehicle at a time. Employees should be assigned their own vehicle to the extent feasible.
8. Violations of safety measures are to be reported to supervisors. Supervisors are to investigate and take action in accordance with established policies including that for disciplinary actions.
 9. The Administrator may update this policy based on changes to state standards and CDC guidance.

E) Infection Control Etiquette for Coughing, Sneezing & Handwashing

1. Throughout the day frequently and thoroughly wash your hands with soap and warm water, or an alcohol-based hand rub containing at least 60% alcohol for at least twenty seconds. Key times to clean your hands include:
 - After blowing one's nose, coughing, or sneezing;
 - After using the restroom;
 - Before eating or preparing food;
 - After contact with animals or pets;
 - Before and after providing routine care for another person who needs assistance (e.g. child)
2. Avoid touching your face, eyes, nose, and mouth.
3. Cover your mouth and nose with a tissue whenever coughing or sneezing. If you do not have a tissue, cough or sneeze into your elbow and not your hands. Dispose of all used face masks, PPE, gloves, tissues, and paper towels in a waste receptacle or basket. Immediately wash your hands after blowing your nose, coughing or sneezing, and after cleaning your work area.

F) Public Access Policy

Public Access will be limited to ensure the safety of both the public and employees. Precautionary measures have been designed to mitigate risk. Employees must comply with the following when facilities are open to the public:

- Wear a mask when in common areas.
- Wear a mask when interacting at a window with a member of the public.
- Schedule in-person visit only on those days designated.
- Appointments should be scheduled approximately 30 minutes a part or more based on estimated time needed by visitor.
- Do not grant access to more than one visitor (unless family members or other exceptions under executive order) at a time to a Department.

The following shall be posted at public access points where necessary:

- Where there is an elevator a sign explaining, based on the size of the elevator only one person may be in the elevator at a time if they are not members of the same household or another exception under executive order(s).
- Days and hours for appointments
- Contact department via intercom for access or to schedule an appointment
- Masks must be worn during the building (with the attached guide for wearing PPE).



BOROUGH OF BLOOMINGDALE

101 HAMBURG TURNPIKE · BLOOMINGDALE, NEW JERSEY 07403
(TEL) 973-838-0778 (FAX) 973-838-5115

THIS FORM MUST BE SIGNED AND RETURNED TO THE ADMINISTRATOR

Receipt for Return to Work Policy 7/6/2020

I acknowledge that I have received a copy of the Borough of Bloomingdale's Return to work Policy and Procedures memo. I agree to read it thoroughly. I agree that if there is any policy or provision in the memo that I do not understand, I will seek clarification from my supervisor, Department Head, or Full Time Mayor. In addition, I understand that this memo states the Borough of Bloomingdale back to work policies are in effect on the date of publication. I also understand that these policies are continually evaluated and may be amended, modified, or terminated at any time. I understand that I can be disciplined for not following the policy and procedures for returning to work.

Signature: _____

Date: _____

Print Name: _____

Department: _____

NEW BUSINESS:

A. Councilman DELLARIPA offered the following resolution and moved for its adoption:

**RESOLUTION NO. 2020-6.20
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

Authorizing Payment of Municipal Obligations

WHEREAS, the Governing Body (“Governing Body”) of the Borough of Bloomingdale (“Borough”) finds and declares that certain municipal obligations have come due and are now payable; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Bloomingdale does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Borough Treasurer, from the following accounts and in the following amounts: **WHEREAS**, the Governing Body further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby deemed part of this Resolution;

BILLS LIST

PREPAID LIST

CURRENT 1,754,748.54

CURRENT 663,289.82

UTILITY	512,912.86	UTILITY	44,307.39
CAPITAL	122,169.58	OPEN SPACE	00.00
UTILITY CAPITAL	8,650.00	TRUST ACCOUNT	1,694.32
TRUST	3,787.25	RECYCLING	00.00
DOG	2,007.70	DOG TRUST	00.00
RECREATION	2,600.00	UNEMPLOY	1,581.60 ROSE
FUND	6,178.00	CAPITAL	00.00
RECYCLING	00.00	WATER CAPITAL	00.00
UNEMPLOYMENT	00.00	RECREATION	1,280.00
AFFORDABLE HOUSING	1,348.30	CAPITAL ASSESSMENT	00.00
TOTAL	2,414,402.23	TOTAL	712,153.13

The motion was second by DELLARIPA and carried per the following Roll Call vote:
DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), SONDERMEYER (YES), YAZDI (YES), D'AMATO (YES)*

***RECUSALS:**

D'Amato: recused from all items listed under vendor #01463 (Darmofalski Engineering)

B. Councilman YAZDI offered the following resolution and moved for its adoption:

**RESOLUTION NO. 2020-6.21
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

**AUTHORIZING FINAL PAYMENT TO THE LATE OFFICER GARY WALKER OF
THE BLOOMINGDALE POLICE DEPARTMENT**

WHEREAS, beloved officer, Gary Walker passed away on April 24, 2020; and

WHEREAS, in accordance with the terms of his employment with the Borough, the administration has calculated the final payout which is due to Mr. Walker's estate.

NOW THEREFORE BE IT RESOLVED, by the Council of the Borough of Bloomingdale, in the County of Passaic, and State of New Jersey, that the administration is hereby authorized to pay \$174,373.74 to the estate of Gary Walker, in care of his wife, Danielle Dorothy Walker.

Discussion:

The Mayor mentioned this resolution was needed for the Finance Department to continue to work on authorizing the final payment. Method of funding for the payment has not been determined in its entirety. The CAREs Act Grant may not cover.

The motion was second by SONDERMEYER and carried per the following Roll Call vote:
HUDSON (YES), JUHLIN (YES), SONDERMEYER (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES)

C. Introduction of Bond Ordinance No. 19-2020: General Capital

A motion was made by YAZDI to introduce the Ordinance by title; second and final reading/ public hearing will be on July 21, 2020 at 7PM; the motion was seconded by DELLARIPA and carried on the following roll call vote: JUHLIN (YES), SONDERMEYER (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES).

The Municipal Clerk read by Title:

BOND ORDINANCE PROVIDING FOR VARIOUS 2020 CAPITAL ACQUISITIONS AND IMPROVEMENTS, BY AND IN THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY; APPROPRIATING \$1,374,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$1,342,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Discussion:

Mayor & council discussed the items to be included in this ordinance. An updated spreadsheet will be sent to council listing all items.

D. Introduction of Bond Ordinance No. 20-2020: Water Capital

A motion was made by YAZDI to introduce the Ordinance by title; second and final reading/ public hearing will be on July 21, 2020 at 7PM; the motion was seconded by DELLARIPA and carried on the following roll call vote: SONDERMEYER (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES)

The Municipal Clerk read by Title:

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL ACQUISITIONS AND IMPROVEMENTS FOR THE WATER UTILITY OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY, APPROPRIATING \$881,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$881,000 BONDS OR NOTES OF THE WATER UTILITY OF THE BOROUGH TO FINANCE THE COSTS THEREOF

E. Introduction of Ordinance No. 21-2020: Capital Surplus (Fire Dept)

A motion was made by HUDSON to introduce the Ordinance by title; second and final reading/ public hearing will be on July 21, 2020 at 7PM; the motion was seconded by YAZDI and carried on the following roll call vote: YAZDI (YES), D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), SONDERMEYER (YES)

The Municipal Clerk read by Title:

ORDINANCE APPROPRIATING \$33,000.00 AVAILABLE FROM THE GENERAL CAPITAL SURPLUS FUND TO PROVIDE FOR FIRE DEPARTMENT PURCHASES AND IMPROVEMENTS DESCRIBED HEREIN IN AND BY THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY

F. Introduction of Ordinance No. 22-2020: Capital Improvements (Borough Facilities)

A motion was made by YAZDI to introduce the Ordinance by title; second and final reading/ public hearing will be on July 21, 2020 at 7PM; the motion was seconded by D'AMATO and carried on the following roll call vote: D'AMATO (YES), DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), SONDERMEYER (YES), YAZDI (YES)

The Municipal Clerk read by Title:

ORDINANCE APPROPRIATING \$58,000.00 AVAILABLE FROM THE GENERAL CAPITAL IMPROVEMENT FUND TO PROVIDE FOR IMPROVEMENTS TO BOROUGH FACILITIES DESCRIBED HEREIN IN AND BY THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC, STATE OF NEW JERSEY

G. Introduction of Ordinance No. 23-2020: Animal Control (Quarantine Fees)

A motion was made by YAZDI to introduce the Ordinance by title; second and final reading/ public hearing will be on July 21, 2020 at 7PM; the motion was seconded by DELLARIPA and carried on voice vote, all members voting AYE in favor; none were opposed.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER 5 "ANIMAL CONTROL" OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

H. Introduction of Ordinance No. 24-2020: Utility Ordinance

A motion was made by YAZDI to introduce the Ordinance by title; second and final reading/public hearing will be on July 21, 2020 at 7PM; the motion was seconded by D'AMATO and carried on voice vote, all members voting AYE in favor; none were opposed.

The Municipal Clerk read by Title:

AN ORDINANCE OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AMENDING CHAPTER XVIII "SEWERS" OF THE CODE OF THE BOROUGH OF BLOOMINGDALE

I. Introduction of Ordinance No. 25-2020: Flood Plain Administer

This ordinance is not ready for council action as it has no been prepared. It will be listed on a future agenda. The purpose is to designate the Borough Engineer OR the Borough Construction Official as the Flood Plain Administer

NON-AGENDA:

Councilman YAZDI offered the following resolution for adoption; motion was second by HUDSON and carried per the following roll call vote: DELLARIPA (YES), HUDSON (YES), JUHLIN (YES), SONDERMEYER (YES), YAZDI (YES), D'AMATO (YES), DELLARIPA (YES)

**RESOLUTION NO. 2020-6.22
OF THE GOVERNING BODY OF
THE BOROUGH OF BLOOMINGDALE**

A RESOLUTION OF THE BOROUGH OF BLOOMINGDALE, IN THE COUNTY OF PASSAIC AND STATE OF NEW JERSEY, AUTHORIZING THE REMOVAL & DISPOSAL OF DEER CARCASSES THROUGH THE MORRIS COUNTY CO-OPERATIVE PRICING COUNCIL (MCCPC) - CONTRACT #51

WHEREAS, the Borough of Bloomingdale, pursuant to N.J.S.A. 40A:11-11 and N.J.A.C. 5:34-7.3 et seq. may, by Resolution and without advertising for bids, purchase any goods or services through the Morris County Co-Operative Pricing Council, which has been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Borough of Bloomingdale needs deer carcass removal and disposal services; and

WHEREAS, Space Farms, Inc. has been awarded Contract #51 DEER CARCASS REMOVAL & DISPOSAL, at a unit price of \$35.00 per deer; and

WHEREAS, the Full-time Mayor recommends the utilization of this contract on the grounds as the best means to obtain this service; and

WHEREAS, this contract shall not exceed the amount of \$500.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Bloomingdale, County of Passaic and State of New Jersey as follows:

1. The Borough of Bloomingdale hereby authorizes deer carcass removal and disposal services from Space Farms, Inc. under the MCCPC Contract #51.

2. The total fee authorized for this contract shall not exceed \$500.00 without the prior written approval of the Borough Council.

3. The Full-time Mayor, Borough Clerk and/or such other officials as is necessary and proper are hereby authorized to execute documents necessary to implement this Resolution.

4. A copy of this resolution shall be provided to the Finance Department and Space Farms, Inc. for their information and guidance.

This Resolution shall take effect immediately.

Certification of Funds:

I certify the availability of funds, in an amount not to exceed \$500.00 from 0-01-42-340-001-028.

Donna M. Mollineaux, CFO

LATE PUBLIC COMMENT

YAZDI opened the meeting to late public comment; seconded by SONDERMEYER and carried on voice vote.

Linda Huntley, 86 Van Dam Ave, Bloomingdale:
Inquired on mail-in ballot. Municipal Clerk will follow up

Since there was no one else who wished to speak YAZDI moved that it be closed; second by DELLARIPA and carried on voice vote all members voting (AYE).

GOVERNING BODY SCHEDULE:

- A. Regular Meeting – July 21, 2020 7PM
- B. Regular Meeting – August 18, 2020 7PM
- C. Fireworks have been rescheduled for Pride Day

CLOSING REMARKS

Mayor informed all of a recent article posted by NJ.com which was released with inaccurate COVID-19 data for Bloomingdale. He called the reporter to let him know however an updated article has not been released yet.

ADJOURNMENT:

Since there was no further business to be conducted, SONDERMEYER moved to adjourn at 7:40PM; seconded by D'AMATO and carried on voice vote with all Council Members voting AYE.

Breeanna Calabro, RMC
Municipal Clerk