

**PLANNING BOARD
BLOOMINGDALE, NEW JERSEY 07405
973-838-0330**

The following are required for a VARIANCE application: Date Submitted:_____

1. Fifteen copies (15) of pages 1, 5-7 of this application packet as well as those others required and listed below
2. Twenty copies (20) of the sketch plat, (see attached checklist) and any other documents you submit to the Planning Board.
3. Notice to property owners must include time, date, and place of meeting; nature of the matter to be considered; identify the property for the Variance application by lot and block numbers and street address, and location and times which maps and documents for which approval is sought are available for public inspection. (See page 4 for the Form of Notice **and** Page 3 number 1).
4. Public notice given by publication in an official newspaper (The Herald and News **or** Suburban Trends) at least ten (10) days prior to hearing. Proof of said notice to be supplied to Planning Board Secretary. (See page 2 for the Legal Notice form **and** page 3 number 2).
5. One (1) copy of the certified list of names of the property owners within 200 feet of the property proposed for subdivision you received from the Tax Assessor's office. (See page 3, number 3).
6. One (1) proof of service (notarized) and/or receipts of registered or certified mailings sent to said property owners at least (10) days prior to hearing. (See page 2 **and** page 3 number 4).
7. Proof from the Tax Office that taxes on said property are current.
8. Is the property in compliance with ordinances?
Yes ___ If No ___ - explain_____
9. Are there any known violations of Bloomingdale Zoning Ordinances?
Yes ___ If No ___ - explain_____
10. **"List all previous applications on the subject property and include three (3) copies of the memorializing resolution."**

Application #_____ Date_____ Application #_____ Date_____

Planning Board Schedule:

All applications must be submitted 15 days prior to the Regular meeting date, to be scheduled on that month's agenda for completeness review.

Work sessions are held on the **second Thursday** of the month at **7:30 p.m.** in the Council Chambers, Borough Hall 101 Hamburg Turnpike.

Regular meeting are held on the **third Thursday** of the month at **7:30 p.m.** in the Council Chambers, Borough Hall 101 Hamburg Turnpike.

NOTE: If the Property in Question is on a Passaic County road you may need file a Passaic County Development Review Application and submit it to the Passaic County Planning Board. Application is attached if applicable.

APPLICANT:

Complete this notice and send it to the official borough newspaper in sufficient time for it to be published at least ten (10) days prior to the hearing date. Retain a copy of the completed notice to verify accuracy of notice publication.

LEGAL NOTICE

**BOROUGH OF BLOOMINGDALE
PLANNING BOARD**

TAKE NOTICE that on the _____ day of _____, 20_____, at _____ PM,
(date) (month) (year)
a hearing will be held before the Borough of Bloomingdale Planning Board, in the Borough Hall, 101 Hamburg Turnpike, Bloomingdale, N.J. 07403, on the VARIANCE application of the Undersigned for a variance from the requirements of the Borough of Bloomingdale Zoning

Ordinance _____
(list the ordinance)
to permit the following: (give full description)

The applicant's property is designated on the Borough Tax Maps as Block _____, Lot _____, and is located at: _____
_____ Bloomingdale, N.J. 07403.
(Street Address)

The application and plans are on file in the office of the Municipal Clerk and are available for inspection during regular business hours.

Any interested party may appear at the hearing and participate therein.

(Applicant's signature)

FORM OF NOTICE: This is to be served upon all property owners within TWO HUNDRED FEET (200 ft.) of premises, at least TEN (10) days prior to date of hearing.

OWNER OF PREMISES: _____

ADDRESS OF PREMISES: _____

Please Take Notice:

That the undersigned has appealed to the Planning Board of the Borough of Bloomingdale for a variance from the terms of the Zoning Ordinance (list Ordinance) _____, so as to permit:

ON THE PREMISES: BLOCK _____ LOT _____

ALSO KNOWN AS: (COMMONLY KNOWN STREET ADDRESS) _____

which is within 200 feet of property owned by you.

A public hearing has been ordered for _____ of _____, 20 _____
at _____ PM in the Municipal Building, 101 Hamburg Turnpike, Bloomingdale,
New Jersey 07403, at which time you may appear either in person, or by agent,
or attorney, and present any objection which you may have to the granting of
this appeal. The application and plans are on file in the office of the
Municipal Clerk and are available for inspection during business hours.

The applicant, by order of the Planning Board sends this notice to you.

Respectfully,

Applicant's Signature _____

Print or type name: _____

Address: _____

_____ Zip: _____

Telephone: _____

PLANNING BOARD

BOROUGH OF BLOOMINGDALE

APPLICATION FOR APPROVAL FOR: BULK _____ USE _____ VARIANCE (please check one).

15 COPIES OF THIS APPLICATION FORM MUST BE FILED WITH SECRETARY OF PLANNING BOARD 15 DAYS BEFORE THE REGULAR MEETING OF THE PLANNING BOARD.

If additional space is needed to answer the items below, please use reverse side. (Application number and filing date will be recorded by Planning Board Secretary).

Application Number _____ Date filed _____ of _____ 20 _____
(day) (month) (year)

Application is hereby made to the Planning Board for a _____ VARIANCE
(Bulk or Use)

approval for the property listed below: (applicant fills out the following).

1. Name and Address of Applicant:

Name: _____ Telephone: _____
Address: _____ Cell-Phone: _____ Fax: _____
City _____ State _____ Zip _____ E-Mail _____

2. Name and Address of Owner: (if other than applicant)

Name: _____ Telephone: _____
Address: _____ Cell-Phone: _____ Fax: _____
City _____ State _____ Zip _____ E-Mail _____

3. Interest of Applicant if other than Owner: _____

4. Title and location of property: _____

5. Size of Lot, in acres and square feet: _____

6. Borough Tax Map: Page/Sheet # _____ Block (s) _____ Lot (s) _____

7. Street Number: _____

8. Zone District: _____

9. Name and address of person preparing drawings.

Company: _____
Name: _____ Telephone: _____
Address: _____ Cell-Phone: _____ Fax: _____
City _____ State _____ Zip _____ E-Mail _____

10. Please check one (1) of the following:

TYPE DESCRIPTION

_____ A This is an appeal alleging error in (an order), (a requirement), (a decision), (a refusal) of the construction Official based upon or made in the enforcement of the Zoning Ordinance.

(Please attach the Construction Official's letter to this application).

_____ B

This is a request for:

- 1. A special exception or special use.
- 2. An interpretation of the Zoning Map.

_____ C

BULK VARIANCE - This is an application for a Variance (based upon hardship) from the strict application of the Zoning Ordinance, but no permission is sought for allowance of a use where such use is not a permitted principal or a permitted accessory use.

_____ D

USE VARIANCE - This is an application for a Variance where permission is sought to allow a use (or the continuance of a use) where such use is not a permitted principal use or a permitted accessory use.

11.If 10 A has been checked, indicate:

A. The reason (s) why such action is erroneous: _____

B. The date of the Construction Official's action: _____

C. The nature of the Construction Official's action: _____

12.If 10B (1) has been checked, indicate the special exception or special Use requested:

13.If 10B (2) has been checked, indicate the nature of the interpretation of the Zoning Map: _____

14.If 10C has been checked, indicate whether the Variance is special because of:

_____ Exceptional narrowness of the existing lot

_____ Exceptional shallowness of the existing lot

_____ Undersized Lot

_____ Unusual shaped lot

_____ Exceptional topographical conditions; give description: _____

_____ Other; describe: _____

15. Has there been any previous appeal, request or application in connection with the subject premises to ANY Board, Commission or to the Governing body of the Borough of Bloomingdale? _____. If yes, state the nature of said matter, the date of filing, application number and its disposition. If there was a memorializing resolution, please provide 3 copies with this application.

16. List section(s) of the Zoning Ordinance that affect this application (see Letter of Denial):

17. State nature (if not stated above) of variance or appeal requested: _____

18. State reason (s) (if not stated above) why the Planning Board should grant this application:

Signature of Applicant: _____

If Applicant is not Owner of Subject Premises, the Owner shall sign consent below or file with this application a letter signed by the Owner and notarized consenting to the Application.

The foregoing Application is hereby consented to this _____ of _____ 20_____
(day) (month) (year)

Signed by the Owner of Subject Premises : _____

I hereby depose and say that all of the above statements and statements made or information provided in other documents submitted herewith are true.

Signed by the Owner of Subject Premises : _____

DATED: _____

SEAL:

SWORN AND SUBSCRIBED TO BEFORE ME THIS
____ DAY OF _____, 20_____.
(day) (month) (Year)

Notary: _____

Where an appeal is granted, the necessary permits for the work approved by such

Appeal shall be applied for within ninety (90) days from the date of the final action of the Planning Board. Upon failure to comply, such approval by this Board shall expire and become void.

When seeking a variance, keep the following ordinance in mind.

FROM THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF BLOOMINGDALE : CHAPTER XXXIII LAND USE PROCEDURES.

33-4.10 Expiration of Variance.

Any variance from the terms of this chapter hereafter granted by the Zoning Board of Adjustment permitting the erection or alteration of any structure or structures, or permitting a specified use of any premises shall expire by limitation unless such construction or alteration shall have been actually commenced on each and every structure permitted by the variance or unless such permitted use has actually been commenced, within one (1) year from the date of entry of the judgment or determination of the Board of Adjustment; except, however, in the case of a use variance which also involves a subdivision or site plan approval, the variance shall extend for the full period of preliminary approval [i.e. three (3) years], and except, however, that the running of the period of limitation herein provided shall be tolled from the date of filing an appeal from the decision of the Board of Adjustment to the Governing Body, or to a court of competent jurisdiction, until the termination in any manner of such appeal or proceeding. (1966 Code § 39-29; Ord. No. 2-77)