

BOROUGH OF BLOOMINGDALE

County of Passaic, State of New Jersey

The following comprises those documents submitted to the Governing Body for consideration and action at the January 5, 2021 Reorganization Meeting and Work Session of the Governing Body of the Borough of Bloomingdale.

These actions items are subject to change and are provided hereto as a courtesy.

Ordinances and resolutions that have been adopted by the Governing Body are posted on the Borough website as soon as practicable after the meeting at which action was taken.

It is strongly recommended that one seeking a copy of that which was adopted by the Governing Body obtain that copy from the Municipal Clerk's Office.

Each of the following records is subject to change and/or amendment by the Governing Body prior to adoption.

**REORGANIZATION MEETING & WORK SESSION AGENDA
OF THE GOVERNING BODY OF THE BOROUGH OF BLOOMINGDALE**

**Tuesday, January 5, 2021 7PM
Zoom Webinar**

1. CALL TO ORDER BY COUNCIL PRESIDENT

Presiding Officer of the Governing Body

2. SALUTE TO THE AMERICAN FLAG

3. COUNCILPERSON VACANCY AS OF 12/31/2020

4. WELCOMING COUNCIL PERSONS:

A. Councilman John D'Amato (January 1, 2021- December 31, 2023)

B. Councilman Ray Yazdi (January 1, 2021- December 31, 2023)

5. OFFICIAL ROLL CALL OF THE GOVERNING BODY

Councilman: *John D'Amato*

Councilman: *Richard Dellaripa*

Councilwoman: *Dawn Hudson*

Councilman: *Drew Juhlin*

Councilman: *Ray Yazdi*

Municipal Clerk: *Breeanna Calabro*

Borough Attorney: *Fred Semrau, Esq.*

6. PUBLIC NOTICE STATEMENT

In accordance with the Open Public Meetings Act and the Emergency Remote Meeting Protocol for Local Public Bodies, adequate and electronic notice of this remote meeting have been provided by sending notice to the Herald Newspaper and The Star Ledger, posting notice on the Borough website, posting notice on the outside front door & bulletin board of Borough Hall, 101 Hamburg Turnpike, Bloomingdale, NJ 07403, and sending notice to those individuals requesting same.

Members of the public will be kept on mute during the meeting. While muted, participants will still be able to hear business being conducted. If you would like to speak during the designated public comment portion (& Ordinance Public Hearings if applicable), press 9 on your telephone or the “raise hand” icon on the Zoom app and wait to be recognized by the host, who will unmute you to speak. When you are done commenting, you will be muted again. There is a 5-minute limit on all public comments.

7. MOTION FOR APPOINTMENT OF COUNCIL PRESIDENT

A. Nominee: _____

8. APPOINTMENT OF MUNICIPAL CLERK

A. Adoption of Resolution No. 2021-1.1: Breeanna Calabro, R.M.C.

B. Oath of Office

9. EARLY EXECUTIVE SESSION *(if in order to do so)*

10. NON-AGENDA ITEMS

11. EARLY PUBLIC COMMENT (Reserved for Agenda Items)

12. ADOPTION OF RESOLUTION No. 2021-1.2:

Appointment of Business Administrator, Michael Sondermeyer

13. APPOINTMENTS:

ACTING MAYORAL APPOINTMENTS

With Advice and Consent of Council

A. Professional Services Positions:

Resolutions No. 2021-1.3 through No. 2021-1.9

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2021-1.3 Borough Attorney	1 year	Fred Semrau, Esq.
2021-1.4 Borough Auditor	1 year	Joseph Faccone (Samuel Klein)
2021-1.5 Bond Counsel	1 year	Lisa Gorab (Wilentz)

2021-1.6 Municipal Risk Consultant	1 year	Vozza Agency
2021-1.7 Qualified Purchasing Agent	1 year	Richard Kunze
2021-1.8 Municipal Public Defender	1 year	David Amadio
2021-1.9 Municipal Prosecutor	1 year	David Stanziale

Motion: _____ **Second:** _____ **Roll Call:**

B. Municipal Officers:

Resolutions No. 2021-1.10 through No. 2021-1.34

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2021-1.10 Municipal Humane Officer(s)	1 year	Steven Smith & Daniel Greenwood
2021-1.11 Clean Communities Co-Coordinator(s)	1 year	Dawn Hudson & Michael Sondermeyer
2021-1.12 Fire Prevention Official & Bureau Secretary	1 year	Mark Lime
2021-1.13 Joint Ins. Fund Commissioner	1 year	Michael Sondermeyer
Joint Ins. Fund Comm. Alternate	1 year	Sherry Gallagher
2021-1.14 Licensed Water System Operator & Wastewater Coll. Sys. Operator	1 year	John Wegele
2021-1.15 LOSAP Plan Administrator	1 year	Sherry Gallagher
2021-1.16 Passaic County Brownfield Comm.	1 year	Michael Sondermeyer
2021-1.17 Pension Certification Officer	1 year	Sherry Gallagher
2021-1.18 Certified Public Works Mgr & Field Consultant	1 year	HOLDOVER
2021-1.19 Public Agency Compliance Officer	1 year	Michael Sondermeyer
2021-1.20 Public Events Committee	1 year	Dawn Hudson; John D'Amato
2021-1.21 Recycling Coordinator	1 year	John Whitehead
2021-1.22 Recycling Coordinator Alt	1 year	Albert Gallagher
2021-1.23 Safety Coordinator	1 year	Michael Sondermeyer
2021-1.24 Special Police Officers	1 year	- see list -
2021-1.25 Stormwater Management Coordinator	1 year	Michael Sondermeyer
Stormwater Management, Alt Coord	1 year	Al Gallagher
2021-1.26 SWAC Representative	1 year	Al Gallagher
SWAC Representative (Alt.)	1 year	Rocco DiGregorio
2021-1.27 Tax Search Officer	1 year	Barbara Neinstedt
2021-1.28 Zoning Official	1 year	Chris Walthour
2021-1.29 Plumbing Inspector	1 year	Vincent Pellegrino
2021-1.30 Deputy Municipal Clerk	1 year	Theresa Sauer
2021-1.31 Assessment Search Officer	1 year	Breeanna Calabro

2021-1.32 Property Maintenance Official	1 year	Mark Redfield
2021-1.33 Building Subcode Official	unexp	Daniel Hagberg
2021-1.34 CCO Inspector	1 year	Mark Lime

Motion: _____ **Second:** _____ **Roll Call:**

C. Municipal Boards & Commissions:

Resolutions No. 2021-1.35 through No. 2021-1.38
(Direct Acting Mayoral Appointments)

<u>Office</u>	<u>Term</u>	<u>Nominee</u>	
2021-1.35 Environmental Commission	3 years	Jennifer Altfield	
	3 years	Patrick Cecala	
	3 year unexp	Robert Fry	
2021-1.36 Economic Development	5 years	Suzanne Osborne	
	2 years	Theresa Merino	
	2 years	Steven Pardalis	
2021-1.37 Library Bd. VP	5 years	Jennifer Ellis	
	Library Bd. Secretary	5 years	Thomas Kroncke
	Library Bd. Mayor's Rep	1 year	Ed Simoni
	Library Bd. Superintendent's Rep	1 year	Debbie Sondermeyer
2021-1.38 Planning Board	Planning Board (Class II)	3 years	Mark Crum
	Planning Board (Class III)	1 year	Ray Yazdi
	Planning Board (Class IV)	4 years	Ed Simoni
	Planning Board (Class IV)	4 years	Barry Greenburg
	Planning Board (Alt. III)	2 years	Wayne Hammacker

Motion: _____ **Second:** _____ **Roll Call**

D. Municipal Boards & Commissions:

Resolutions No. 2021-1.39 through 2021-1.45
(With Council Confirmation)

<u>Office</u>	<u>Term</u>	<u>Nominee</u>
2021-1.39 Board of Health	3 years	Linda Parry Carney
	3 years	Jennifer Ellis
	3 years	Mary Catalano

2021-1.40 Local Emer. Plan Council	1 year	See List
2021-1.41 Municipal Drug Alliance	1 year	See List
2021-1.42 ROSE Trust Fund Adv. Bd	3 years	Jack Miller
	3 years	
2021-1.43 Senior Citizens Advisory Committee	unexp	Cathy Gerbitz
	3 years	Jessica Mirebella
	3 years	Joan Auletta
	3 years	Sharen Bower
2021-1.44 CERT Team	1 year	See List
2021-1.44A Search & Rescue Members	1 year	See List
2021-1.45 Recreation Commission	1 year	Merle Simons
	5 years	Monica Story
	2 years	Meg Gray
	1 year	Roberto Alvarado
	5 years	Barbi Grecco

E. Resolution No. 2021-1.46: Governing Body Committees/Citizen Committees

2021 STANDING COMMITTEES

<u>Committee</u>	<u>Chair</u>	<u>Member(s)</u>
FY2021 Budget Committee	Richard Dellaripa	John D’Amato, Drew Juhlin
Governmental Operations	John D’Amato	Ray Yazdi, Dawn Hudson
Public Safety & Health Ordinance Review Committee/ Ordinance Review Comm Res Mbrs	John D’Amato	Dawn Hudson, Ray Yazdi
	William Graf	Edward Simoni, Pete Croop Brian Guinan, Bill Steenstra Chris Walthour Ray Yazdi
Shared Services Committee	Ray Yazdi	John D’Amato Dawn Hudson
Flood Committee	Jack Miller	Drew Juhlin Bernie Vroom Richard Dellaripa
Grants Committee	Richard Dellaripa	Drew Juhlin
Public Outreach Committee	Dawn Hudson	Richard Dellaripa

Motion: _____ **Second:** _____ **Roll Call:**

F. Resolution No. 2021-1.47: Appointment of Governing Body Liaisons

<u>Organization</u>	<u>Liaison</u>
1. Bloomingdale Board of Education	Richard Dellaripa
2. Bloomingdale Board of Health	Dawn Hudson
3. Bloomingdale Volunteer Fire Co., Inc.	John D'Amato
4. Bloomingdale/Butler Youth Club	Drew Juhlin
5. Environmental Commission	Drew Juhlin
6. Library Board of Trustees	Vacancy
7. Local Emergency Planning Council	John D'Amato
8. Municipal Drug Alliance	Richard Dellaripa
9. ROSE Trust Fund Advisory Board	Drew Juhlin
10. Senior Citizens Advisory Committee	Vacancy
11. Tri-Boro Chamber of Commerce	Breeanna Calabro
12. Tri-Boro Little League	Drew Juhlin
13. Economic Development Committee	Vacancy
14. Passaic County Film Commission	Vacancy
15. Flood Committee Liaison	Drew Juhlin
16. Passaic Co. River Flood Basin Task Force	Vacancy
17. Recreation	Drew Juhlin
18. Bloomingdale/Butler United Soccer Club	Ray Yazdi
19. Tri-Boro First Aid Squad	John D'Amato

Motion:_____ **Second:**_____ Roll Call

****ADMINISTRATION OF THE OATH OF OFFICE
TO ATTENDING APPOINTEES****

14. Resolution No. 2021-1.48: Consent Agenda

Adoption of Consent Agenda Resolutions No. 2021-1.48 through 2021-1.79

- **Approval of Minutes:**
 - Regular Meeting – November 24, 2020
 - Regular Meeting – December 15, 2020
 - Executive Session – December 15, 2020
- **Motion Authorizing Clerk to publish 2021 Annual Notice**
- **Authorization for Road Closures for the following events:**
 - Tri-Boro Little League Parade
 - Memorial Day Parade- May 24th
 - Candlelight Memorial Walk – Sept 11th
 - Bob Koch 5k / Pride Day – Sept 23rd
- **No. 2021-1.49:** Authorizing Borough Vehicles to Designated Municipal Employees
- **No. 2021-1.50:** Fire Chief & Assistant Chief Vehicle Policy
- **No. 2021-1.51:** Authorizing Consumption Credits for Swimming Pools
- **No. 2021-1.52:** Signatures on Borough Accounts
- **No. 2021-1.53:** Designating the Legal Newspaper for Publication
- **No. 2021-1.54:** Establishing Interest Rate to be charged on unpaid taxes & improvement assessments
- **No. 2021-1.55:** Authorizing Certain Statutory Payments of Claims & other claims regular in nature
- **No. 2021-1.56:** Authorizing CFO to Maintain Various Change Funds
- **No. 2021-1.57:** Release of Executive Session Minutes
- **No. 2021-1.58:** Authorizing Temporary delay in posting of penalties on certain utility accounts
- **No. 2021-1.59:** Designating Official Depositories
- **No. 2021-1.60:** Authorizing CFO to Maintain Petty Cash Fund
- **No. 2021-1.61:** Authorizing Service Charges on Returned Negotiable Instruments
- **No. 2021-1.62:** Authorizing participation in Cooperative Purchasing Systems
- **No. 2021-1.63:** Authorizing Municipal Tax Lien Sale
- **No. 2021-1.64:** Authorizing Cancellation of Certain Tax Refunds and/or Delinquencies
- **No. 2021-1.65:** Increasing the Bid Threshold to \$44,000
- **No. 2021-1.66:** Affirming Employee Handbook & Policies and Procedures Manual
- **No. 2021-1.67:** Establishing Policy for the Tax Assessor to Notify CFO of Tax Appeals
- **No. 2021-1.68:** 2021 Fire Department Officers
- **No. 2021-1.69:** Resolution Authorizing Flexible Benefits

- **No. 2021-1.70:** Resolution Authorizing Third Party Payroll Disbursements
- **No. 2021-1.71:** Appointment of Bloomingdale Representative to the Passaic County Senior Advisory Committee
- **No. 2021-1.72:** Dedication of Utility Funds
- **No. 2021-1.73:** Appointing Deputy Registrar & Alternate Registrar
- **No. 2021-1.74:** Cash Management Plan
- **No. 2021-1.75:** Establishing 2021 Borough Council By-Laws
- **No. 2021-1.76:** Civil Rights Policy
- **No. 2021-1.77:** Agreement with Verizon Wireless for use of poles in the Borough of Bloomingdale
- **No. 2021-1.78:** Authorization the 2021 Recycling Calendar
- **No. 2021-1.79:** Mileage Reimbursement Policy

Motion: _____ **Second:** _____ Roll Call

15. SPECIAL BUSINESS

- A.** Adoption of **Resolution No. 2021-1.80:** Authorizing Contract with Billy Doty for Analytical Testing for Borough's Public Water System
- B.** Adoption of **Resolution No. 2021-1.81:** Authorizing Contract with Geese Police
- C.** Adoption of **Resolution No. 2021-1.82:** Authorize agreement with Space Farms & Zoo to Remove Deer Carcasses
- D.** Adoption of **Resolution No. 2021-1.83:** Authorizing Contract with DMC
- E.** Adoption of **Resolution No. 2021-1.84:** Authorizing a Public Health Shared Services Agreement with the City of Paterson for tuberculosis control services
- F.** Adoption of **Resolution No. 2021-1.85:** CGP&H Affordable Housing Administrative Services
- G.** Adoption of **Resolution No. 2021-1.86:** Authorizing Agreement with Phoenix Advisors
- H.** Adoption of **Resolution No. 2021-1.87:** Authorizing Contract with Anderson & Denzler
- I.** Adoption of **Resolution No. 2021-1.88:** Authorizing Contract with Cit-E-Net

16. NEW BUSINESS

- A. Adoption of Resolution No. 2021-1.__:** Authorizing the Temporary 2021 Budget
- B. Adoption of Resolution No. 2021-1.__:** Reserve Budget Transfer
- C. Adoption of Resolution No. 2021-1.__:** CME – Center Designation/ Plan Endorsement Process (Steps 5 & 6)
- D. Adoption of Resolution No. 2021-1.__:** Tax Lien Redemption (Block 5067 / Lot 40)
- E. Introduction of Ordinance No. 1-2021:** Amending Ch. 69-31 (Off Street Parking Area)
- F. Introduction of Ordinance No. 2-2021:** Amending Ch. 92-22 (Zoning – Off Street Parking)

17. LATE PUBLIC COMMENT

18. GOVERNING BODY SCHEDULE

(ZOOM WEBINARS)

- A. Regular Meeting – January 19, 2021 7PM**
- B. Workshop Meeting – February 2, 2021 7PM**
- C. Regular Meeting – February 16, 2021 7PM**

19. EXECUTIVE SESSION (if in order to do so)

20. ADJOURNMENT